

CATS

CAPITAL AREA TRANSIT SYSTEM

Connecting you to what matters.

**MEETING OF THE
BOARD OF COMMISSIONERS OF
CAPITAL AREA TRANSIT SYSTEM
AND
PUBLIC TRANSPORTATION COMMISSION**

FEBRUARY 20, 2018

4:30 p.m.

**BREC Administration Building
6201 Florida Boulevard
Baton Rouge, LA 70806**

MINUTES

I. CALL TO ORDER: Mr. Jim Brandt

Mr. Brandt called the meeting to order.

II. ROLL CALL

All members were present, namely Messrs. Bellue, Brandt, Breaux, Cohran, O’Gorman and Thomas and Mss. Green, Perkins, and Pierre. Also present were Mr. Bill Deville, CEO; Mr. Rod Goldman, COO; Mr. Darrell Brown, CAO; other CATS staff; Creighton Abadie of Lindsay & Abadie, A.P.L.C., CATS attorney; and members of the public.

III. NOMINATION AND ELECTION OF OFFICERS

Mr. Brandt shared that Mr. O’Gorman chaired the nominating committee and serving with him were Ms. Green and Mr. Thomas. Mr. Brandt thanked the committee for volunteering their time to serve on the committee.

Mr. O’Gorman informed the board that the committee was proposing the following slate of officers:

**President—Jim Brandt
Vice President—Linda Perkins
Treasurer—Kahli Cohran
Secretary—Antoinette Pierre**

Mr. Brandt asked if there were any nominations from the floor and there were none.

Mr. Thomas moved that the floor be closed to nominations and Mr. Bellue seconded the motion. Mr. Brandt invited public comment and there was none. The motion carried unanimously with no abstentions.

It was noted that officers are elected for one-year terms.

Mr. Brandt moved that the slate of officers be approved. Mr. Brandt invited public comment and there was none. The motion carried unanimously with no abstentions.

Mr. O’Gorman congratulated Mr. Cohran on the election to Treasurer and shared his confidence that he would do well in the position. Mr. Brandt thanked Mr. O’Gorman for his years of service as Treasurer as well as his willingness to chair the nominating committee.

IV. APPROVAL OF MINUTES OF JANUARY 22, 2018 MEETING

Ms. Perkins moved to approve the minutes of the January 22, 2018, meeting and Mr. Cohran seconded the motion. Mr. Brandt invited public comment and there was none. The motion passed unanimously with no abstentions.

V. PRESIDENT’S ANNOUNCEMENTS

Mr. Brandt reviewed the public comment policy.

Mr. Brandt noted that this is typically the time of year when board members join or switch their committee memberships. He asked each committee chair to continue in their role for 2018 with the exception of the Audit Committee that would now be chaired by Mr. Cohran as the Treasurer.

Mr. Brandt shared that Antoinette Pierre had all been reappointed by the Metro Council to serve another term on the CATS Board and thanked her for her continued service.

Mr. Brandt informed the board that the Capital Improvements and Investments Plan (CIIP) draft would be sent to them for review. The board members are asked to review the plan and offer and feedback no later than February 28th to ensure the staff can bring the plan to the F&E Committee in March for consideration of adoption.

VI. SAFETY MOMENT

Ms. Simpson shared safety tips centered on behavior and the importance of having a safety mindset, leading by example, and notifying others of potential safety hazards.

VII. ADMINISTRATIVE MATTERS

1. Executive and Financial Report: Mr. Bill Deville and Executive Staff

Ms. Bowie shared that the following hires were made in January: Operations – 12 Operator Cadets; Administration – 1 Risk and Safety Manager.

Mr. Goldman shared that, in Operations, there are currently 145 Operators on the roster and 137 are active.

Mr. Goldman noted that CATS held a Customer Appreciation Day on January 26th at the CATS Terminal. Staff served lunch to customers and raffled bus passes, ranging from 24-hour to 31-day. The Operations and Communications Departments are planning to make this a quarterly event for the customers.

Mr. Goldman reported that ridership for January was 216,552. He noted the mean miles between mechanical failures were 1,435.6; the mean miles between road calls were 3372.5. There were 229.5 trips cancelled in January and 99.3% of trips operated. Based on the new metric of zero minutes early to five minutes late, CATS was 66.7% on time. There were 4.7 preventable accidents per 100,000 miles in January. There were 31.9 complaints per 100,000 boardings in January; there were 20 complaints that required corrective action. It was noted that there were also two commendations for the month.

Mr. Deville reminded the board that the plans continue for the Plank Road BRT and that CATS is looking to invest in new electric buses and to undertake infrastructure improvements in conjunction with BRT.

Mr. Deville shared that work continues in areas of each of the hubs.

Mr. Deville informed the board that CATS is meeting with the EBR Redevelopment Authority, DPW, DOTD, and other stakeholders regarding potential partnerships to create and implement the vision for transitioning the Plank Road Corridor from a blighted area into a modern model for economic development.

CATS representatives will be traveling to the BYD electric bus manufacturing plant in the Los Angeles area to perform due diligence to ensure manufacturing specifications are being met.

Ms. Rhonda Williams shared that the presentation format of the financials are being revised and encouraged feedback from the board members. She noted that the Finance Department will be working on five primary key performance indicators (KPIs) to streamline the accounting processes: use of Financial Edge, a software package; analysis of the farebox recovery; overtime use, Medicaid reimbursement; and grant funding.

Ms. Williams noted that the total operating revenue for January was \$197,717, and the total governmental revenues were \$2,221,245, for a total source of funds of \$2,418,962.

The total direct operating expenses for January were \$1,938,811.

The property tax collected year-to-date is \$12,184,593, and the amount expended year-to-date is \$1,100,000.

VIII. COMMITTEE REPORTS AND ANY ACTION THEREON

1. Finance and Executive: Mr. Jim Brandt

Mr. Brandt referred the members to the minutes of the committee's February 15th meeting in their packets. He shared the highlights and noted that the action items would be considered later in the meeting.

2. Technical, Policies and Practices: Dr. Peter Breaux

Dr. Breaux noted the committee did not meet and that the policies to be considered were referred to the F&E Committee for recommendation.

3. Audit: Mr. Kevin O'Gorman

Mr. O'Gorman noted that the committee did not meet.

4. Planning: Mr. Kevin O'Gorman

Mr. O'Gorman referred the members to the minutes of the committee's February 7th meeting in their packets. He shared the highlights and noted that there was continued discussion of the Capital Plan that will be considered for adoption in March. There was also an update on the North Baton Rouge Transit hub renderings and

updates on the interim hub locations at Cortana Mall and Earl K. Long. Mr. O’Gorman shared that there was discussion of the possibility of CATS providing some type of bus service on Nicholson Drive and the committee tasked the staff with determining that feasibility.

5. Community Relations: Ms. Linda Perkins

Ms. Perkins noted the committee did not meet.

Mr. Rob Miller of Reliant Transportation reported that Reliant provided 5,761 rides in January and 99% were on time. There were 4,144 total service hours and four complaints, with zero deemed valid.

IX. ACTION ITEMS

1. Consideration of authorization to renew adjuster services contract with Brown Claims Services, Inc.

Mr. Brown shared that CATS has had this contract with Brown Claims for many years and CATS is more than satisfied with the level of service the agency has received from Brown. Mr. Abadie noted that from a litigation perspective, Brown Claims has always been very helpful and timely in their responses to him.

Mr. Brandt noted that this item was unanimously recommended for approval by the F&E Committee.

Mr. Bellue moved that the adjuster services contract with Brown Claims Services, Inc. be renewed for a period of one year and Ms. Perkins seconded the motion. Mr. Brandt invited public comment and there was none. The motion passed unanimously with no abstentions.

2. Consideration of authorization to add Rhonda Williams as signatory on behalf of CATS for all Whitney/Hancock Bank accounts and authorization for the CEO to execute all documents required by Whitney/Hancock Bank to effectuate these changes

Mr. Deville shared that this is a housekeeping item and one that is required by Whitney/Hancock Bank in order to add a check signer to the accounts.

Mr. Brandt noted that this item was unanimously recommended for approval by the F&E Committee.

Mr. Brandt moved that Rhonda Williams has the authority to sign checks for all Whitney/Hancock Bank accounts, and that William J. Deville is hereby authorized to execute all documents required by Whitney/Hancock Bank to effectuate this change, and that the “Resolution of a State or Local Government Operating Under Authority of a Board, Council, or Other Type of Governing Body” attached hereto as Exhibit A is hereby adopted. Mr. Cohran seconded the motion. Mr. Brandt invited public comment and there was none. The motion carried unanimously with no abstentions.

RESOLUTION OF A STATE OR LOCAL GOVERNMENT OPERATING UNDER AUTHORITY OF A BOARD, COUNCIL OR OTHER TYPE OF GOVERNING BODY

Whitney Bank, also dba Hancock Bank
Name: Capital Area Transit System, Address: 2250 Florida Boulevard
City, State and ZIP: Baton Rouge, LA 70802

A. We, the undersigned, certify that: we are the President and Secretary/Clerk of the above-named State or Local Government (hereinafter referred to as the “Governing Authority”) duly created, organized, and operating under the Constitution and Laws of the State of Louisiana. Federal ID Number 720755868, and; that the following is a true, correct, and certified copy of a resolution adopted at a meeting of the Governing Authority, properly called and duly held on February 20, 2018, and; that this resolution has been properly entered into the minutes having not been modified or rescinded.

B. To be resolved that:

- (1) The Financial Institution named above is designated as a depository for the funds of this Governing Authority:
- (2) This resolution shall continue to have effect until written notice of its recession, modification, or cancellation has been received and recorded by this Financial Institution:
- (3) All transactions, if any, with respect to any deposits, withdrawals, rediscounts, and borrowings by or on behalf of the Governing Authority with this Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confined:
- (4) Any of the persons named below, so long as they are acting in a representative capacity as agents of the Governing Authority, are

authorized to make any and all contracts, agreements, stipulations and orders which they deem advisable and necessary to open an Account(s) with the Financial Institution and for the effective exercise of powers over said account(s) for the transacting of all business concerning funds deposited in, moneys borrowed from, or other business transacted by and between this Governing Authority and said Financial Institution and; to endorse checks and orders for the payment of moneys and withdrawal of funds on deposit with this Financial Institution, subject to any restriction(s) stated below. The Governing Authority agrees to, shall be bound by, and otherwise be liable for, the terms and conditions of all such contracts, agreements, stipulations and orders. It shall be the responsibility of the Governing Authority to provide written notice to this Financial Institution should the authority of any of the agents it has so authorized to transact business on its behalf has been terminated. This Financial Institution shall incur no liability for acting in good faith upon the representations of said agents until such notice is properly given:

(5) Any and all prior resolutions by this governing authority and certified to this Financial Institution as governing the operation of the Governing Authority's account(s), are in full force and effect unless supplemented or modified by this authorization;

(6) The Governing Authority agrees to the terms and conditions of any account agreement, properly opened by any authorized representative of the Governing Authority and authorizes the Financial Institution named above, at any time, to charge the Governing Authority for all checks, drafts, or other orders, for the payment of moneys, drawn on the Financial Institution:

C. Each person named below (name and title) is authorized to exercise the powers granted herein on all accounts opened under this Agreement and accompanying Master Signature Card on behalf of the Governing Authority:

Jeanette Eckert

Roderick Goldman

William J Deville

Rhonda Williams

I further certify that the Governing Authority has, and at the time of adoption of this resolution did have, full power and lawful authority

to adopt this foregoing resolution(s) and to confer the powers granted to the person(s) named herein:

IN WITNESS THEREOF, we have hereunto affixed our signatures as of (date).

President

Secretary/Clerk

Printed Name

Printed Name

EXHIBIT A

MASTER SIGNATURE CARD FOR DEPOSITORY ACCOUNTS ANNEXED TO AND MADE PART OF THE RESOLUTION OF A STATE OR LOCAL GOVERNMENT OPERATING UNDER AUTHORITY OF A BOARD, COUNCIL OR OTHER TYPE GOVERNING BODY

**Listing of Accounts
("listed Accounts")**

Customer Name: Capital Area Transit System

Account Subtitle	Account#
1. E Commerce	XXXXXXXX
2. Health Insurance	XXXXXXXX
3. FTA	XXXXXXXX
4. Worker's Compensation	XXXXXX
5. Payroll	XXXXXXXX
6. General	XXXXXXXX
7. Business Liability	XXXXXXXX
8. Hotel Motel Tax Receipts	XXXXXXXX
9. Passenger Receipts	XXXXXXXX
10. Medicaid Reimbursements	XXXXXXXX
11. Property Tax Fund	XXXXXXXX

MASTER SIGNATURE CARD FOR DEPOSITORY ACCOUNTS ANNEXED TO AND MADE PART OF THE RESOLUTION OF A STATE OR LOCAL

**GOVERNMENT OPERATING UNDER AUTHORITY OF A BOARD, COUNCIL
OR OTHER TYPE GOVERNING BODY**

Customer Information:

**Select One: New Account Update (Add/Delete) Signers Supersede
Exiting Signature Card
Governing Authority Name/Customer Name: Capital Area Transit System
Address: 2250 Florida Blvd City, State
Phone: 225-389-8920 Tax ID Number: 72-0755868**

The undersigned certifies to Bank that (1) he/she is authorized to sign this Master Signature Card for Depository Accounts (“Signature Card”) on behalf of Customer that are listed on Exhibit A (hereinafter referred to as Listed Accounts) and certifies that all statements made on this Signature Card are correct and in accordance with Customer’s internal account authorization, organizational and governing documents; (2) each signature presented on this Signature Card is the signature of the named person, who is authorized to sign and otherwise act on behalf of Customer and all Listed Accounts with respect to the accounts listed in this Signature Card. The Customer on its behalf and on behalf of all Listed Accounts, acknowledges receipt of, and agrees to be bound by the Bank’s Deposit Agreement, Terms and Conditions, as may be amended by Bank from time to time.

Authorized Signature	Officer Title	Date
Authorized Signature	Officer Title	Date
Authorized Signature	Officer Title	Date
Authorized Signature	Officer Title	Date
Authorized Signature	Officer Title	Date

3. Consideration of authorization to approve CATS Cash Control Management Policy

Mr. Deville shared that CATS is working to comply with new Legislative Auditor requirements prior to the start of the annual material audit. It was noted that the agency has many of the practices in place and simply needs to have written policies in place.

Ms. Eckert shared that the purpose of the Cash Control Management Policy is to ensure CATS receipts are properly safeguarded, deposited, accounted for, and reported in accordance with Generally Accepted Accounting Principles.

Mr. Brandt noted that this item had been unanimously recommended for approval by the F&E Committee.

Mr. Bellue moved that the CATS Cash Control Management Policy be approved and Dr. Breaux seconded the motion. Mr. Brandt invited public comment and there was none. The motion passed unanimously with no abstentions.

4. Consideration of authorization to approve CATS Credit Card Policy

Ms. Eckert shared that the purpose of the Credit Card Policy is to communicate eligibility, usage, and documentation of expenditure requirements for CATS credit cards.

Mr. Brandt noted that this item was unanimously recommended for approval by the F&E Committee.

Mr. Thomas moved that the CATS Credit Card Policy be approved and Ms. Perkins seconded the motion. Mr. Brandt invited public comment and there was none. The motion passed unanimously with no abstentions.

5. Consideration of authorization to approve CATS Budgeting Policy

Ms. Eckert shared that the purpose of the Budgeting Policy is to provide guidelines to assist in the formulation and consideration of the annual financial plan for CATS.

Mr. Abadie noted that the Local Government Budget Act requires much of the information contained in the policy and that CATS is simply maintaining compliance by adhering to these requirements.

Mr. Brandt noted that this item was unanimously recommended for approval by the F&E Committee.

Ms. Perkins moved that the CATS Budgeting Policy is approved and Mr. Thomas seconded the motion. Mr. Brandt invited public comment and there was none. The motion passed unanimously with no abstentions.

6. Consideration of authorization to award paratransit contract

Mr. Brandt summarized the process and the events at the January board meeting that led to the item reappearing on the February agenda.

Mr. Brandt again reviewed the public comment policy and noted that anyone wishing to speak specifically on this action item would be allowed two minutes per the CATS Board of Commissioners By-laws.

Mr. Brown shared with the board that upon coming to CATS, one of the first things he recognized was the need for the issuance of a new paratransit contract as it had been more than a decade since it was last solicited.

There were ongoing discussions with Reliant regarding a new RFP as well as Reliant's assertion that it could not continue to operate at its then-current rates. Based on this information, CATS staff asked the Board to approve an hourly rate increase last year, and this was approved. The Board also authorized amendment to the contract to extend the contract and the current extension expires on February 28, 2018; there is no executed agreement or extension at this time.

During the period since the rate increase, CATS staff has worked to prepare a scope of work and RFP in order to solicit proposals for paratransit service. As with all procurements, this process was managed by CATS Procurement Director Emily Efferson and followed the same guidelines as all other CATS RFPs. The standard memorandum from the Procurement Director outlines and summarizes the process from start to finish and concludes with the Proposal Evaluation Committee's and staff's recommendation to award the paratransit services contract to MV Transportation, Inc.

Mr. Goldman informed the board that one of his first tasks was to lead the development of a scope of work for a paratransit RFP. Several deficiencies in the current contract were identified that needed to be corrected. To prepare a new Scope of Work, staff reviewed several paratransit scopes of work and since Mr. Goldman had recently developed a scope of work for Arcadia Transit in Southern California, that was used a template for the CATS scope. Scopes of work and other information was also used from RTA in New Orleans and Greater Peoria Mass Transit, as well as the Transit Cooperative Research Program Report 124, which is a guidebook for measuring, assessing, and improving performance of demand-response transportation.

He shared that the scope of work was reviewed by himself, the Fixed Route/Paratransit ADA Manager, and the Director of Maintenance as they each have oversight and management of ADA services. The Procurement Department also reviewed the scope.

Mr. Goldman noted that the proposals from MV Transportation and Reliant On-Call were the most responsive received and were therefore the two considered by the Proposal Evaluation Committee. The assessment of the two proposals and subsequent staff recommendation were not a situation of one provider being good versus the other being bad, or based on an unfavorable opinion of Reliant's service operation. The recommendation was ultimately based on MV Transportation's proposal and presentation identifying a higher level of technological innovation, service delivery efficiency, and effectiveness in several areas, including a service delivery plan outline, safety training outline, the use of technology, mobile application availability for customers, KPI dashboard for monitoring, and financial stability.

As for costs, Mr. Goldman stressed that the proposals were evaluated using the same metrics, including the costs provided by each provider. The RFP estimated 50,000 annual service hours based on actual service the past two years. Using the 50,000 service hours, the costs submitted by each proposer were translated into a cost per hour by which they were evaluated on a uniform basis. MV provides CATS with a lower cost per hour than Reliant during the course of the contract. To control costs, it is incumbent upon CATS and the Project Manager to actively monitor and manage the contract, the daily operations, and the costs associated with the contract. In the event that situations arise creating a need for service hours to increase, the impact of those factors would need to be discussed and agreed upon, and the agency would negotiate costs with the service provider. These factors include situations due to changes in CATS operations or due to changes beyond the control of CATS or the contractor.

In the interest of full disclosure, Mr. Goldman informed the board that he has worked in the past as a sub-contractor for MV on two consulting projects in the capacity of providing transit service planning assistance. He served on the MV team that worked with CATS from December 2013 through December 2015; he also worked as a sub-consultant on a project for the State of Qatar from June to September 2015. During his ten years as a consultant in the transportation industry, he was sub-contractor for a number of transportation firms which is common in the industry. He emphasized that he has not been employed by MV, he has no

ongoing relationship with MV, and at no time during the course of the development and review of the paratransit RFP did MV or any outside transportation provider have any input into the work performed by the CATS staff.

Mr. Bellue inquired of legal counsel if he perceived any conflict of interest, and Mr. Abadie stated that in his opinion, there was no conflict of interest. Additionally, Mr. Abadie stated that Ms. Efferson, the Procurement Director, was not on the evaluation committee, but she was involved in the entire process and her role was to ensure the integrity of the process.

Mr. Abadie also highlighted after another question by Mr. Bellue that the RFP did not provide for a geographical preference because the FTA prohibits geographical preferences in procurements when FTA funds are used. While CATS generally does not have FTA funds available for paratransit, FTA funds have been used in the past when a FTA grant was available for paratransit services. Furthermore, CATS does utilize FTA funds for the purchase of the vehicles that are used to provide the paratransit services. As a result, CATS has treated this RFP as one that will utilize FTA funds so that the use in the future is not prohibited. CATS and Mr. Abadie are concerned that if an award decision is based upon a geographical preference, CATS will be unable to utilize FTA funds in the future for paratransit if they become available. This is important due to the fact that it is probable that there will be a protest to whatever determination the board makes in this matter and, in fact, Reliant has already made a protest to preserve certain issues. While he has no way of knowing if MV would protest, it seems likely since the original recommendation of the evaluation committee, that of the management, and that of F&E was to award the contract to MV, and since many of the arguments made at the last board meeting were to award the contract to Reliant because they are the local company. When there is a protest, CATS, in Mr. Abadie's opinion, is required to notify the FTA of the protest. While the FTA does not generally become involved in protests, there is a possibility that they would if there is a decision based on a geographical preference. Additionally, since there is protest, this may be an item that is reviewed at the next triennial review.

For the purpose of opening the floor for public comments, Mr. Brandt moved that the following resolution be adopted:

RESOLUTION TO AWARD PARATRANSIT SERVICES CONTRACT

BE IT RESOLVED; by the Capital Area Transit System Board of Commissioners, that the paratransit RFP be and is hereby awarded to MV Contract Transportation, Inc. and that the CEO is authorized to enter into a contract with MV Contract Transportation to provide paratransit services.

Councilman Trae Welch made comments supporting Reliant and said the basis of any decision should not be on the fact that Reliant is local, but that Reliant has a 16-year history of providing service for CATS. If the agency switches providers now to an out-of-town provider, you will be behind the eight-ball in providing service because an out-of-town company will not know the Baton Rouge.

Laura Bailey, of MV Transportation, thanked the board and agency for the opportunity to bid and shared that MV offers employees a career path and not just a job. She noted that MV provided a strong plan with a responsible price and was committed to providing the best service possible.

Gary Coles, of MV Transportation, shared that the company started locally, by two individuals who saw a need in their community; that company is now the largest provider of paratransit service in the country. He noted that MV is a good company and he hoped that the board would agree with the staff recommendation to be the provider for CATS. He further stressed that MV would be looking to hire as many local drivers as possible to ensure the best service achievable for CATS and its customers. He discussed the rate of pay for operators and noted that, much as Reliant had done in the past, MV would be on the ground to help with the renewal of the property tax for CATS in the coming years.

Sandra Cole, a CATS On Demand customer, shared that she would rather Reliant continue to have the service because they are from here and do a good job. Through Reliant, people at the Lighthouse are able to get to their jobs. She thinks that Reliant should keep the service because they are from Baton Rouge.

Beverly Duplesis, a CATS On Demand customer, has been a rider since 2009 and said the service gives her independence. She believes Reliant should continue to have the service because they are from here.

Malcolm Myer spoke on behalf of Reliant and stated Reliant does what they say they are going to do. He said they provide jobs to the community and helped CATS with the tax election.

Susan Sutton, a CATS On Demand customer, said the community depends on this service. She feels Louisiana is a unique place and for that reason, Reliant should continue to have the service.

Rob Miller, of Reliant Transportation, stated that Reliant continues to build its business and will continue whether it gets the CATS business or not. He noted that he would not let MV come in and hire his drivers because he has a great team. He noted that there have been issues with the process. He said there are eight or ten people from MV who now work for CATS, and that MV is basically running CATS. He further stated that those people scored this RFP and it went MV's way. He said they gave MV a better score for understanding of the project than Reliant, but Reliant provides the service every day. He stated that Reliant's proposal had the same technology listed as MV, and that it is coming. He stated the scope of work has not changed and noted that any new changes in the scope were things he was already doing and they just were not included in the contract. Rather than ask CATS to put things in writing and have Reliant charge more, he simply made it happen. He stated that Mr. Goldman indicated he used Peoria, Illinois's transit agency as a reference for the scope of work; Mr. Miller stated he believes MV runs that paratransit contract, so Mr. Goldman basically used an MV contract to write a scope of work. Reliant has realized a lot of community support in the last month because of the good work they have done for the last 14 years. He feels he will do a better job because \$2 million does not matter to MV but it matters to Reliant. He asked the board to override the staff recommendation because the staff got it wrong and the board has to be the independent, outside look. He asked the board to continue working with Reliant because they have done a great job.

At this point, Mr. Cohran moved to extend the meeting to 7:00pm and Ms. Pierre seconded the motion. Mr. Brandt invited public comment and there was none. The motion carried unanimously with no abstentions.

Mr. Brandt stated that MV outscored Reliant, they proposed a better cost, and the award cannot be contingent upon the company being local. He noted that the staff and PEC did an admirable job and went out of their way to be fair, and he has faith in the integrity of the process.

Mr. Brandt reiterated his motion to approve the following resolution:

RESOLUTION TO AWARD PARATRANSIT SERVICES CONTRACT

BE IT RESOLVED; by the Capital Area Transit System Board of Commissioners, that the paratransit RFP be and is hereby awarded to MV Contract Transportation, Inc. and that the CEO is authorized to enter into a contract with MV Contract Transportation, Inc. to provide paratransit services.

Mr. Thomas seconded the motion. Voting yes were Messrs. Bellue, Brandt, Cohran, O’Gorman, and Thomas. Voting no were Dr. Breaux, and Mss. Green, Perkins, and Pierre. Mr. Brandt invited public comment and there was none. The motion passed with five yeas and four nays.

It was noted that this is a three year contract with two, one year renewal options. It was also stated that there will be no subcontracting allowed.

Mr. Bellue moved to amend the agenda to include an item to extend the current paratransit services contract with Reliant and Mr. O’Gorman seconded the motion. Mr. Brandt invited public comment and there was none. The motion passed unanimously.

Mr. Brandt moved that the CEO is authorized to extend the current paratransit services contract with Reliant Transportation through the transition period and under such terms and conditions as he deems appropriate, but in accordance with the terms and conditions of the hourly rate increase approved by the Board of Commissioners. Mr. Cohran seconded the motion. Mr. Brandt invited public comment and there was none. The motion carried unanimously with no abstentions.

X. PUBLIC COMMENTS

There were no general public comments.

XI. ADJOURNMENT

Ms. Perkins moved to adjourn the meeting and Mr. Cohran seconded the motion. The motion passed unanimously with no abstentions.