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**REGULAR MEETING
OF THE
BOARD OF COMMISSIONERS
CAPITAL AREA TRANSIT SYSTEM
AND
PUBLIC TRANSPORTATION COMMISSION
MARCH 19, 2019**

**4:30 pm
BREC Administration Building 6201 Florida Boulevard
Commission Room
Baton Rouge, LA 70806**

AGENDA

- I. CALL TO ORDER: Mr. Mark Bellue**
- II. ROLL CALL: Ms. Amie McNaylor**
- III. APPROVAL OF MINUTES OF FEBRUARY 19, 2019 MEETING: Mr. Mark Bellue**
- IV. PRESIDENT'S ANNOUNCEMENTS: Mr. Mark Bellue**
- V. SAFETY MOMENT: Ms. Renee Simpson**
- VI. ADMINISTRATIVE MATTERS**
 - 1. Customer Satisfaction Survey Results: Mr. Aaron Heckeles, ETC Institute**
 - 2. Executive and Financial Report: Mr. Bill Deville and Executive Staff**
- VII. COMMITTEE REPORTS AND ANY ACTION THEREON**
 - 1. Finance & Executive: Mr. Mark Bellue**
 - 2. Technical, Policies & Practices: Dr. Peter Breaux (no meeting held)**
 - 3. Audit: Mr. Kahli Cohran (no meeting held)**
 - 4. Planning: Mr. Kevin O'Gorman**
 - 5. Community Relations: Ms. Linda Perkins**

VIII. ACTION ITEMS

- 1. Consideration of renewal of automated fuel dispensing services contract with Mansfield Oil (formerly FuelTrac)**
- 2. Consideration of award of contract for construction services for Cortana Transit Center construction project**

IX. PUBLIC COMMENT

X. ADJOURNMENT

Individuals having questions regarding the meeting should contact Amie McNaylor, 225.389.8920, 2250 Florida Boulevard, Baton Rouge, LA 70802.

Individuals needing special accommodations during this meeting should contact Karen Denman (225) 389-8920, Ext. 1504, 2250 Florida Boulevard, Baton Rouge, LA 70802, no later than 4:00 p.m. on the Monday immediately preceding the Tuesday meeting.



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**MEETING OF THE
BOARD OF COMMISSIONERS OF
CAPITAL AREA TRANSIT SYSTEM
AND
PUBLIC TRANSPORTATION COMMISSION
FEBRUARY 19, 2019
4:30 p.m.
BREC Administration Building
6201 Florida Boulevard
Baton Rouge, LA 70806**

MINUTES

I. CALL TO ORDER: Mr. Jim Brandt

Mr. Brandt called the meeting to order.

II. ROLL CALL

Present at the meeting were members Messrs. Bellue, Brandt, Breaux, Cohran, Lambert, and O’Gorman and Mss. Green and Perkins. Ms. Pierre was absent. Also present were Mr. Bill Deville, CEO; Mr. Darrell Brown, CAO; other CATS staff; Creighton Abadie, CATS attorney; and members of the public.

III. NOMINATION AND ELECTION OF OFFICERS

Ms. Green shared that she chaired the nominating committee and served with Messrs. Brandt and O’Gorman. The nominating committee proposed the following slate of officers:

President – Mark Bellue
Vice-President – Erika Green
Treasurer – Kahli Cohran
Secretary – Antoinette Pierre

There were no other nominations from the floor.

Mr. Lambert moved to elect the slate of officers as proposed and Ms. Green seconded the motion. Mr. Brandt invited public comment and there was none. The motion passed unanimously with no abstentions.

Mr. Brandt congratulated the newly elected officers and passed the gavel to Mr. Bellue.

IV. APPROVAL OF MINUTES OF JANUARY 15, 2019 MEETING

Mr. Brandt moved to approve the minutes of the January 15, 2019, meeting and Ms. Green seconded the motion. Mr. Bellue invited public comment and there was none. The motion passed unanimously with no abstentions.

V. PRESIDENT'S ANNOUNCEMENTS

Mr. Bellue welcomed the public and provided a review of the public comment process.

VI. SAFETY MOMENT

Ms. Simpson shared a safety moment centered on passenger safety.

VII. ADMINISTRATIVE MATTERS

1. Executive and Financial Report: Mr. Bill Deville and Executive Staff

Ms. Dwana Williams shared that, in Operations, there are currently 133 active operators.

Ms. Dwana Williams updated the committee on the performance measures. She noted that CATS had 221,453 passenger trips in January. There were 1.4 preventable accidents per 100,000 miles. Ms. Williams shared that there were 173 trips cancelled in January of the approximately 35,000 trips for the month. The percentage of on-time trips was 67.9%. There were 36.6 complaints per 100,000 miles in January. Ms. Williams shared that she would report on the mechanical failures and road calls at the March board meeting as there were discrepancies in the reporting.

Mr. Deville reported that CATS has rebid the construction project for the East (Cortana) Transit Center and hopes to have a recommendation at the March board meeting.

CATS has been approached to look into the potential of implementing the Boston paratransit/transportation network companies on-demand template that has been successful there.

CATS will be represented at the SWTA annual conference the first week of March in El Paso, Texas.

Mr. Deville shared that CATS, the Redevelopment Authority, and the City-Parish participated in a series of workshops on January 28th and 29th to discuss the proposed Plank-Nicholson BRT Corridor. The CATS BRT project team is collaborating with the CATS finance staff to determine the budget effects on operating and maintenance costs resulting from the planned addition of the corridor.

Mr. Deville let the board know that CATS has been working with the Baker Mayor and CRPC to plan a bus layover facility and a park-and-ride location in Baker. Project funding has been identified by CRPC with local match to be provided by both CATS and the City of Baker. The anticipated revenue start date is expected in 18 to 24 months, contingent upon funding.

Mr. Deville provided an overview of the January financials that were prepared by Postlewaite & Netterville. He noted that the total operating expenses for the month were \$2,042,906. CATS generated revenue was \$264,845 and operating subsidies were \$1,985,070, for a total operating revenue of \$2,249,915.

VIII. COMMITTEE REPORTS AND ANY ACTION THEREON

1. Finance and Executive: Mr. Jim Brandt

Mr. Brandt referred the members to the minutes of the committee's February 14th meeting in their packets. He shared the highlights and noted that the action items would be considered later in the meeting.

2. Technical, Policies and Practices: Dr. Peter Breaux

Dr. Breaux noted the committee did not meet.

3. Audit: Mr. Cohran

Mr. Cohran noted the committee did not meet but that he was waiting on word from the auditors.

4. Planning: Mr. Kevin O'Gorman

Mr. O'Gorman noted the committee did not meet but would be meeting in the near future to discuss the two year capital budget.

5. Community Relations: Ms. Linda Perkins

Ms. Perkins referred the members to the minutes of the committee's February 14th meeting in their packets. She noted that the paratransit and communications departments recently implemented a newsletter tailored to the CATS On Demand customers.

Mr. Bryan Basford of MV Transportation noted that there were 8,249 scheduled trips; of those, 658 were cancellations and 310 were no-shows for a total of 7,591 completed trips. There were five complaints for the month and the on-time percentage was 94.7%. There were five road calls for the month of January.

IX. ACTION ITEMS

1. **Consideration of award of legal services contract with Abadie Law Firm, A.P.L.C.**

Mr. Brown shared that this was a new three-year contract that will take effect upon expiration of the current contract in May.

It was noted that CATS currently contracts with Abadie Law Firm and the firm has represented CATS for over 40 years.

Mr. Brown let the board know the current rates will be continued in the new contract.

Mr. Brandt moved that the CEO is authorized to enter into a three year contract with Abadie Law Firm, A.P.L.C. for legal services and Mr. O'Gorman seconded the motion. Mr. Bellue invited public comment and there was none. The motion passed unanimously with no abstentions.

X. PUBLIC COMMENTS

There were no public comments.

XI. ADJOURNMENT

Mr. Cohran moved to adjourn the meeting and Ms. Pierre seconded the motion. The motion passed unanimously with no abstentions.

2018 Fall Onboard Survey

Presented to
Capital Area Transit System

By



ETC Institute

March 19, 2019

Methodology



- Conducted in May 2018 and again in November 2018
- Goal was to collect 1,200 useable surveys
- Over 2,000 collected
- Overall results have a precision of at least +/- 3% at the 95% level of confidence.

Findings from the Rider Survey

Who Is Riding CATS

Rider Profile

- The majority of riders (riders surveyed) rely on CATS for Transportation.
- 74% of riders have annual household income under <\$50,000 (the majority are under \$25,000)
- Over half (58%) of riders are between the age of 19 - 39
- 29% of riders have used CATS more than 5 years; 40% less than one year
- 85% of riders have a smartphone
- Nearly three out of four riders (74%) of riders are transit dependent

Findings from the Rider Survey

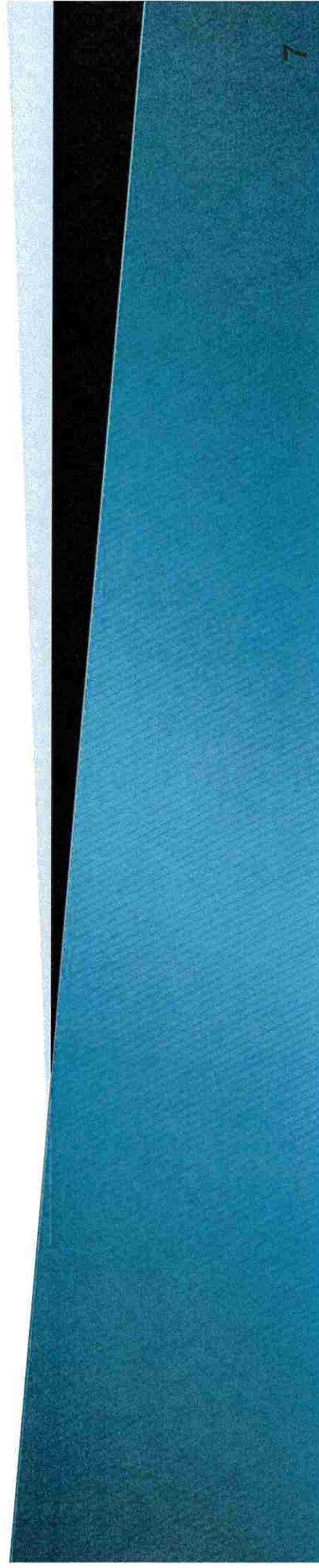
How Riders are using CATS

Origin and Destination Trip Related Details

- The majority of riders (riders surveyed) are going or coming from #1 Home, #2 Work, and #3 Social/Personal type places.
- Primary purpose for most trips are work or work related.
- 65% of riders are using CATS 5 or more days per week.
- Over 90% of riders are accessing transit by walking
- 90% of riders are transferring 1 or less times to get to their destination

Findings from the Rider Survey

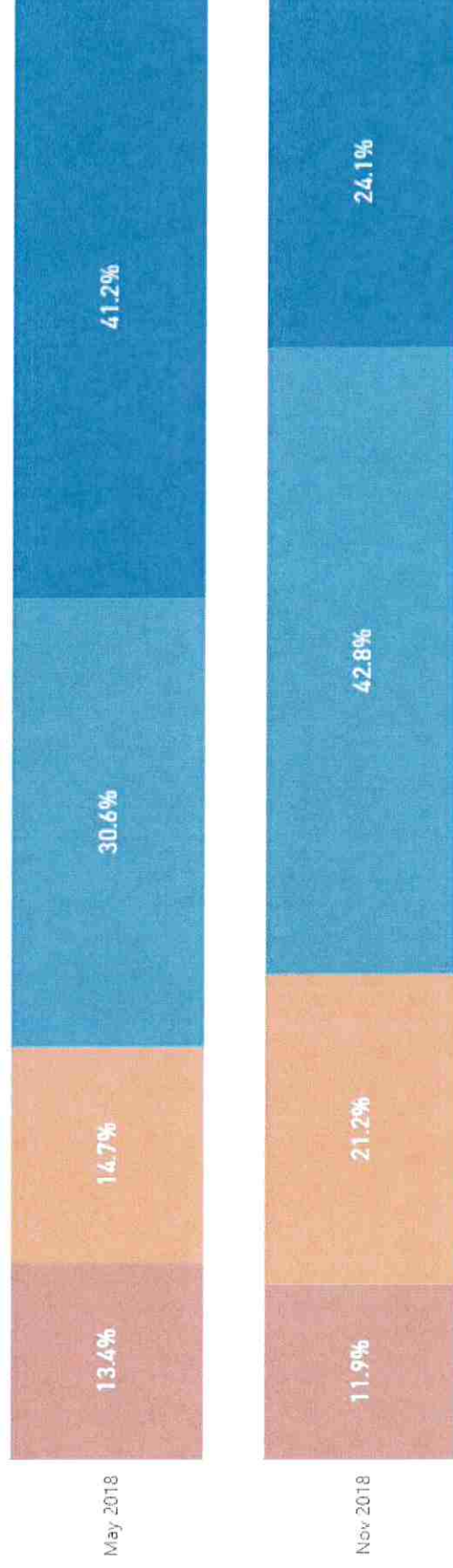
Most Riders Are Satisfied with CATS



Overall Satisfaction with CATS

● (1/2) Dissatisfied & Very Poor ● (3) Neutral ● (4) Satisfied ● (5) Very Satisfied

Mean Satisfaction Rating for Fall 2018 is **67**
(-4 points from Spring 2018)



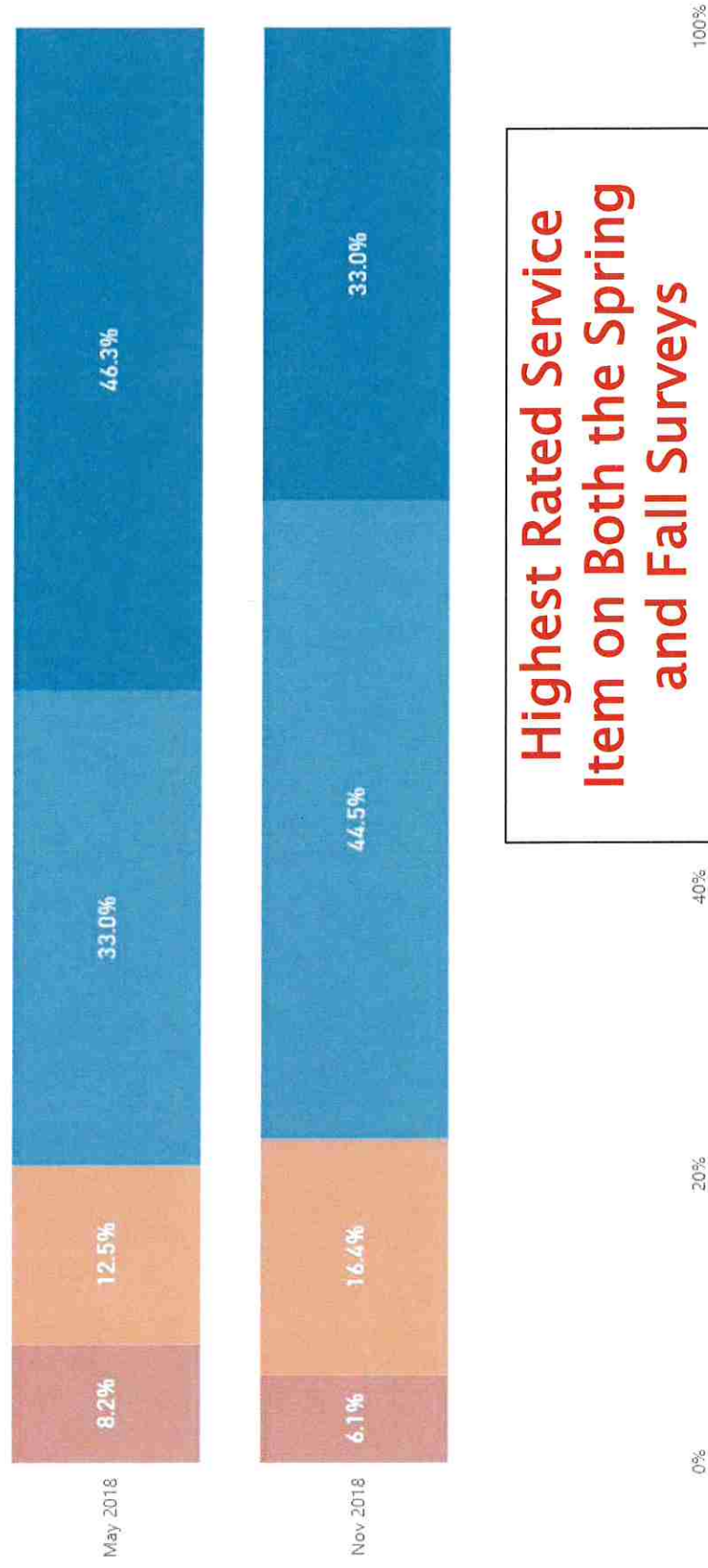
Overall Satisfaction has dropped slightly but the majority of riders are satisfied with CATS overall.

Highest Rated Service Items

Satisfaction with CATS Bus Drivers

● (1/2) Dissatisfied & Very Poor ● (3) Neutral ● (4) Satisfied ● (5) Very Satisfied

Mean Satisfaction Rating for Fall 2018 is **78**
(-1 points from Spring 2018)



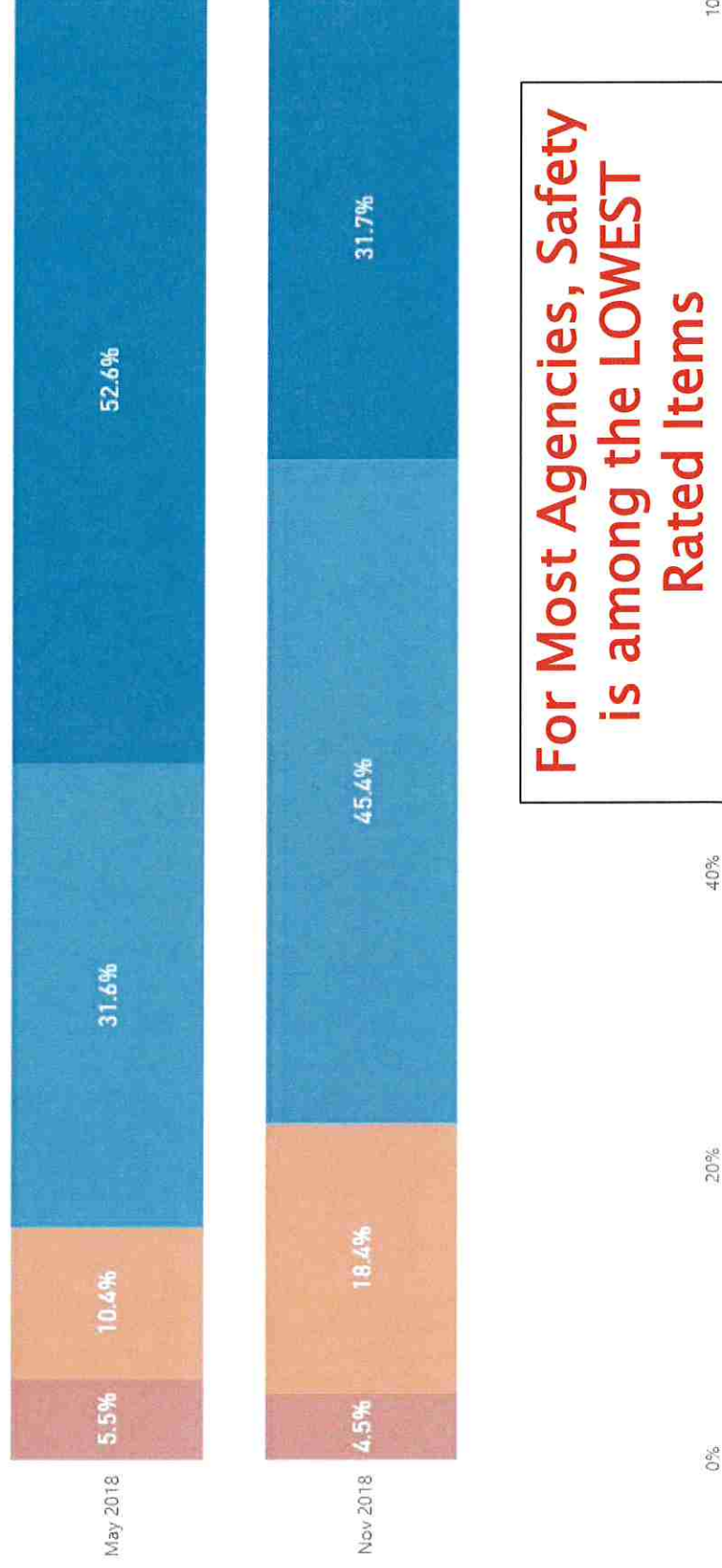
Riders Feel Safe and Secure While Riding CATS



Safety and Security while Riding CATS

● (1/2) Dissatisfied & Very Poor ● (3) Neutral ● (4) Satisfied ● (5) Very Satisfied

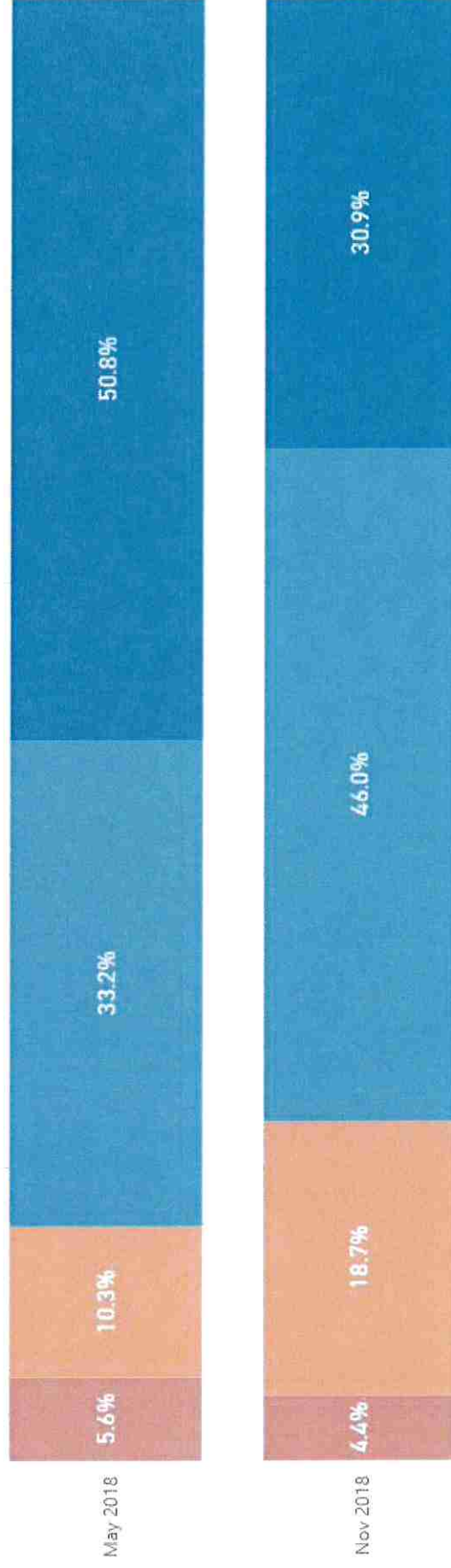
Mean Satisfaction Rating for Fall 2018 is **77**
(-7 points from Spring 2018)



Safe Operation of Bus

● (1/2) Dissatisfied & Very Poor ● (3) Neutral ● (4) Satisfied ● (5) Very Satisfied

Mean Satisfaction Rating for Fall 2018 is **77**
(-7 points from Spring 2018)



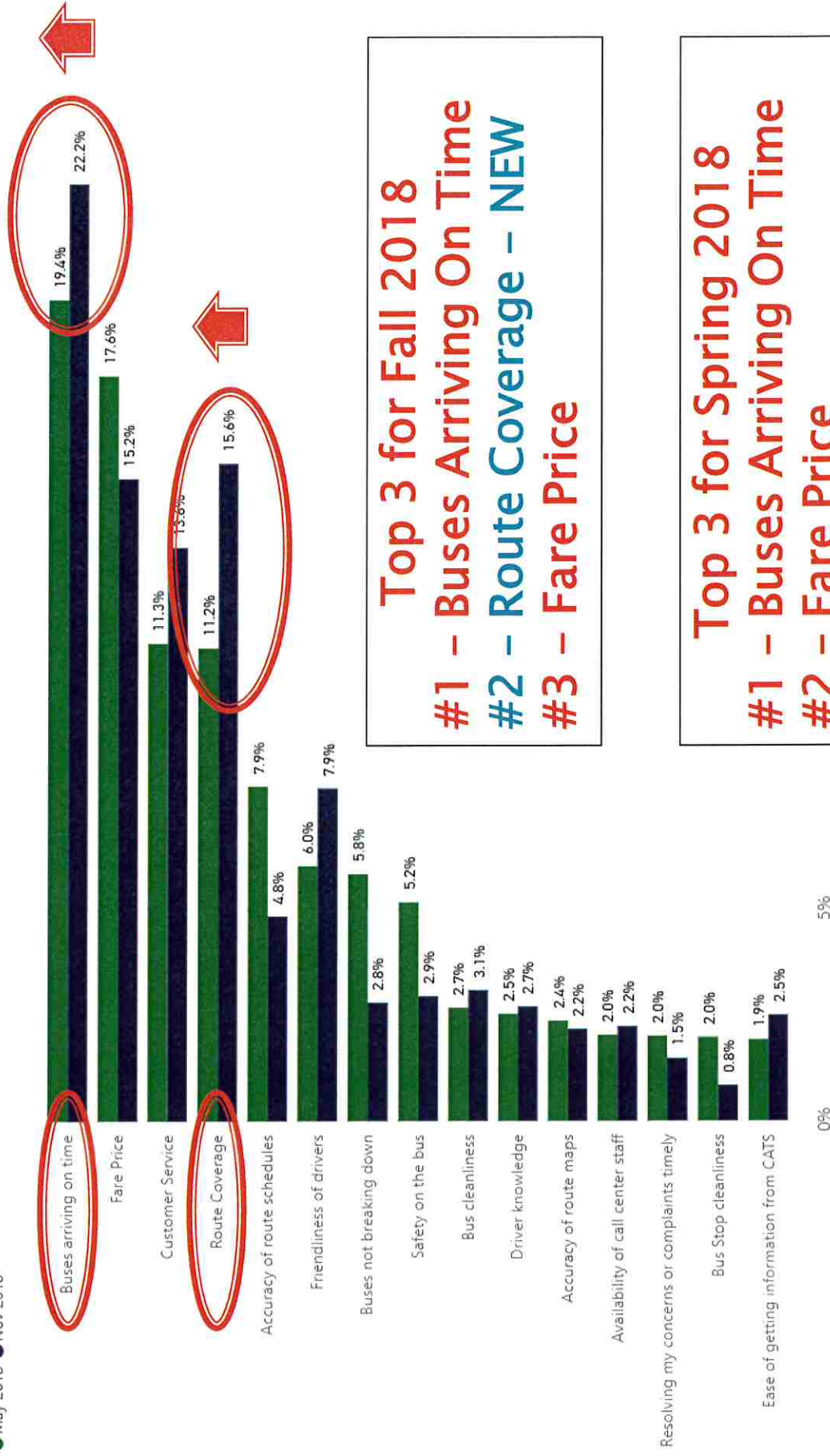
0% 20% 40% 60% 80% 100%

Findings from the Rider Survey

Service Items that are MOST Important to Riders

Top 3 Service Items to Riders

● May 2018 ● Nov 2018



Top 3 for Fall 2018

- #1 – Buses Arriving On Time
- #2 – Route Coverage – NEW
- #3 – Fare Price

Top 3 for Spring 2018

- #1 – Buses Arriving On Time
- #2 – Fare Price
- #3 – Customer Service

Importance-Satisfaction Analysis

Top Priorities

IS Analysis

Top 4 Priorities According to Riders- FALL 2018

- #1 Availability of weekend service
- #2 Customer Service- NEW
- #3 On-time bus performance
- #4 Availability of evening service

Importance Riders place on Customer Service provided by CATS increased by 2%

Top 4 Priorities According to Riders- Spring 2018

- #1 Availability of weekend service
- #2 Frequency of bus service
- #3 On-time bus performance
- #4 Availability of evening service

Questions???

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EXECUTIVE STAFF

Bill Deville
Chief Executive Officer

Darrell Brown
Chief Administrative Officer

EXECUTIVE REPORT

March 2019

Bill Deville and Executive Staff

OPERATIONS AND MAINTENANCE: *Dwana Williams*

- Operations now has 131 active Operators
- See attached Performance Measures

CEO NOTES: *Bill Deville*

- CATS has rebid the construction project for the East (Cortana) Transit Center and will have a recommendation for the March board meeting.
- After the BYD electric bus inspection at their facility in southern California last week, staff informed us that all three buses are in the road test/punch list mode. All three electric buses are scheduled to arrive ahead of the planned revenue service startup for CATS Plank Road BRT route. Once the buses arrive and are ready for revenue service, they will be utilized on the Plank Road route in peak hours until the Plank Road BRT route is active.
- The CATS SIP implementation on February 24th was successful, with some minor issues as expected. The free rides were appreciated by the customers.
- Operations, Scheduling, and Planning are closely monitoring the SIP startup; as usual in Transit, route changes result in punch list type issues that will be addressed. Some of the issues that have arisen are some operators saying certain route schedules don't allow enough layover time for restroom break, and some customers, in spite of the valiant effort by Communications and Operations getting the word out, needing to be helped with route changes.
- Your CEO was a guest of the Senator Regina Barrow radio program; she asked to have CATS come and talk about the SIP for her audience.
- The agency has hired a new Human Resources Manager, Jim Fight, and he comes to us with a background of more than twenty years in HR and more than ten years in transit.
- An administrative reorganization took place effective March 1st. Some of the highlights include naming Dwana Williams the Chief Operating Officer, and Garrick Rose the Director of Planning and Program Development.

PLANNING AND GRANTS: *Garrick Rose*

- Planning and Operations is reviewing the draft 5-year fleet plan produced by former COO, Rod Goldman.
- On Saturday, March 9, 2019, Planning staff participated in the "Walk the Plank" event sponsored East Baton Rouge Redevelopment Authority. The community walk and ride tour was held to encourage residents and business owners who live along Plank Road to tell officials what the future should look for the road.
- Grants staff is continuing to prepare information requested by the FTA for the Triennial Review Process.

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- Planning and Finance has assisted P&N with requested information regarding the FTA federal award process and oversight.

FACILITIES PLANNING: *James Baker or Bill Deville*

North Baton Rouge Transit Center:

- CATS is anticipating FTA's approval of the 2018 formula funding.
- Legal counsel for CATS is working with LSU officials to complete certain requirements prior to executing the purchase agreement.

East Baton Rouge Transit Center – Cortana-Walmart Transit Center:

- The bid documents have been re-advertised and a pre-bid conference was held February 13th.
- Three construction bids were received on March 6th and the Procurement Department has vetted the bids. The lowest bidder is in compliance with the ITB.
- A recommendation to award the contract will be presented as an action item for the Board's consideration.

Downtown Transit Center:

- Recent discussions with DOTD officials and DPW officials continue in an effort to identify suitable downtown sites to accommodate the transit center's operations.

BUS RAPID TRANSIT:

Plank-Nicholson BRT:

- A preliminary assessment of the BRT stations has been completed by SJB. The assessment focused on right-of-way limitations, ADA compliance, site evaluations and development of conceptual design plans. The assessment has confirmed the suitability and acceptability of the BRT station locations and allows the design phase to advance to the utility phase. The sites deemed unacceptable because of traffic issues, ADA compliance, space limitations, etc. have been replaced with alternative sites.
- CATS and HNTB met with City-Parish DPW and DOTD officials to explore the challenges associated with the Plank Road rights-of-way. Narrow rights-of-way and access management, as well as the transfer of Plank Road from DOTD to DPW were some of the issues discussed.
- Phase Two of the Plank-Nicholson BRT Corridor project is projected to start as early as 2022 if funded by the FTA. In order to qualify for FTA Small Starts grant funding, HNTB has 15 minute headways on the ten miles of station stops; this BRT service scenario would potentially bring in the highest ridership estimates, which is crucial to getting FTA grant approval competing against other cities for funding. This proposed scenario has BRT service along the Plank sector with ten station locations for review. In Phase One, the CATS Plank Road BR has planned three larger station stops identified by CATS Operations and Planning departments. Additionally, the HNTB plan also includes operating costs projects for review by CATS.

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EXECUTIVE STAFF

- CATS is evaluating these all options, and the challenges that come with them, and is finalizing the Phase One plans to include station locations, designs, and service locations.

City of Baker:

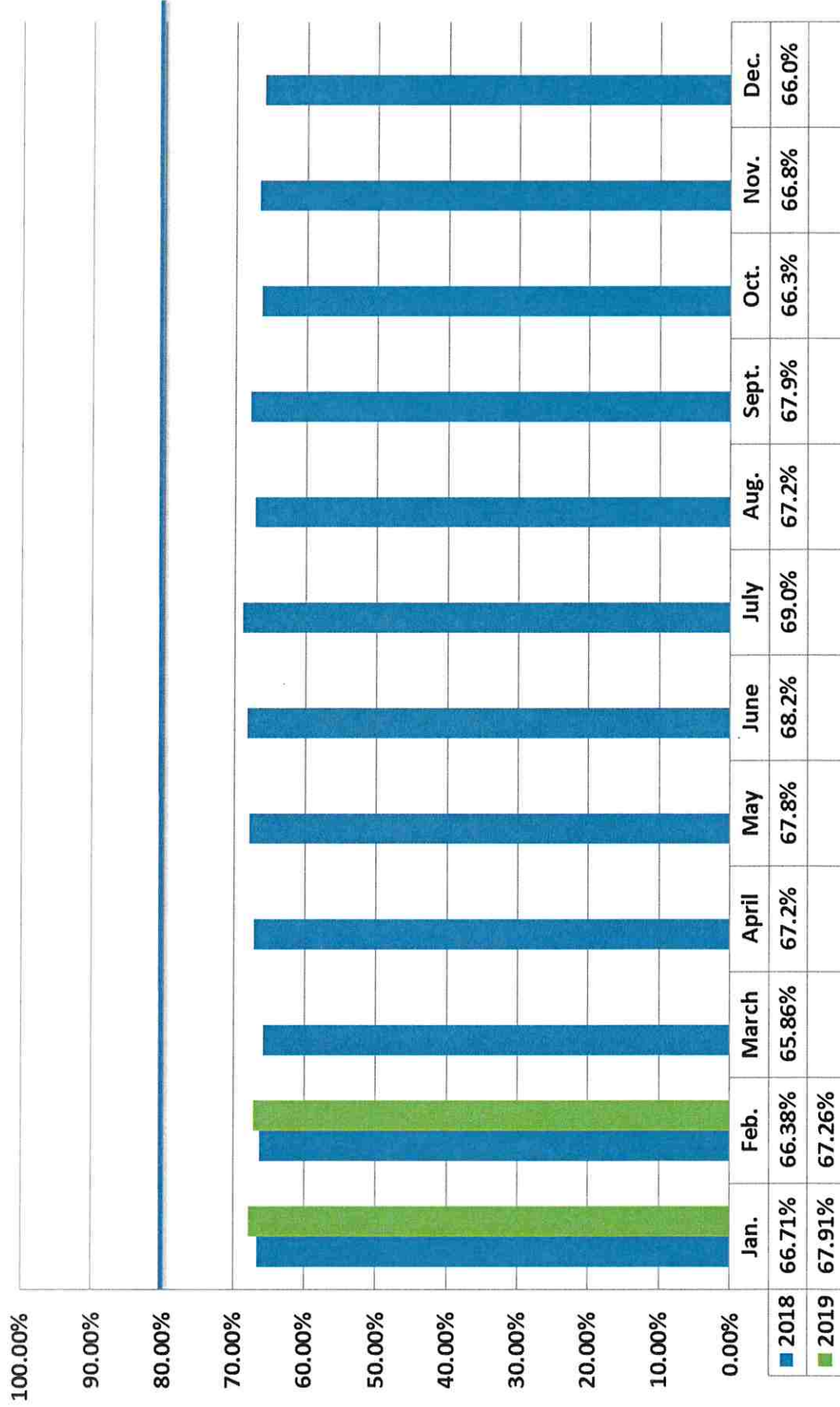
Park-and-Ride project

- The Baker Transit Center, a bus layover facility and a park-and-ride, is a collaborative project among CATS, the City of Baker, and CRPC.
- Project funding has been identified by CRPC with local match to be provided by CATS and the City of Baker.
- CRPC solicited a planning service contract to begin a site planning and design concepts study.
- CRPC will fund the initial phase of the project of the project.

Service Planning: *Bill Deville*

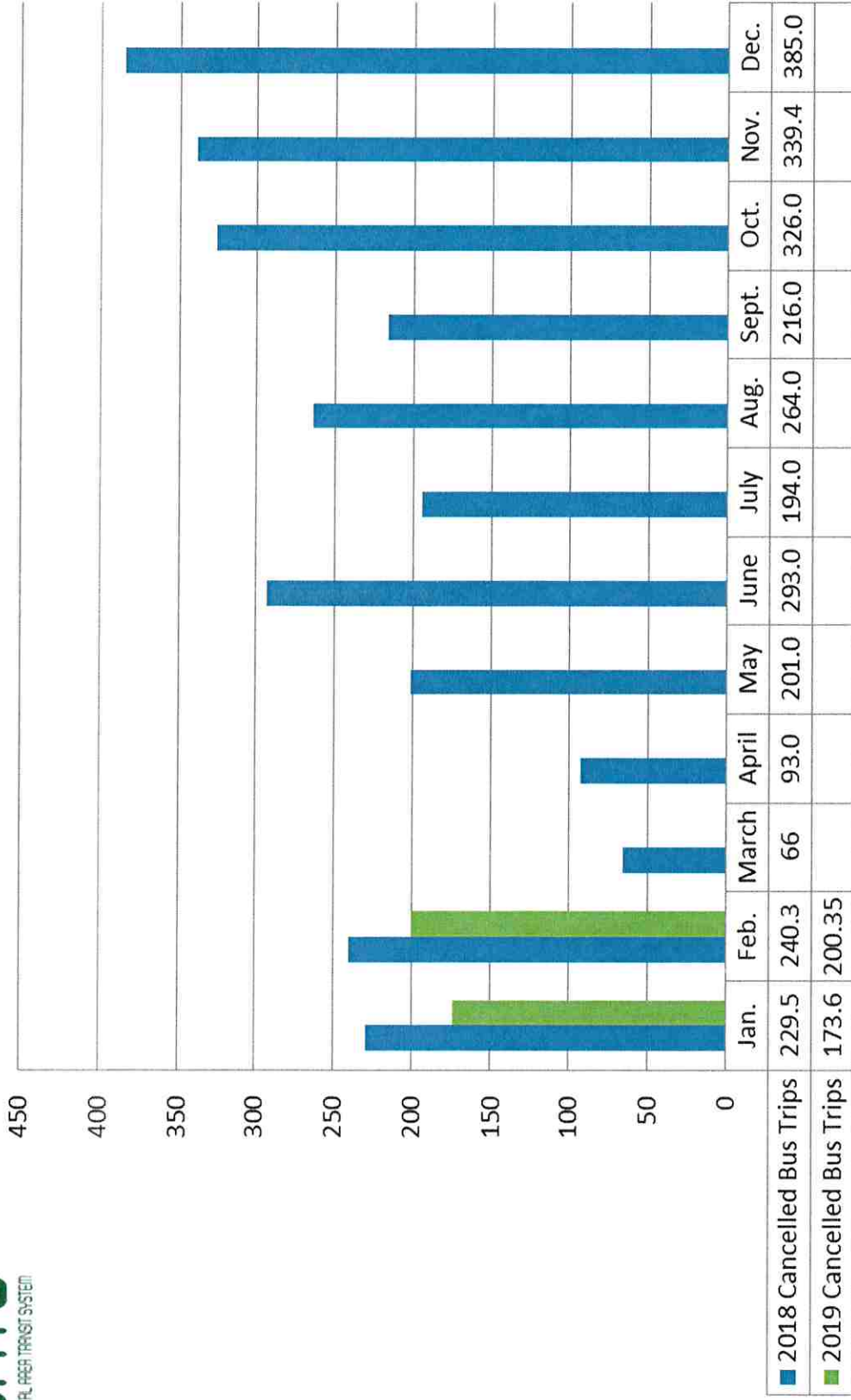
- The Service Improvement Plan began February 24th.
- While staff is closely monitoring the SIP implementation, as explained repeatedly and as much as possible at public meetings and on the website, CATS can and will make minor adjustments in real time depending on feedback from riders, customers, and stakeholders; and as noted, for bigger service and route adjustments, CATS is able to make those three times a year, and the next opportunity is June.

On-Time Performance

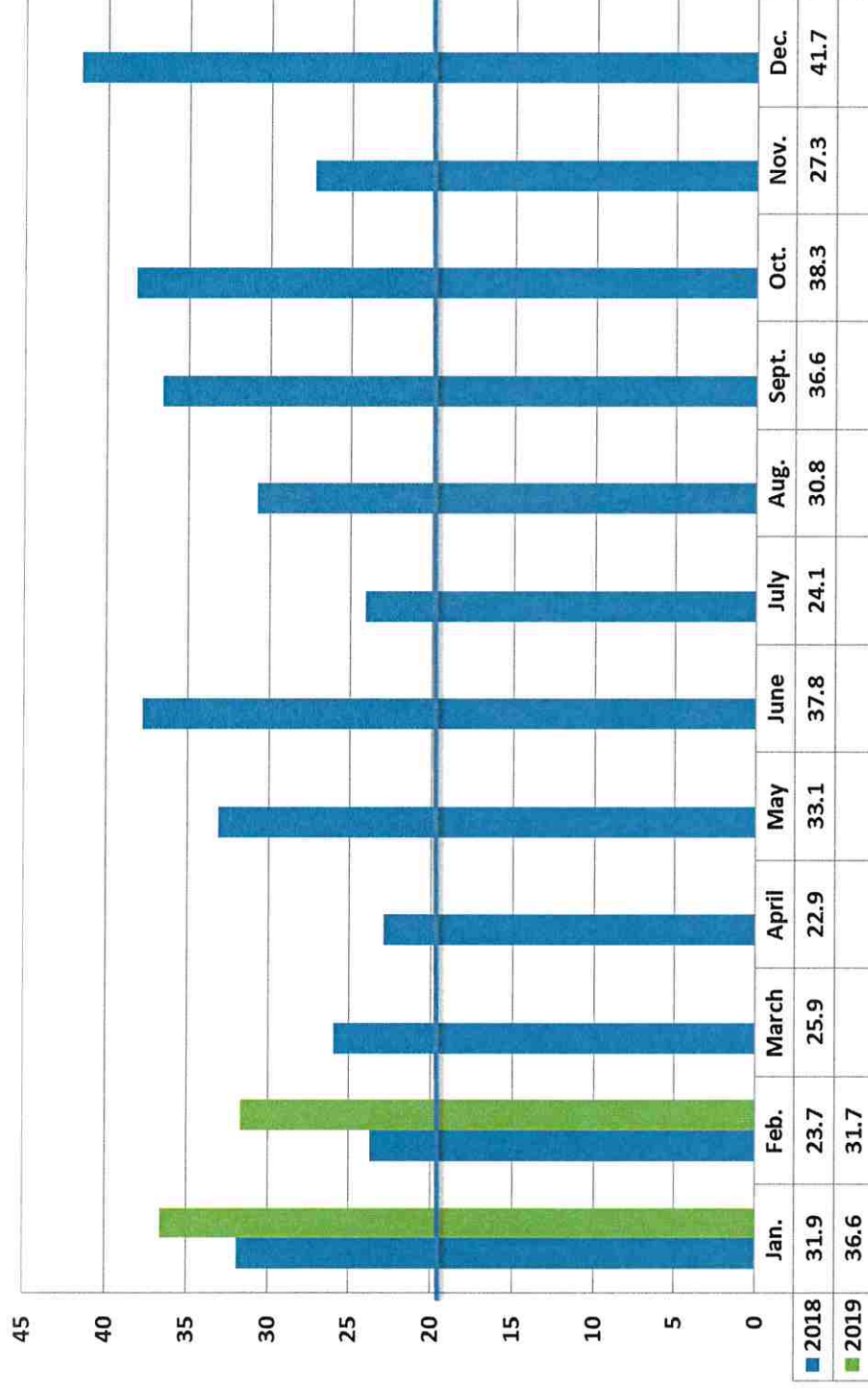


*Target 80% On-Time Performance

Note: On-Time performance is measured at scheduled timepoints which represent 13.44% of the total system bus stops



Customer Complaints Per 100,000 Boardings

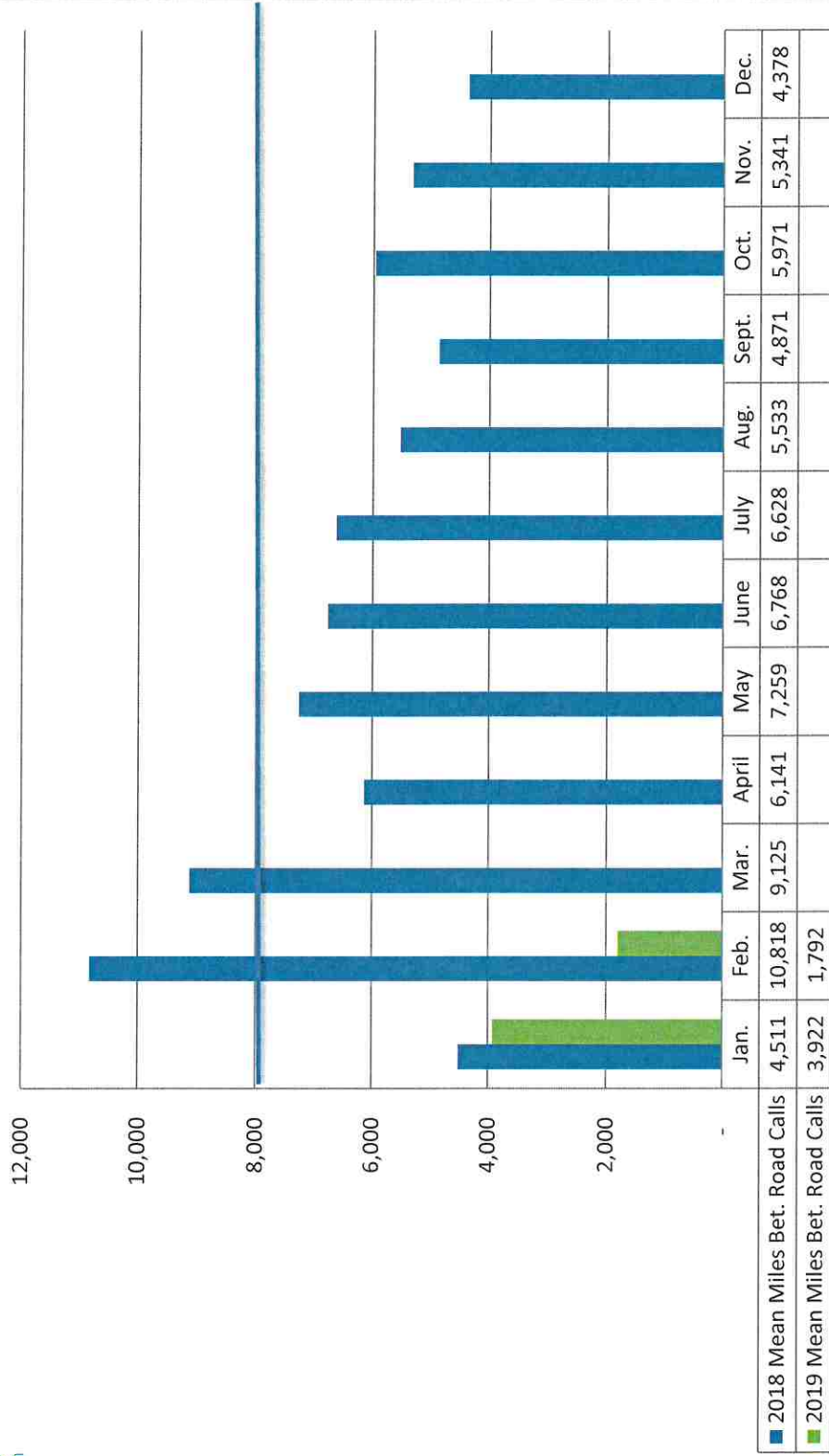


*Target less than 20 Customer Complaints per 100,000 Boardings

Preventable Accidents per 100,000 Miles



*Target 2.5 Preventable Accidents Per 100,000 Miles



Capital Area Transit System
Statement of Operating Budget vs. Actual

For the Period Ended December 31, 2018

	<u>Current Month</u>		<u>Year to Date</u>		<u>2018 Approved Total Annual Budget</u>
	<u>Budget</u>	<u>Actual</u>	<u>Var. Amount</u>	<u>Budget</u>	<u>Var. Amount</u>
Operating Expenses					
Labor and Fringe Benefits	\$1,179,002	\$1,283,691	(\$104,689)	\$15,452,455	(\$1,591,214)
Casualty and Liability	\$121,923	\$108,373	\$13,550	\$1,463,082	(\$281,517)
Services	\$94,159	\$77,807	\$16,352	\$1,129,909	(\$18,212)
Purchased Transportation	\$203,417	\$181,918	\$21,499	\$2,441,000	\$350,033
Materials & Supplies	\$292,012	\$320,652	(\$28,640)	\$3,504,140	\$594,754
Utilities	\$20,883	\$24,140	(\$3,257)	\$250,600	\$250,600
Miscellaneous Expenses	\$72,476	\$50,369	\$22,107	\$869,708	\$244,734
Local Match (Capital)	\$71,129	\$0	\$71,129	\$853,547	\$853,547
Leases and Rentals	\$10,341	\$5,392	\$4,949	\$124,092	(\$38,734)
Depreciation	\$0	\$0	\$0	\$15,724	(\$15,724)
Total Operating Expenses	\$2,065,342	\$2,052,341	\$13,001	\$26,088,533	(\$349,632)
Operating Revenues					
Passenger Paid Fares	\$145,833	\$135,812	(\$10,022)	\$1,750,000	(\$20,082)
Special Transit Fares (Contract)	\$34,343	\$34,004	(\$339)	\$412,113	(\$158,425)
ADA/Paratransit Revenue	\$9,167	\$0	(\$9,167)	\$110,000	(\$81,850)
Advertising Revenue	\$41,667	\$63,500	\$21,833	\$500,000	\$621,235
Interest Income	\$4,167	\$2,217	(\$1,949)	\$50,000	\$79,276
Other Agency Revenue	\$4,484	\$313	(\$4,171)	\$53,805	\$100,943
Total Operating Revenues	\$239,660	\$235,845	(\$3,815)	\$2,875,918	\$41,096
Operating Shortfall/Subsidy Required	(\$1,825,682)	(\$1,816,496)	(\$9,186)	(\$23,212,615)	\$390,727
Federal, State & Local Subsidies					
<i>(One Twelveth)</i>					
Non Federal Revenue					
Hotel/Motel Tax	\$108,333	(\$533,333)	(\$641,667)	\$1,300,000	(\$361,883)
Parish Transportation Fund	\$45,833	\$0	(\$45,833)	\$550,000	\$137,500
Property Tax Revenue	\$1,410,417	\$7,687,184	\$6,276,767	\$16,925,000	\$715,953
Total Non Federal Subsidies	\$1,564,583	\$7,153,850	\$5,589,267	\$18,775,000	\$491,570
Federal Operating Subsidies					
FTA - Preventive Maintenance	\$343,191	\$2,140,450	\$1,797,259	\$4,118,291	(\$402,841)
FTA - Project Administration	\$7,500	\$0	(\$7,500)	\$90,000	(\$8,667)
FTA - JARC/New Freedom	\$0	\$0	\$0	\$0	\$446,081
FTA - CMAQ Electric Buses	\$0	\$638,472	\$638,472	\$0	\$638,472
FTA - BOA Bus Lease	\$0	\$0	\$0	\$295,323	\$295,323
FTA - Planning	\$19,109	\$50,767	\$31,658	\$229,305	(\$101,206)
Total Federal Subsidies	\$369,800	\$2,829,689	\$2,459,889	\$4,437,596	\$867,162
Total Operating Subsidies	\$1,934,383	\$9,983,539	\$8,049,156	\$23,212,596	\$1,358,732
Net Operations Balance +/-	\$108,701	\$8,167,043	\$8,032,341	(\$19)	\$1,749,459
				(\$19)	(\$19)



CAPITAL AREA TRANSIT SYSTEM

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**MEETING OF THE
FINANCE AND EXECUTIVE COMMITTEE
BOARD OF COMMISSIONERS
CAPITAL AREA TRANSIT SYSTEM AND
PUBLIC TRANSPORTATION COMMISSIONS
MARCH 14, 2019
Ninth Floor Conference Room
5700 Florida Boulevard**

MINUTES

The Finance and Executive Committee met on Thursday, March 14, 2019, at 10:30 a.m. Present at the meeting were members Mark Bellue, Jim Brandt, Kahli Cohran, Erika Green, and Antoinette Pierre. Also present were Bill Deville, Darrell Brown, Dwana Williams, and members of CATS staff.

I. Call to order and establishment of quorum

Mr. Bellue welcomed those assembled.

II. President's Announcements

Mr. Bellue welcomed the new committee and shared that Mr. Brandt would be serving in the at-large position on the F&E Committee.

III. Safety Moment

Ms. Renee Simpson shared a safety moment that centered on effective practices in bus transit safety.

IV. Executive Report and Financials

Ms. Dwana Williams updated the committee on the performance measures. She let the members know that there are currently 131 active operators. She noted that CATS had 221,163 passenger trips in February. There were 5.8 preventable accidents per 100,000 miles. Ms. Williams shared that there were 200 trips cancelled in February of the approximately 35,000 trips for the month. The percentage of on-time trips was 67.26%. There were 31.7 complaints per 100,000 miles in February, primarily related to performance

issues and reroutes. Ms. Williams shared that there were 1,792 miles between road calls for the month.

There was discussion related to the on-time performance metric and the low percentage rate. It was noted that this number is based on a zero minutes early to five minutes late window of time and the number for the same period last year was based on a zero minutes early to ten minutes late window. Several board members inquired as to the methods being utilized to increase the performance. Ms. Williams shared that the SIP would hopefully lead to increased on-time performance.

After the BYD electric bus inspection at the BYD facility, CATS maintenance staff informed staff that the three electric buses are in the road testing phase and will begin arriving in Baton Rouge the week of March 19th. The buses will arrive ahead of the planned start of the Plank Road BRT route; as such, they will be utilized on the Plank Road fixed route in peak hours until the BRT is in place.

Mr. Deville noted that he was a guest on Senator Regina Barrow's radio program to discuss the SIP and the free rides for the first week of that service.

Mr. Deville let the members know that CATS has hired a new Human Resources Manager, Jim Fight, who will be in Baton Rouge on March 19th for pre-employment requirements. Mr. Fight comes to Baton Rouge with twenty years of human resources experience and more than ten years in transit human resources.

An administrative reorganization took effect March 1st. Some of the highlights include naming Dwana Williams the Chief Operating Officer and Garrick Rose the Interim Director of Planning and Program Development.

Mr. Rose noted that Planning and Operations are reviewing the draft five-year fleet plan.

On March 9th, the Planning staff participated in an outreach event with the Redevelopment Authority dubbed "Walk the Plank" where residents and business owners were encouraged to share their feedback regarding the Plank Road revitalization initiative.

In Facilities Planning, Mr. Deville let the board know that CATS is anticipating FTA's approval of the 2018 formula funding.

Legal counsel is working with LSU officials to complete the sale of the land for the North Baton Rouge property.

Mr. Deville shared that a recommendation to award the construction contract for the Cortana Transit Center is an item for consideration.

Mr. Deville let the members know that a preliminary assessment of the BRT stations has been completed by SJB and has confirmed the suitability and acceptability of the BRT station locations and allows the design phase to the utility phase.

CATS and HNTB met with City-Parish DPW and DOTD officials to explore the challenges associated with the Plank Road rights-of-way. Narrow ROW and access management, as well as the transfer of Plank Road from DOTD to the City were some of the issues discussed.

The Baker Transit Center, a bus layover facility and park-and-ride, is a collaborative project among CATS, the City of Baker, and CRPC. Project funding has been identified by CRPC with local match to be provided by CATS and the City of Baker. CRPC solicited a planning service contract to being a site planning and design concepts study.

The Service Implementation Plan began February 24th. While staff is closely monitoring the implementation, CATS can and will make minor adjustments in real time depending on the feedback from riders and stakeholders; larger changes will be made in June in conjunction with the next run cut for operators.

Mr. Deville shared that he had engaged Postlethwaite & Netterville to conduct an audit of the finances at the agency in addition to their upcoming annual material audit. The firm has been critical in learning the deficiencies in the finance department and financials.

The firm has now begun the work of the material audit while continuing to work on the finances.

Ms. Tiffany Dorsa of Postlethwaite & Netterville shared that her firm has been working to correct errors in the agency's financial department and has reviewed all bank accounts. Only one of the 11 accounts has been fully vetted, and the remaining ten are in progress. She noted that the firm is reviewing all statements for all accounts for 12 months.

Mr. Deville shared the statement of budgeting versus actual for 2018 as prepared by P&N and noted that CATS had \$26,438,164 in total operating expenses. There was \$2,917,014 in CATS generated revenue, \$19,266,570 in non-federal subsidies, and \$5,304,758 in federal subsidies. The net operating balance was \$1,050,177.

V. Recommend renewal of automated fuel dispensing services contract with Mansfield Oil (formerly FuelTrac)

Ms. Lisa Sanchez noted that this is a contract initiated by the City-Parish and CATS is a participant. The contract originated in 2014 and this is the fourth renewal. The contract is for gasoline and diesel utilized by all CATS vehicles and is based on Oil Price Information Services (OPIS) pricing.

Ms. Sanchez shared that CATS is only billed for fuel actually used, not fuel delivered to the agency.

Mr. Brandt moved that the full board recommend the renewal of the automated fuel dispensing services contract with Mansfield Oil and Mr. Cohran seconded the motion. Mr. Bellue invited public comment and there was none. The motion passed unanimously with no abstentions.

VI. Recommend award of construction contract for Cortana Transit Center construction project

Mr. Darrell Brown let the members know that the solicitation was rebid after the two original bids were deemed to be flawed.

Three bids were received from the rebid solicitation and all three were deemed to be responsive. Kelly Construction Group was the lowest responsive bidder at \$524,848.

Mr. Cohran moved to recommend the full board award the contract for Cortana Transit Center construction project to Kelly Construction Group and Mr. Brandt seconded the motion. Mr. Bellue invited public comment and there was none. The motion passed unanimously with no abstentions.

There being no further business, the meeting adjourned.



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**MEETING OF THE
PLANNING COMMITTEE
BOARD OF COMMISSIONERS
CAPITAL AREA TRANSIT SYSTEM AND
PUBLIC TRANSPORTATION COMMISSIONS
March 15, 2019
9:30 a.m.
5700 Florida Boulevard,
Ninth Floor Conference Room
Baton Rouge, Louisiana 70806**

MINUTES

The Planning Committee met on Friday, March 15, 2019, at 9:30 a.m. Present at the meeting were members Kevin O’Gorman, Jim Brandt, Kahli Cohran, and Laurence Lambert. Also present were Bill Deville, Darrell Brown, members of CATS staff, and members of the public.

I. Plank Road BRT Update

Mr. Stephen Lumpkin of SJB Group shared the progress of the feasibility analysis, including the Phase One project status, project schedule, alternative BRT station locations, and design intent. He noted the firm is at a stopping point until decisions are made by CATS.

Mr. Lumpkin gave an overview and he and Mr. James Baker noted that asset management is an issue on Plank Road. Mr. Lumpkin shared that the Delmont Village outbound location has drainage issues that are concerning.

It was noted that there are ADA requirements that must be met when developing station locations and that there are multiple limitations on Plank Road. There are spatial limitations at some stop locations as well DOTD traffic restrictions that must be considered.

Mr. Lumpkin shared that alternate locations should be considered for the Delmont Village outbound as well as the Winbourne inbound and outbound station locations. He reminded them that all the information to this point is preliminary.

There was discussion regarding the size and design of the station locations as well as the height of the curbs and stations for level boarding.

It was noted that these locations have not been environmentally cleared nor have the National Environment Policy Act (NEPA) requirements been met.

There was discussion of the cost incurred to this point and it was noted that the design is paid with local funds and the construction is paid with grant money.

It was noted that CATS needs to look at three other sites to determine alternative locations.

There was discussion concerning requirements that need to be met for FTA's approval and the agency's BRT route will meet the minimum requirements.

II. Plank-Nicholson BRT update

Mr. Bryan Jones of HNTB let the members know that CATS and the City-Parish are working to have the best, most efficient coordination as possible. He noted that HNTB would likely have more stop locations than necessary cleared through NEPA to ensure that any shifts that occur are covered in the clearance. This will provide flexibility to create the best locations.

Mr. Jones shared that some of the criteria the FTA has in looking for successful grant applications are 15 minute headways, off board fare collections, and level boarding site. He noted that the FTA also wants to ensure that ridership is maximized on the route, which means creating more stops and at convenient locations.

Mr. Jones noted that HNTB anticipates approximately four months to complete the NEPA process.

III. FTA coordination discussion

Mr. Garrick Rose noted that CATS has been in contact with the FTA regarding the joint BRT projects to ensure that CATS is compliant. He shared that FTA is willing to work with CATS and hopes to see the BRT project be successful. They want to ensure they are investing in an effective project.

IV. Hub updates

Mr. Deville shared that there will be an action item to consider awarding the construction project to Kelly Construction. If that contract is awarded, the Cortana Transit Center should be slated to begin construction in the next thirty days.

Mr. Baker noted that the revenue service at the Cortana Center is scheduled to begin July 28th. He let the members know that there will be regular shelters installed at the Center and there will be safety installations and passenger amenities.

Mr. Deville let the members know that the downtown transit center is still being considered as multiple small stops rather than one large center. Some of the mini hub locations being considered are the Hollywood Casino, the Town Square, and the Visitor Center.

Mr. Rose shared that CATS is working with the DDD to promote the downtown sites as well as the Capitol Park Trolley.

Mr. Deville shared that CATS legal counsel is working with LSU to finalize the sale of the property in North Baton Rouge.

Mr. Deville noted that CATS is considering locating a South Baton Rouge Transit Center at the as-yet-determined multi-modal suburban site of the commuter rail station near the Baton Rouge General.

There was lengthy discussion on the South Baton Rouge site and several committee members inquired as to the previous location that was designated at Our Lady of the Lake Children's Hospital.

Mr. Deville let the members know that the Children's Hospital site is still being considered as the transit center location along with the multi-modal location.

V. Baker Park and Ride update

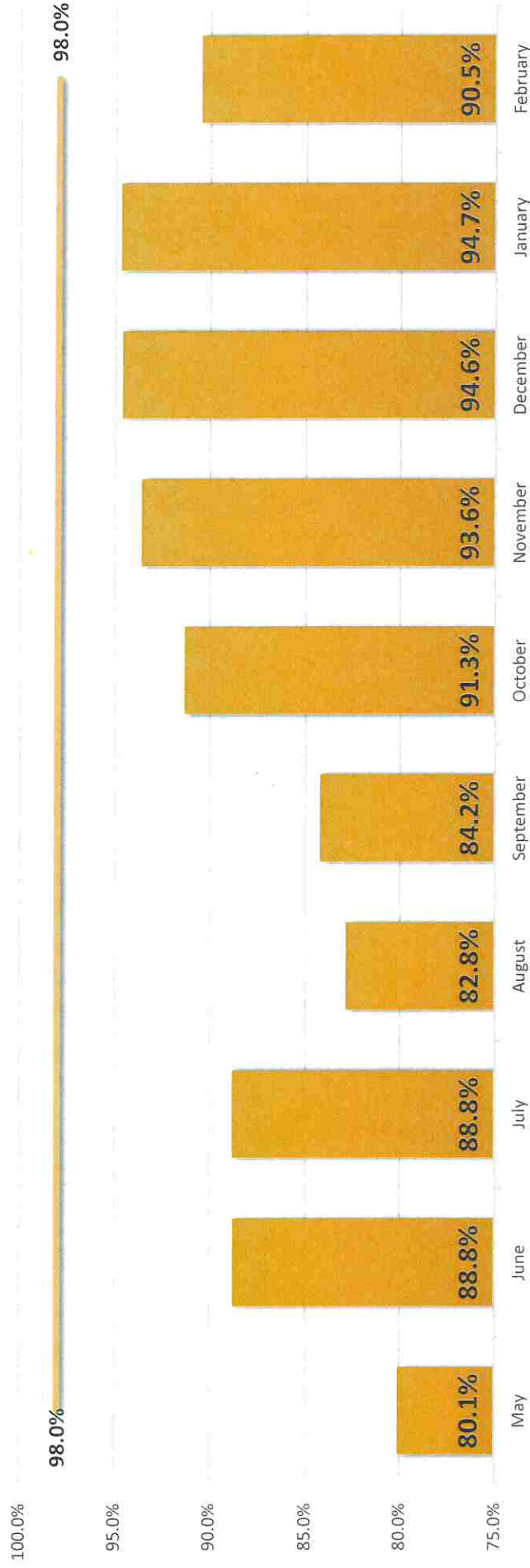
Mr. Deville and Mr. Baker noted that the Baker facility will be a bus layover facility as well as a park-and-ride facility as envisioned by Mayor Waites of Baker. It was noted that CRPC is funding a study and that CATS is paying the local match for the study.

There was discussion of the capital budget and it was noted that the budget still has not been submitted to the board for approval, and this project has not been added to the budget.

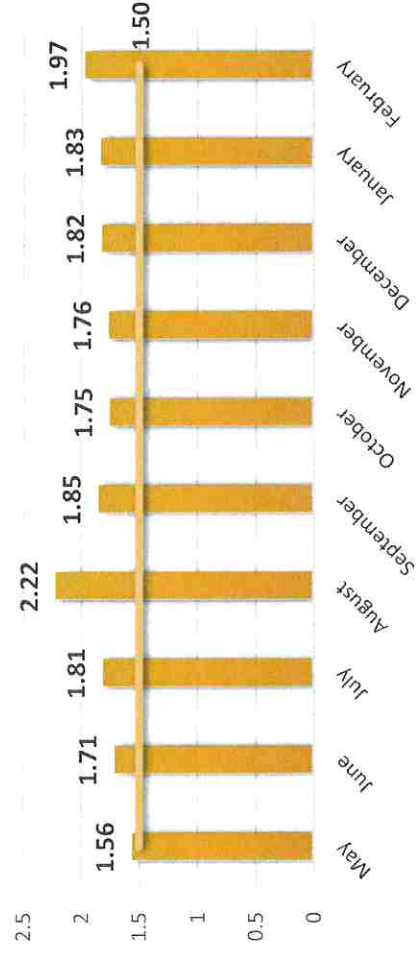
It was noted that the Baker project would be added to the capital budget when it is sent to the board for approval.

There being no further business, the meeting adjourned.

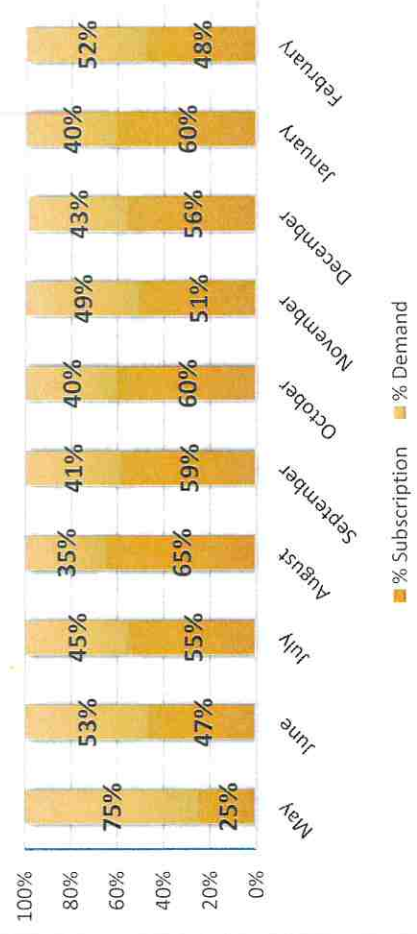
On-Time Performance (OTP)



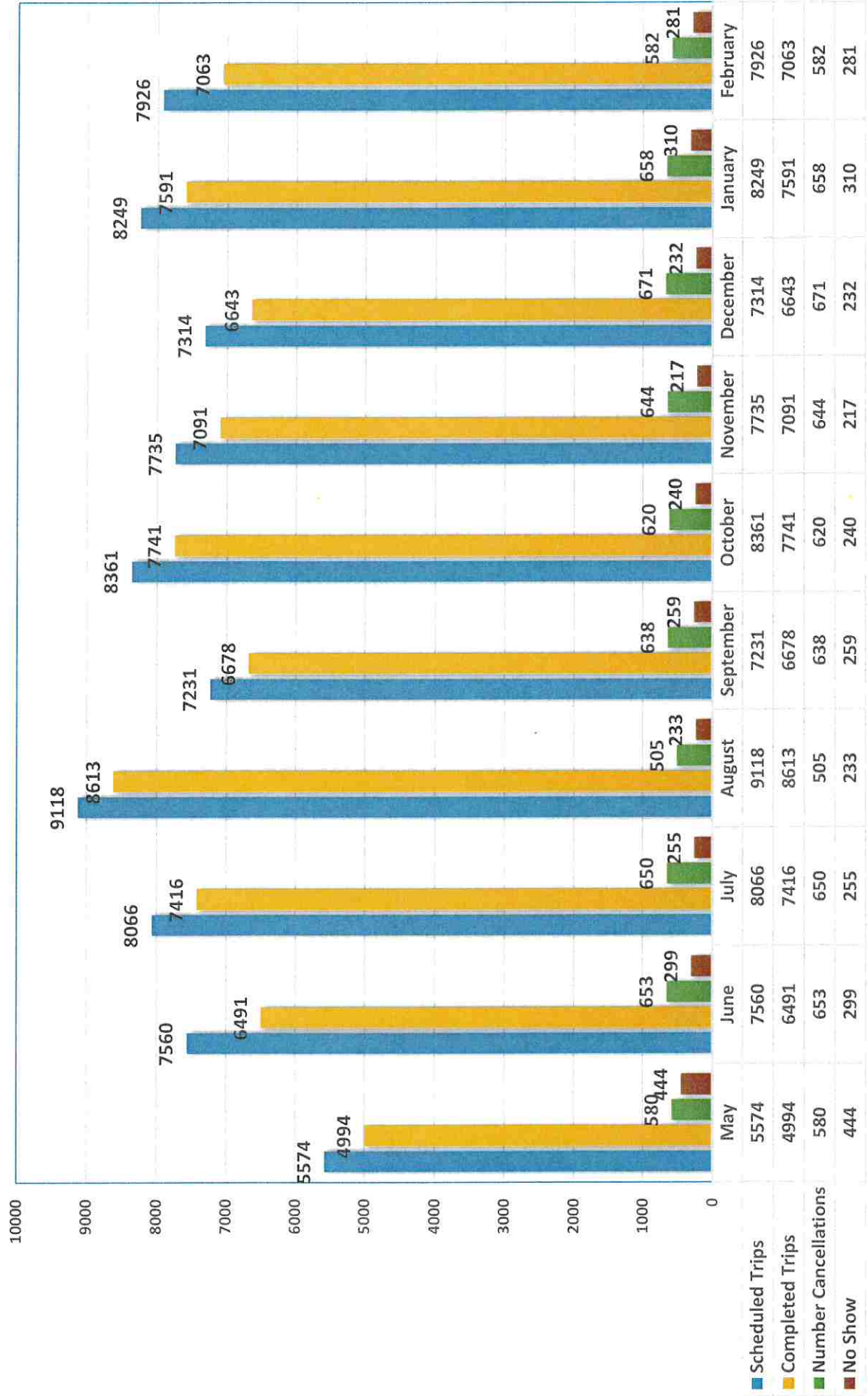
Passengers Per Hour (PPH) Productivity

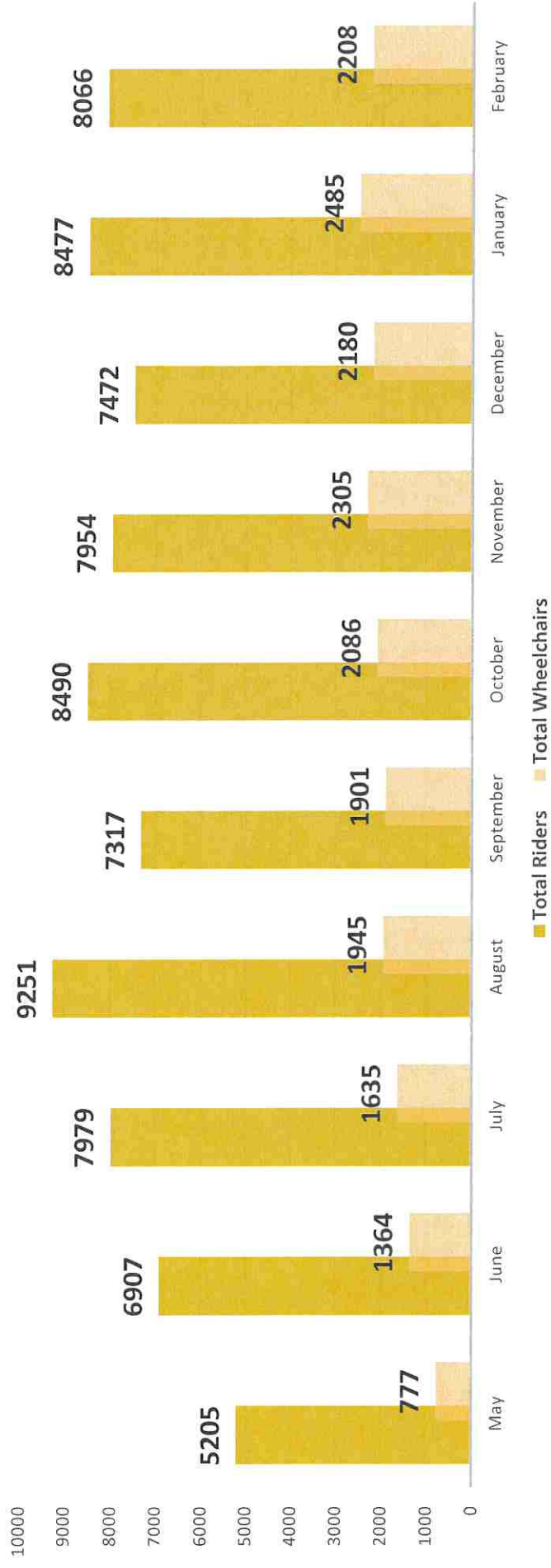


Subscription vs. Demand

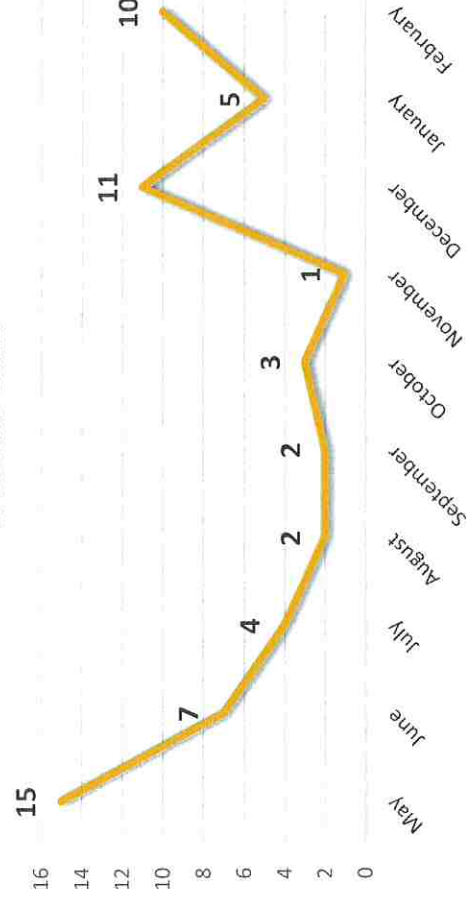


Scheduled Trips vs. Completed/Canceled/No Show

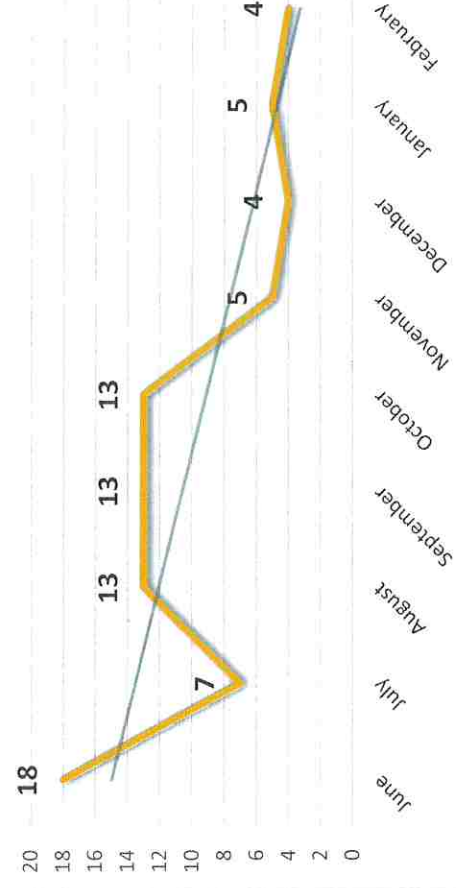




Road Calls



Complaints



2250 Florida Boulevard
Baton Rouge, LA 70802
PHONE: 225.389.8920



MEMORANDUM

To: William "Bill" Deville, CATS CEO

From: Lisa M Sanchez, CATS Procurement Manager
James Godwin, CATS Maintenance Director *JSG*

Date: March 8, 2019

Re: Recommendation to Renew Mansfield Oil Contract
Automated Fuel Dispensing Services Contract
4th Renewal Period: April 1, 2019 thru March 31, 2020
(via City of Baton Rouge - RFP Solicitation - Bid #A14-0280)

Background:

In the summer of 2014, CATS was invited by the City of Baton Rouge to participate as a separate named entity in their **Automated Fuel Dispensing Services RFP-Solicitation #A14-0280** for diesel and gasoline fuels. This solicitation was led by the City of Baton Rouge (City-Parish C-P) and was competitively advertised and later awarded to FuelTrac, Inc. Prior to the award of contract, CATS Procurement participated on the C-P proposal evaluation selection committee and in the recommendation to award a contract to FuelTrac, Inc.

The contract fuel prices are based on the weekly published Oil Price Information Services (OPIS) plus an administrative consignment "mark-up" fee of \$0.039 which has remained the same since the inception of this contract, plus applicable taxes. The calculation is: OPIS + Mark-up + Applicable Taxes = Price Per Gallon (PPG).

Utilizing an automatic fuel dispensing service allows CATS to only pay for the amount of diesel fuel actually used, rather than the gallons dumped into CATS on-site two (2) 10,000 gallon tanks. This contract also allows CATS to obtain gasoline fuel for service cars, small para-transit vans, lawn equipment, etc., from the designated City Parish DPW maintenance lots. The price for gasoline is calculated the same way as described above for diesel, except that the fuel tank locations are not located on CATS premises. Billing is kept separate for CATS for payment purposes and tax exemption status.

CATS participated in the original contract from November 1, 2014 through March 31, 2016 and in the 1st renewal period from April 1, 2016 through March 31, 2017, the 2nd renewal period from April 1, 2017 through March 31, 2018 and the 3rd renewal period from April 1, 2018 through March 31, 2019. The solicitation contains language that allows contract renewals up to seven (7) years or thru October 31, 2021.

2250 Florida Boulevard
Baton Rouge, LA 70802
PHONE: 225.389.8920

CATS

CAPITAL AREA TRANSIT SYSTEM

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In November, 2018 CATS consented to the Assignment of Contract between FuelTrac, Inc. and Mansfield Oil Company of Gainesville, GA and the City of Baton Rouge, per agreement of same, signed on 7/20/18 by stated parties.

Recommendation to Renew Contract:

The City of Baton Rouge has approved the 4th renewal of this contract for an additional twelve 12 months for the period of April 1, 2019 thru March 31, 2020 (see attached info.). CATS must follow the same terms and conditions and renewal periods as the City Parish if we continue participation in this contract.

James Godwin, CATS Maintenance Director has found this contract to be an advantageous partnership with the City Parish and with Mansfield Oil. Therefore, CATS Procurement recommends the 4th renewal of contract for an additional 12 months for the period of April 1, 2019 through March 31, 2020. If you concur with this recommendation, please place this item on the March 19, 2019 Board Agenda for approval.

If you have any questions, please let me know.

cc: Darrell Brown, CATS CAO
James Godwin, CATS Maintenance Director
City Parish Procurement Department

2250 Florida Boulevard
Baton Rouge, LA 70802
PHONE: 225.389.8920



MEMORANDUM

March 8, 2019

To: William "Bill" Deville, CEO
Darrell Brown, CAO

From: Lisa M Sanchez, CATS Procurement Manager
James Baker, Capital Improvements Director / Project Manager

Subject: CATS Procurement Process and Bid Review Summary
Recommendation for an Award of Contract
ITB Solicitation #2019-CortanaTransitCtr-002

Purpose:

The purpose of this Procurement Summary is to document the procurement process and to recommend an award of a contract for the referenced Construction of the Cortana Transit Center contract.

Background:

The purpose of the ITB is to secure a contract for a firm to handle the construction of the Cortana Transit Center – Civil Work Improvements (Public Works/Construction) as described in the referenced ITB.

Procurement Process:

The solicitation was advertised in The Advocate (official journal) and in the Weekly Press (DBE Publication) on February 7, 14 and 20, 2019. The ITB notification was also emailed directly to 53 contractors, including 15 small businesses and DBE firms. A Pre-bid conference and site visit was also held for the attending vendors on February 13th at 11:00am. During the open inquiry period, CATS received 3 questions, which were answered via an Addendum to the ITB on February 20, 2019. On **March 6, 2019** CATS Procurement Department received **three (3)** bids in response to the ITB from the following firms: **(1) Kelly Construction Group** (total bid amount: **\$524,848**); **(2) The Luster Group** (total bid amount: **\$551,831**); and **Faulk & Meek General Contractors** (total bid amount: **\$680,557**).

Bids Received and Reviewed:

CATS Procurement Department staff conducted a compliance review of the lowest bid received and found it responsive and to meet the requirements of the ITB.

Contract Award Recommendation:

CATS Procurement and the Project Manager recommend awarding this contract to the lowest responsive and responsible bidder, **Kelly Construction Group**, for **\$524,848**, which is within the CATS current budget amount for this project.

***Note:** If award is approved, CATS Procurement will issue the Purchase Order (contract) to Kelly Construction Group. The contractor will prepare all required documentation and is anticipated to commence work within three (3) weeks of issuance of the Notice to Proceed (NTP). Dates are subject to acceptance of Performance Bond and a Certificate of Recordation from the EBR Clerk of Court, per ITB.*

Lisa M Sanchez, CPPB
Procurement Manager
lsanchez@brcats.com

CATS Procurement Listing for CATS Board									
March 19, 2019	Yellow = Action Item / needs Board Approval now				Blue = Projects Pending Board Action within 1 to 3 months				
Service Description	Contr Type	Vendor Name	Amt	Start Date	End Date	Board Approved	Services/ Product Provided	Notes / Comments	
A Adjuster Claims Bus Fleet Liability & Worker Comp End date is 2/29/20	Service RFP	Brown Claims Management Group Adjuster Claim Services Bus Liability & Workers Comp	Refer to updated Hourly Rates for renewal period 3/1/19 thru 2/29/20	Renewal: 3/1/19	2/29/20 Current end date is 2/28/19.	Board to Approve Renewal through 2/29/20	Board Approved renewal period of 3/1/18 – 2/28/19 (original 5 year contract for Adjuster Claim Services, Investigations, Fleet Liability and Workers Comp claims). Seeking renewal thru 2/29/20	1/15/19 – Board approved . 3/1/18 – New Contract issued for one year. 2/20/18 – Board approved . 2/15/18 – F&E approved. 8/15/17 – Board Approved - 8/10/17 – F&E approved. 7/21/17 – Per Project Manager, this contract will be a 6 month renewal. 9/9/16 – Contract renewal finalized . 8/30/16 – CATS Board approved renewal of contract. 8/11/16	
A&E Design Services BRT Stations Plank Rd & Fla Blvd. PR #775	A&E Design Services	SJB Group, LLC	Approx Cost \$323,000	Estimated Date: TBD (18 mo)	Estimated Date: TBD (18 mo)	Board Approved 11/13/18	RFQ for Design Services for BRT Stations on Plank Rd & Fla Blvd. to include new transit facilities	11/13/18 - Board approved 11/8/18 – F&E Committee approved to move to full Board. 10/25/18 – CATS received final offer in the amount of \$322,544.55 from SJB. 10/10/18 – Evaluations still ongoing. 8/2/18 – New RFQ is advertised and notification sent to vendor list, posted on CATS website. Proposal Opening Date: 8/29/18.	
A&E Design Services Transit Amenities & Related Equip PR #934	A&E Design Services	TBD	Approx Cost TBD	TBD	TBD	TBD	RFQ for Design Services for Transit Amenities and Related Equipment	Will include Shelters, Kiosks, Landscapes, etc. Design consultant will also assist CATS with the construction bids in determining the lowest responsive bidder in meeting the technical specifications. RFQ not solicited yet.	
A&E Design Services NBR Transit Ctr PR #1307	A&E Design Services	TBD	Approx Cost TBD	TBD	TBD	TBD	RFQ for Design Services for the North Baton Rouge Transit Center	Firm to undertake the development of a series of 4 major bus transfer centers, where NBR Transit Center is one. The planned facilities will feature bus parking bays, canopy structures, driver's lounge, enclosed passenger facilities, passenger seating, bike racks, trash receptacles, lighting, safety bollards, kiosks and ticket machines, etc.	
A&E Services On-Call Services PR #	A&E Services	TBD	Approx Cost TBD	TBD	TBD	TBD	RFQ for On-Call Services (Cancelled) CATS will reissue RFP for non-A&E on-call services	3/14/19 – RFQ is cancelled (via email to vendors and on CATS website). CATS to reissue RFP for non A&E on-call services. 2/8/19 – RFQ to be distributed and posted on CATS website 2/13/19. Services to include A&E and other services for CATS, as necessary, such as Finance, General Admin Support, Marketing & Advertising, Operations, Procurement, IT, and Corporate Affairs.	
Audit Services CATS & Pension External Audit Services	RFP Services Contract	Postlethwaite & Netterville	Approx Cost \$148,000 for 3 years	Jan 2019	Dec 2021	Board Approved 11/13/18	RFP for External Audit Services to replace an existing contract ending 12/31/18	11/13/18 - Board approved 11/8/18 – F&E Committee approved to move to full Board. RFP opened on 10/30/18. For Calendar Years ending in 2018 through 2020, with 2 one-year renewal options.	
C Construction Cortana Transit Center PR #1304	ITB	Kelly Construction Group, LLC	Approx Cost \$525,000	Within 3 weeks of issuance of the Notice to Proceed		Board to Approve 3/19/2019	REBID: ITB for Construction of Cortana Transit Center – ITB #2019-CortanaTransitCtr-002	3/14/19 – F&E Approved. 3/6/19 – Bids opened. CATS received 3 bids, and is recommending award to lowest bidder, Kelly Construction Group, LLC. 2/6/19 – CATS posted ITB to website and emailed to vendor list. Bid Due Date: 3:00pm, March 6, 2019.	

CATS Procurement Listing for CATS Board

March 19, 2019		Yellow = Action Item / needs Board Approval now				Blue = Projects Pending Board Action within 1 to 3 months		
Service Description	Contr Type	Vendor Name	Amt	Start Date	End Date	Board Approved	Services/ Product Provided	Notes / Comments
Construction Bus Washers	ITB	TBD	Est. \$400,000				Procurement is developing the solicitation for two (2) bus washers. Vendor to remove old units and replace with new ones.	2/8/19 – ITB is being drafted, almost complete, for 2 bus washers, using Federal funds. We are hoping to have the bids out within the next 30 days or sooner.
Customer Satisfaction Surveys End date is 4/30/19 with one renewal	Consult Service	ETC Institute	\$68,120	5/1/18	4/30/19 One year contract renewal available	4/16/18 Board approved contract to ETC Institute	Board surveys twice a year at a total cost of \$68120. Refer to the CEO recommendation to award letter.	Approved by CATS Board on April 16, 2018 – CATS Board approved 4/13/18 Procurement prepared the recommendation for award letter to CATS CEO recommending ETC Instituted as selected by the PEC members.
F Financing Bus Finance Lease /Purchase (10 Gillig Buses)	RFP Bus financing for 7 years through 2024	Banc of America Public Capital Corp (Scottsdale, AZ)	Finance 10 Gillig Diesel Buses for 7 years.	Apr 2017	Oct 2024	Board approved 3/21/17.	Capital Bus Lease/Purchase Finance 10 Gillig Buses Pay over 7 year period. Total Cost: \$4,217,800 2 payments of \$328,137 per year = \$656,273 per yr	3/21/17 – Board approved financing of 10 Gillig buses. 3/16/17 - F&E approved item to move to full board for approval. Financing is for 10 Gillig Buses. 2/8/17 – RFP solicited to multiple financial institutions. Proposals due back 3/2/17. Inquiries due here by 2/20/17 with our responses out via Addendum on 2/23/17.
Fuel Diesel and Gasoline Joint C-P & CATS Contract Approved thru 3/31/2019	RFP by City Parish	Mansfield Oil (was assigned by FuelTrac) Via City Parish solicitation. Contract for Diesel and Gasoline	Oil Price Info Serv OPIS + \$ 0.039 adm fee + tax = price per gal (ppg)	11/01/14 C-P Metro Council approved award to FuelTrac on 8/13/14	03/31/20 Current 2 year contr w/5 one year renewals available thru 2021	Board to Approve for one year renewal thru 3/31/20	City Parish included CATS in 2014 fuel solicitation as a separate entity to participate in the fuel dispensing system.	3/14/19 – F&E Approved. 2/8/19 – City Parish has renewed for one year and notified CATS. This will go to March Board. 10/3/18 – Received notification that Mansfield Oil was assigned contract by FuelTrac, approved by City Parish. 3/26/18 – Contract was finalized and signed with Fueltrac and the C-P Purchase was copied on all correspondence. 3/20/17 – Board Approved for renewal period of 4/1/18 thru 3/31/19. See CEO Letter Recommending Renewal Contract. 3/21/17 – Board approved renewal of contract. 3/21/17 – Contract needs Board Approval for renewal period of 4/1/17 thru 3/31/18. See CEO Letter Recommending Renewal Contract.
G Graphic Design Services	RFP	Rockit Science	\$125,000 Maximum per year	10/1/18	9/30/19	Board Approved 9/18/18	Assist CATS in creating and executing marketing programs, incl. marketing strategies and designs to increase CATS ridership base, build and maintain a positive brand in the community, and showcase the accomplishments of the Agency.	9/18/18 – Board Approved. 7/27/18 - An RFP solicitation was sent to 52 graphic design firms and advertised in The Advocate and The Weekly Press. CATS received 5 proposals which were evaluated by the Proposal Evaluation Committee (PEC). Highest scoring firm is Rockit Science, with contract award recommendation to be in the amount of \$125,000 for 12 months, with the option for up to four (4) twelve-month renewals.

CATS Procurement Listing for CATS Board								
March 19, 2019		Yellow = Action Item / needs Board Approval now			Blue = Projects Pending Board Action within 1 to 3 months			
Service Description	Contr Type	Vendor Name	Amt	Start Date	End Date	Board Approved	Services/ Product Provided	Notes / Comments
I Interim Deputy CEO and Related Advisory Services Contract is thru 12/31/19	Consult	New Age Industries, LLC (Paul Toliver)	Approx. \$60,000		12/31/19	Board to approve 4/16/2019	New consultant contract	3/8/19 – Contract for Interim Deputy CEO and Related Advisory Services, to serve until a permanent Deputy CEO is hired by CATS. This is a new position for CATS. Contract amount total is contingent on length of time the vendor will serve in this position. Even if/when a long term Deputy CEO is hired to the extent it is affordable and Mr. Toliver is available, CATS would like to continue to benefit from his wealth of experience in the transit industry by using his expertise as a Consultant.
L Legal Services Contract is thru 5/18/20	Consult Legal Services	Abadie Law Firm, APLC	Monthly Retainer Fee + hourly rates apply.	(new) 5/19/19	(new) 5/18/22	Board Approved 2/19/2019	New 3-year contract to be in place to begin May 19, 2019 and end May 18, 2022. Three (3) year Legal Services Contract Approved by CATS board on 2/19/2019	2/19/19 – Board approved new 3-year contract. No changes from last year.
M Materials & Supplies Transit Amenities for Cortana Ctr and Plank Rd BRT	ITB	TBD	Approx Cost \$550,000	TBD	TBD	TBD	Off-the-shelf amenities for Cortana and Plank Rd BRT	2/8/19 - ITB being drafted now to include "off-the-shelf" amenities, such as bike racks, planters, charging stations, trash receptacles, bollards, drinking fountains.
O Oil (Motor) and Antifreeze	ITB	TBD	Approx. Cost \$70,000	Time of Award	12/31/19		Motor Oil and Antifreeze, not currently on contract.	3/1/19 – An ITB is out now, with bid opening date of 3/20/19 for Motor Oil and Antifreeze. Suncoast Oil requested price increase on motor oil, and we have not had a contract in place for antifreeze. Award should be on packet for April Board approval.
P Paratransit Services ADA	RFP Services	MV Transp.	3 year contract amount \$6,975,000	5/6/18 3 yr contract w/ 2 one year renewals	4/30/21 (potential 5 year contract thru 2023)	Board approved 2/20/18 to MV Transportation, 1/16/18	Contracted Para-Transit Service Provider	2/20/18 – Board approved award to MV. 1/16/18 – Board deferred until Feb Board meeting. 1/12/18– F&E meeting Based on the Proposal Evaluation Committee results; CATS recommends an award of contract to MV Transportation as CATS paratransit services contractor.

CATS Procurement Listing for CATS Board

March 19, 2019	Yellow = Action Item / needs Board Approval now				Blue = Projects Pending Board Action within 1 to 3 months			
Service Description	Contr Type	Vendor Name	Amt	Start Date	End Date	Board Approved	Services/ Product Provided	Notes / Comments
S								
Security Guard Services	RFP Services	Weiser Security Services, Inc.	Approx. \$237,000 annual cost	1/1/19 1 st of 2 one-year renewals	12/31/19	Board Approved 11/13/18	24 /7 - Security Guard Services at CATS 2250 Florida Blvd. location.	11/13/18 - Board approved 11/8/18 - F&E Committee approved to move to full Board. Board Approved original award on 1/15/16 - Security contract awarded to Weiser Security Services, Inc. 3-year contract with 2 options to renew for 12-months each.
Software ERP Sys Specification Development	RFP Services	Intueor Consulting, Inc.	\$94,474	9/1/18	4/30/19	Board Approved 8/21/18	Board Approved 8/21/18 F&E approved 8/16/18	Board Approved on 8/21/18. The Consultant will develop a detailed Scope of Work (SOW) and Technical Specifications for a software technical solution for an RFP to be advertised by CATS. The consultant will also assist CATS IT and Procurement Departments in the technical review of the proposals received to ensure CATS SOW and technical specification needs and requirements are met. This assistance will help CATS proposal evaluation committee (PEC) greatly in determining if the proposals submitted meet the technical requirements of the RFP.
Software ERP Sys	System Wide Software	TBD	TBD	TBD	TBD		CATS is currently working to draft and issue an RFP for system-wide software - ERP Software	2/8/19 - CATS Procurement is working with Intueor on drafting the RFP, after months of Intueor working with all CATS Departments to gather information. We are hoping to have the RFP out within 30-60 days and awarding mid-2019.
Software RouteMatch Services	Service for Tech Support, Warranty & Maint	RouteMatch Software Warranty	one year of tech support, warranties, & maintenance coverage \$165,052	8/1/18	7/31/19	Board Approved 7/17/18	F&E approved 7/12/18 Tech Support, Maintenance & Warranty Coverage for AVL, APC & AVA Sys	Board Approved on 7/17/18. 7/12/18 - Item pending board approval to renew tech support and warranty coverage for AVL, APC & AVA Systems from 8/1/18 thru 7/31/19.
T								
Tire Lease for Buses (Maintenance) Contract for 3 years thru 8/31/20 w/ 2 one year renewals thru 8/31/22 Start renewal process June 2020	Material Supply ITB	Bridgestone Americas Tire Operations, LLC	\$600,000 (est cost for 3 years) 2016 Average cost is \$200,000 per year	9/1/17 Current Contract with Goodyear is thru 8/17/17	8/31/20 Initial Contract for 3 years w/ 2 one year renewals through 8/31/22	Board Approved 7/18/17	Board Approved 7/18/17 F&E approved 7/13/17 Goodyear agreed to extend contract thru 8/31/17 at same prices.	Board Approved on 7/18/17. 7/13/17-CATS Maint. and Procurement Depts recommend an award of contract to Bridgestone. 6/30/17- It was determined that Bridgestone was the lowest responsive and responsible vendor. 6/22/17 Bid opening. CATS Received 3 bids from (1) Bridgestone, (2) Goodyear & (3) Michelin.
V								

CATS Procurement Listing for CATS Board

March 19, 2019	Yellow = Action Item / needs Board Approval now				Blue = Projects Pending Board Action within 1 to 3 months			
Service Description	Contr Type	Vendor Name	Amt	Start Date	End Date	Board Approved	Services/ Product Provided	Notes / Comments
Vehicles ADA Para-Transit Vans	Rolling Stock 3 ADA Vans Gasoline 12 Pass 2 W/C spaces	Creative Bus Sales (Gasoline) LA State Contract #4400010611	\$63,252.22 Each \$63,252.22 Total	estimated 8/25/18	Estimated 2/01/19 150 day ARO (after receipt of order)	Board Approved 8/21/18	Board Approved 8/21/18 F&E approved 8/16/18 Intend to Purchase from the LA State Contract	Board Approved on 8/21/18. This gasoline powered vehicle will be purchased from the approved vendor Creative Bus Sales off of the Louisiana State Contract #4400010611 . CATS Procurement is currently working with this vendor to ensure the appropriate FTA documents are obtained for this purchase, i.e., Buy America, % List of Components in the vehicle, Lobbying Certificate, and SAM search, etc.
Vehicles ADA Para-Transit Vans	Rolling Stock 3 ADA Vans Gasoline 12 Pass 2 W/C spaces	Creative Bus Sales (Gasoline) LA State Contract #4400010611	\$63,252.22 Each x 3 = \$189,756.66 Total	estimated 8/25/18	estimated 1/30/19 150 day ARO (after receipt of order)	Board Approved 7/17/18	F&E approved 7/12/18 Intend to Purchase from LA State Contract	Board Approved on 7/18/18. These gasoline powered vehicles will be purchased from the approved vendor Creative Bus Sales off of the Louisiana State Contract #4400010611 . CATS Procurement is currently working with this vendor to ensure the appropriate FTA documents are obtained for this purchase, i.e., Buy America, % List of Components in the vehicle, Lobbying Certificate, and SAM search, etc.
Vehicles Electric Buses (3) w/Extended Battery Range and install 3 electric charging stations	Rolling Stock	Buses 3 Electric Buses and install 3 electric charging stations	Total Bid Price for 3 buses and 3 charging stations \$2,381,245 Approx unit cost for one bus and one charging station \$791,748	01/16/18	01/16/23 Contract can be used for the next 5 years from the date of award	Board Approved 1/16/18 PO Issued on 3/7/18. Delivery to be by Feb 22, 2019	Purchase 3 electric buses, 35 foot w/extended battery range and install 3 in-house charging stations.	3/7/18 – P.O. submitted to BYD for the order of 3 Elec Buses with delivery date by 2/22/19. 1/16/18 – Board approved award to BYD for 3 buses. 1/12/18 - F&E meeting – CATS recommended an award of contract for the purchase of 3 electric 35 foot buses to the lowest priced and responsive bid submitted by BYD. F&E voted to move the item to full board for approval. 11/14/17 – All 3 bids received are still under review. The lowest responsive and responsible bid has not been determined. No recommendation for award has been made to-date. 10/19/17 – CATS Received 3 bids from BYD, New Flyer and Proterra.
Vehicles Diesel Buses (8) 35ft Delivery Schedule Nov/Dec 2018 16 to 18 month Delivery period	Rolling Stock ITB	Gillig, LLC 35 ft diesel Per bus price + added amenities \$417,227.20 total order \$5,006,726.40	3 rd order. Purchase of 8 buses 56 Buses will be ordered over 5 years thru 2020 36 less 8 = 28 Assignments left on the bid	P.O. has been issued	8 buses delivery in Nov/Dec 2018	Board Approved To purchase 12 buses on 12/20/16 week of 7/17/17	Bus unit price: \$421,780 ea Total P.O.: \$5,061,362.40	1/3/19 – Procurement was notified that all 8 buses have been received by CATS Maintenance. 7/21/17 P.O. sent to Gillig – 7/17/17 – Pending P.O. / will be issued this week to Gillig for 8 buses. Waiting on Buy Am info from them before sending P.O. The delivery date is 16 months. 4/11/17 – Awaiting approved PR from CEO to issue PO for 8 buses (on hold). 3/21/17 – Update: P.O. pending since board approval in Dec. 2016. Per management, the P.O. will be changed to reflect the purchase of 8 buses instead of 12 and will be sent later this week.
Website Re-Design Start renewal process Oct 2019	Website Services RFP	Covalent Logic	Estimate ReDesign \$87,000 plus Hosting Fees est \$4,000/yr	01/01/17	12/31/19 3 years w/2 one year renewals available	Board Approved 12/20/16	Website Re-Design - includes Hosting and Software Services	July 2017 – launched new website. 12/15/16 – Award approved by F&E to Covalent Logic, who scored highest among 3 proposals received. 11/10/16 – RFP has been solicited to multiple potential proposers. Proposals will be due by November 30th. Contract Award Recommendation is scheduled to be on 12/20/16 Board meeting agenda.

2019 Contracts Authorized by CATS CEO

(includes CEO approved procurements between \$20,000 to \$50,000)

Listed Alphabetically by Description – yellow highlights indicates latest approved project by CEO

Description	Vendor Name	Amount	Start Date	End Date	CEO Approved	Services Provided	Comments
A&E Cortana Walmart Conceptual Drawings	Monroe & Corie, Inc. (PR 383)	\$34,180 Max Amt	4/16/18	5/15/19	Written Contr PO 2018051	Consultant will provide the Interim Transit Hub Improvements at Cortana / Walmart Site. PR-383).	1/19/19 – Contract Amended: Add \$2,790 and extend through 5/15/19. 7/26/18- Contract Amended: Add \$18,765 to current amount of \$12,625; and extend through 12/31/18. 4/12/18 – Contract Finalized.
Salary Comp Study	Gallagher Benefit Services	\$45,000	1/1/19	Until terminated	Written Contr	Consultant to meet with CATS leadership and compare to similar markets for salary compensation study. Final report will be sent to Board and CATS leadership.	11/20/18 – Gallagher submitted proposal for CATS. Timeline should be approximately 8 months to complete.
Compliance Assistance (FY2019 FTA Comprehensive Oversight Review)	Pierlott & Associates	\$47,857	12/24/18	8/31/19	Written Contr PO 2018261	Consultant to assist CATS with preparation of upcoming FTA Triennial	2/6/19 – Contract finalized, executed. FTA Comprehensive Oversight Review (COR) Compliance Assistance
DBE Program Evaluation Services Consultant	Pierlott & Associates	\$23,140 Max Amt	8/13/18	12/31/18	Written Contr PO 2018145	Consultant will provide DBE Program Evaluation Services, where they will evaluate DBE Program Elements and Program Implementation	8/10/18 – Notice to Proceed Letter sent to Pierlott for service to begin on 8/13/18 and end 9/20/18. Contract document is being worked on.
Drug & Alcohol 3 rd Third Party Adm D & A Services for Safety Sensitive	IHSN	\$15,000 12 months of service	5/1/19	4/30/20	Written Contr PO	FTA mandated Third Party Administrator services for Drug & Alcohol /substance abuse services for safety sensitive employees.	3/8/19 – CATS is extending the 12-month renewal contract with IHSN with only a \$0.50 increase on drug tests. Orig Contr began 2012. One year Renewal.
Executive Search Services for CATS COO Position	Will Scott & Company, LLC	\$25,000 Max Amt. Not to Exceed	11/20/18	11/19/19	Written Contr PO 2018231	Consultant to provide professional support to assist CATS and its senior management team in the search for the CATS Chief Operating Officer position.	Nov 19, 2018 – Notice to Proceed was sent to vendor on November 19 th to begin work on Nov 20 th through Nov 19 th , 2019.
Government Relations Consulting	Southern Strategy Group of LA	\$50,000 Max Amt.	1/1/19	12/31/19	Written Contr PO 2019071 3/2/2018	Consultant provides Governmental Affairs, Relations and Educational services (lobbying)	Mar 2019 – Extend contract through 2019. No other changes. Mar 2018 Max contract amount: \$50,000, inclusive of direct expenses of \$8,000/year.
HR Consultant Contract	Irma McMillon HR Consulting	\$45,000 (\$40 hr)	4/24/17	4/23/19 Two yr contract	Written Contr PO 2017068 4/20/17	Provides HR services w/compliance reviews, audits, emp training, Policies & PPM revisions on as needed basis.	Apr 2017 Assistance needed by new HR Director with daily operations until vacant positions can be filled
HR Consultant Contract HR Special Assistance to the CEO	Dee Everett HR Consulting	\$50,000 (\$50 hr) One year contract	6/1/18	5/31/19	Written Contr PO 2018102 6/8/18	Consultant provides confidential investigative HR resources/services by way of advice, consultation, analysis, guidance and other misc. tasks assigned by the CEO as needed.	Jun 2018 Consulting HR assistance and other specialized HR functions.
IT Back Up Server Appliance	Venture Technologies CEO Letter recommended	\$28,328	7/1/18	6/30/23	PO 2018082 6/12/18 RFP #2018-Server-008	5 year back-up IT system for CATS existing backup server. Includes and all in one server backup server solution, 5 yr updates, instant replacement, cloud storage & AWS replication	Apr 2018 - Advertised and received 3 proposals. PEC recommended Venture. Sent CEO letter recommending award of contract.
Microtransit Pilot Program	TransLoc, Inc.	\$25,000	12/20/18	6/19/19 w/option to renew an additional 3 months	1/15/19	Microtransit pilot program to serve CATS routes either outside of the current areas that CATS serves and other areas as found necessary.	1/15/19 – This was discussed at the Board meeting and the Board accepted this. After Pilot program, CATS may choose to enter into a longer contract, which would be

CATS Procurement Listing for CATS Board								
March 19, 2019		Yellow = Action Item / needs Board Approval now			Blue = Projects Pending Board Action within 1 to 3 months			
Service Description	Contr Type	Vendor Name	Amt	Start Date	End Date	Board Approved	Services/ Product Provided	Notes / Comments
Oil and Related Products (Maintenance) Start renewal inquiry process by Sept. 2019 for Jan 2020								presented at the proper Board meeting.
		Material Supplies ITB	<u>Sun Coast:</u> \$17,065 (Gear oil, synthetic trans. fluid and wheel grease)	1/1/19	12/31/19	Board approved 1/17/17 thru 12/31/18. Contract has 4 one year renewals available thru 1/16/22	Renewal options available up to four (4) successive one (1) year periods or through 1/16/22. Price adjustment based on the PPI at time of the renewal. Vendor needs to provide PPI calculations for increase. Items not renewed, due to higher price increases, will be bid. A new ITB will be solicited within the next 30 days. These will go to Board for approval, as price is estimated at approximately \$70,000 for the year 2019. These 2 items are motor oil and antifreeze.	12/15/17 – It has been determined that the usage for the Oil Related Products for CYE 2017 are much less than the original anticipated usage, thereby lowering the projected annual cost to \$17,065 for products from Sun Coast and \$36,670 for products from Miguez Fuel. These contracts will be renewed for one year for the period of 1/1/19 thru 12/31/19 and are within the CEO threshold authority. 1/17/17– Board approved new bid award to 2 separate suppliers for the purchase and delivery of Oil Related Products. – Sun Coast Oil was the lowest bid for - Gear Oil, Motor Oil, Transmission Fluid & Wheel Grease. Miguez Fuel was lowest bid for Hydraulic Turbine Oil and Diesel Exhaust Fluid.
Procurement Consultant		Kathy Hernandez Procurement Consulting	\$50,000 Max Amt	9/10/18	9/9/19	Written Contr PO 2018102 9/10/18	Consultant provides Procurement services, specifically working with "on-call" services, and other Procurement tasks as assigned by the Procurement Manager and CAO, on an as needed basis.	Sept 2018 – Consulting Procurement assistance and other specialized Procurement functions.
Senior Operations Advisor to CATS Senior Management		New Age Industries, LLC (Paul Toliver)	\$50,000 Max Amt	10/22/18	2/28/19	Written Contr PO 2018206 10/22/18	Consultant provides professional services for oversight of CATS operations by its Interim COO and assists with filling COO vacancy.	3/7/19 – CATS is working on a new contract with this vendor. October 2018 – Assist the Interim COO and other duties

FEBRUARY 2019

Number	Route Name	RIDERSHIP	REVENUE
8	Gus Young Ave / BRCC	3,007	\$ 1,094.29
10	Scenic Hwy / Southern University	7,887	\$ 3,098.80
11	Northside Circulator	4,189	\$ 2,355.36
12	Government St / Jefferson Hwy	9,087	\$ 2,992.71
14	Thomas Delpit Dr	4,323	\$ 1,682.58
15	Blount Rd (<i>began service 02/24/2019</i>)	482	\$ 17.00
16	Capitol Park Trolley	7	\$ -
17	Perkins Rd	10,919	\$ 4,463.33
18	Tigerland / Cortana Mall	7,295	\$ 3,415.99
20	North Acadian Thwy	10,700	\$ 4,921.18
21	Fairfields Ave	6,252	\$ 2,829.93
22	Winbourne Ave	7,002	\$ 3,375.58
23	Foster Dr	6,199	\$ 2,908.84
41	Plank Rd	21,206	\$ 9,858.78
44	Florida Blvd	32,373	\$ 11,885.66
46	Gardere/OLOL/L'auberge (<i>ended service 02/23/19</i>)	5,268	\$ 3,117.34
46	Cortana / Gardere / L'auberge (<i>began service 02/24/2019</i>)	0	\$ -
47	Highland Rd / LSU	24,198	\$ 8,466.73
50	Glen Oaks / Greendale (<i>ended service 02/23/2019</i>)	2,063	\$ 1,382.57
52	Baker Circulator (<i>ended service 02/23/2019</i>)	1,288	\$ 1,152.83
54	Airline Hwy North / Southern University	12,078	\$ 5,990.33
55	East Florida / BREC (<i>ended service 02/23/2019</i>)	2,492	\$ 1,790.47
56	Mall to Mall via Drusilla (<i>ended service 02/23/2019</i>)	4,495	\$ 2,038.68
57	Sherwood Forest Blvd / Greenwell Springs Rd	13,260	\$ 7,534.89
58	Coursey Blvd / O'Neal Ln	4,669	\$ 2,300.79
59	East Florida Blvd / O'Neal Ln	4,880	\$ 2,017.96
60	Medical Circulator	745	\$ 225.98
70	CATS Terminal / Southern University / Baker	4,105	\$ 1,755.93
72	Florida Blvd Limited Stops	5,564	\$ 1,623.97
103	Airport Express (<i>ended service 02/23/2019</i>)	110	\$ 72.97
80	Southern University Shuttle	5,020	\$ -
	Total	221,163	\$ 94,371.47

FEBRUARY

#	ROUTES	2019		2018	
		RIDERSHIP	REVENUE	RIDERSHIP	REVENUE
8	Gus Young Ave / BRCC	3,007	\$ 1,094.29	5,217	\$ 2,712.93
10	Scenic Hwy / Southern University	7,887	\$ 3,098.80	6,830	\$ 3,529.56
11	Northside Circulator / 72nd Ave / Scotlandville	4,189	\$ 2,355.36	4,664	\$ 3,250.15
12	Government St / Jefferson Hwy	9,087	\$ 2,992.71	10,792	\$ 4,445.48
14	Thomas Delpit Dr / Roosevelt St	4,323	\$ 1,682.58	3,554	\$ 2,246.53
15	Blount Rd / Crestworth (began service 02/24/2019)	482	\$ 17.00	0	\$ -
16	Capitol Park Trolley	7	\$ -	0	\$ -
17	Perkins Rd	10,919	\$ 4,463.33	12,016	\$ 5,982.93
18	Tigerland / Cortana Mall	7,295	\$ 3,415.99	6,546	\$ 3,496.07
20	North Acadian Thwy	10,700	\$ 4,921.18	9,327	\$ 5,595.53
21	Fairfields Ave	6,252	\$ 2,829.93	4,611	\$ 2,775.33
22	Winbourne Ave	7,002	\$ 3,375.58	5,963	\$ 3,865.30
23	Foster Dr	6,199	\$ 2,908.84	3,409	\$ 2,258.52
41	Plank Rd	21,206	\$ 9,858.78	22,072	\$ 11,783.50
44	Florida Blvd	32,373	\$ 11,885.66	33,704	\$ 15,234.45
	Gardere / OLOL / L'auberge (ended service 02/23/19)	5,268	\$ 3,117.34	4,784	\$ 3,460.70
46	Cortana / Gardere / L'auberge (began service 02/24/2019)	0	\$ -	0	\$ -
47	Highland Rd / LSU	24,198	\$ 8,466.73	30,870	\$ 15,455.18
50	Glen Oaks / Greendale Circulator (ended service 02/23/2019)	2,063	\$ 1,382.57	1,299	\$ 688.92
52	Baker Circulator (ended service 02/23/2019)	1,288	\$ 1,152.83	1,281	\$ 1,008.62
54	Airline Hwy North / Southern University / Metro Airport	12,078	\$ 5,990.33	8,291	\$ 4,784.80
55	East Florida / BREC (ended service 02/23/2019)	2,492	\$ 1,790.47	2,618	\$ 1,578.93
56	Mail to Mail via Drusilla Ln (ended service 02/23/2019)	4,495	\$ 2,038.68	3,922	\$ 2,013.88
57	Sherwood Forest Blvd / Greenwell Springs Rd	13,260	\$ 7,534.89	13,444	\$ 8,945.70
58	Coursey Blvd / O'Neal Ln / Ochsnor	4,669	\$ 2,300.79	5,384	\$ 3,060.17
59	East Florida Blvd / O'Neal Ln / Ochsnor	4,880	\$ 2,017.96	3,695	\$ 2,245.82
60	Medical Circulator	745	\$ 225.98	847	\$ 351.90
70	CATS Terminal / Southern University / Baker	4,105	\$ 1,755.93	4,366	\$ 2,254.96
72	Florida Blvd Limited Stops	5,564	\$ 1,623.97	5,657	\$ 1,763.94
103	Downtown / Airport Express (ended service 02/23/2019)	110	\$ 72.97	64	\$ 53.11
80	Southern University Shuttle	5,020	\$ -	3,864	\$ -

TOTAL PASSENGERS	221,163	\$ 94,371.47	219,091	\$114,842.91
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Route Number	Route Name	RIDERSHIP			REVENUE			TOTAL	
		Weekday	Saturday	Sunday	Weekday	Saturday	Sunday	Ridership	REVENUE
8	Gus Young Ave / BRCC	2,382	407	218	\$823.91	\$197.24	\$73.14	3,007	\$1,094.29
10	Scenic Hwy / Southern University	6,872	621	394	\$2,652.93	\$301.65	\$144.22	7,887	\$3,098.80
11	Northside Circulator / 72nd Ave / Scotlandville	3,336	488	365	\$1,885.49	\$275.96	\$193.91	4,189	\$2,355.36
12	Government St / Jefferson Hwy	7,750	830	507	\$2,580.68	\$256.83	\$155.20	9,087	\$2,992.71
14	Thomas Deloit Dr / Roosevelt St	3,557	467	299	\$1,329.51	\$228.42	\$124.65	4,323	\$1,682.58
15	Blount Rd / Crestworth (began service 02/24/2019)	428	N/A	54	\$17.00	N/A	\$0.00	482	\$17.00
16	Capitol Park Trolley	7	No service	No service	Free service	No service	No service	7	\$0.00
17	Perkins Rd	9,396	915	608	\$3,816.04	\$450.27	\$197.02	10,919	\$4,463.33
18	Tigerland / Cortana Mall	5,540	1,087	668	\$2,692.16	\$486.83	\$237.00	7,295	\$3,415.99
20	North Acadian Thwy	8,966	1,053	681	\$4,085.28	\$597.63	\$238.27	10,700	\$4,921.18
21	Fairfields Ave	4,878	781	593	\$2,104.75	\$469.66	\$255.52	6,252	\$2,829.93
22	Winbourne Ave	5,512	977	513	\$2,622.96	\$502.60	\$250.02	7,002	\$3,375.58
23	Foster Dr	5,357	462	380	\$2,563.67	\$212.40	\$132.77	6,199	\$2,908.84
41	Plank Rd	17,209	2,357	1,640	\$8,151.63	\$1,172.84	\$534.31	21,206	\$9,858.78
44	Florida Blvd	25,662	3,736	2,975	\$9,451.30	\$1,607.42	\$826.94	32,373	\$11,885.66
46	Gardere / OLOL / L'auberge (ended service 02/23/19)	4,271	550	447	\$2,431.43	\$444.35	\$241.56	5,268	\$3,117.34
46	Cortana / Gardere / L'auberge (began service 02/24/2019)	N/A	N/A	N/A	N/A	N/A	N/A	0	\$0.00
47	Highland Rd / LSU	19,202	2,678	2,318	\$6,828.61	\$995.12	\$643.00	24,198	\$8,466.73
50	Glen Oaks / Greendale Circulator (ended service 02/23/2019)	1,664	297	102	\$1,161.30	\$159.30	\$61.97	2,063	\$1,382.57
52	Baker Circulator (ended service 02/23/2019)	985	188	115	\$911.39	\$151.38	\$90.06	1,288	\$1,152.83
54	Airline Hwy North / Southern University / Metro Airport	10,004	1,255	819	\$4,861.20	\$719.71	\$409.42	12,078	\$5,990.33
55	East Florida / BREC (ended service 02/23/2019)	1,976	516	No service	\$1,474.82	\$315.65	No service	2,492	\$1,790.47
56	Mall to Mall via Drusilla Ln (ended service 02/23/2019)	3,265	708	522	\$1,633.72	\$234.81	\$170.15	4,495	\$2,038.68
57	Sherwood Forest Blvd / Greenwell Springs Rd	10,813	1,268	1,179	\$6,248.44	\$742.58	\$543.87	13,260	\$7,534.89
58	Coursey Blvd / O'Neal Ln / Ochsner	4,236	433	No service	\$2,077.79	\$223.00	No service	4,669	\$2,300.79
59	East Florida Blvd / O'Neal Ln / Ochsner	3,699	683	498	\$1,524.64	\$306.10	\$187.22	4,880	\$2,017.96
60	Medical Circulator	658	43	44	\$201.90	\$16.60	\$7.48	745	\$225.98
70	CATS Terminal / Southern University / Baker	3,299	430	376	\$1,414.66	\$202.52	\$138.75	4,105	\$1,755.93
72	Florida Blvd Limited Stops	5,564	No service	No service	\$1,623.97	No service	No service	5,564	\$1,623.97
103	Downtown / Airport Express (ended service 02/23/2019)	89	11	10	\$60.72	\$5.70	\$6.55	110	\$72.97
80	Southern University Shuttle	5,020	No service	No service	Free service	No service	No service	5,020	\$0.00
								0	\$0.00
								0	\$0.00
	Total	181,597	23,241	16,325	\$77,231.90	\$11,276.57	\$5,863.00	221,163	\$94,371.47