



**EXECUTIVE REPORT
April 2017
Bill Deville & Executive Staff**

ADMINISTRATION: *Darrell Brown*

- ❖ CATS currently has 142 operators on the roster. A new training class with eight cadets began on April 3rd.

OPERATIONS and MAINTENANCE: *Darrell Brown/Rod Goldman*

- ❖ Preventative Maintenance Inspections (PMI) are at 95%.
- ❖ Ten of the 12 new Gillig buses are onsite, and the remaining two will be onsite at the end of this week.
- ❖ Operations celebrated Driver’s Appreciation Day on March 17th.
- ❖ Operations has reestablished the Operator of the Month, and the Operators for March were Janise Czech and Brendlan Powers.

PERFORMANCE MEASURES: *Darrell Brown /Rod Goldman*

RIDERSHIP

	Mar 16	Mar 17	YTD 2016	YTD 2017
Total Trips	222,603	234,227	675,718	675,038

CUSTOMER SATISFACTION

	Mar 16	Mar 17	YTD 2016	YTD 2017
On-Time	78%	86%	79%	85%
	Mar 16	Mar 17	YTD 2016	YTD 2017
Customer Complaints	81	*	246	132

***Customer Complaint process is under revision and we will provide data as soon as it is verified.**

PLANNING: *Bill Deville*

Service Planning: *Bill Deville*

- ❖ **Phase One of the Service Improvement Projects** implementation is planned for **no later than end of second quarter, 2017. Please see attached public notice announcements for public hearings. Metro Council meeting for authorization of changes will be scheduled for June.**
- ❖ **Phase two of the Service Improvement Projects**, the Comprehensive Operational Analysis (COA) of all existing service routes, is in process to create the scope and seek funding requirements.

- ❖ **Phase One of the CATS modified BRT plan, the Florida Boulevard modified BRT project** planning is underway. Staff is looking into conceptual design models, estimated costs, grant and foundation funding and match requirements, federal and local governmental compliance milestones and timeline for the Florida BRT Station Stops, including right of way inspections for space needed for the more elaborate shelters and potentially needed allocation space for Transportation Network Companies (TNC) like Uber, and “ride share” entities like “bike share”.
- ❖ **Phase Two of CATS modified BRT plan, the Plank Road modified BRT project** is in the planning stages.
- ❖ CATS continues to develop and implement continuous annual stakeholder and community outreach plans for the planned service improvement and will continue to reach out to our neighboring parishes intending to *open dialogue* as to how CATS can assist them with their transportation and traffic challenges.

FACILITIES PLANNING: *Darrell Brown/James Baker*

- ❖ **North Baton Rouge Hub** – CATS continues engagement activities with LSU and FTA Region VI headquarters regarding the startup authorization and process, with the preliminary environmental review statement (EIS), or categorical exclusion (CATEX) being the first step. **LSU is preparing a Cooperative Endeavor Agreement (CEA) for CATS to review. CATS plans to present the CEA to the Board at its April meetings.**
- ❖ **South Transit Hub** – OLOL Health District Infrastructure Committee met a few weeks ago hosted by Suzy Sonnier. OLOL has retained Perkins & Will Architects out of Atlanta Georgia to conduct a Master Plan study of the new Children’s Hospital site. OLOL would like to meet with you and discuss transportation related issues and opportunities on Thursday, Oct 30th, 2pm; meanwhile, staff is exploring the installation of rider amenities at the temporary Mall of Louisiana hub.
- ❖ **East Baton Rouge Hub** –CATS is re-evaluating this and other potential sites in the **general** Cortana Mall area; the Planning Committee Board Chair will address this in his committee report; CATS meanwhile is pursuing via the City Parish Traffic Engineering office, immediate safety supported crosswalks as needed, especially for the current temporary transit hub located near the Wal-Mart area.
- ❖ **Downtown Hub** – discussions are underway for potential sites.

EXECUTED CONTRACTS: *Bill Deville*

- ❖ No contracts \$50,000 and under were executed.

CEO NOTES: *Bill Deville or Executive Staff members:*

- ❖ **CATS Strategic Plan project** underway with CEO Vision Narrative, Operations, Capital, and Financial planning projects;
- ❖ **CATS 2017 Board Retreat** project underway and is planned for April 27th and 28th, led by Insight Strategies, in conjunction with CEO, Executive Staff, and Covalent.
- ❖ **CATS new Website project is underway, and the expected completion is the end of May 2017.**

FINANCE: *Conner Burns*

- ❖ **Bus Financing**
 - The 2016 material audit is in process and will be presented to the Board upon completion