



**EXECUTIVE REPORT
March 2017
Bill Deville & Executive Staff**

ADMINISTRATION: *Darrell Brown*

- ❖ CATS made the following new hires in February: Operations – 1 Operator and 5 Cadets; and Maintenance – 1 Utility Technician.

OPERATIONS and MAINTENANCE: *Darrell Brown*

- ❖ Preventative Maintenance Inspections (PMI) are at 97%.
- ❖ The first of the twelve 2017 Gillig buses went into production on March 6th.
- ❖ There is an air conditioner campaign ongoing in Maintenance to ensure all ACs are operational for the upcoming warm months.

PERFORMANCE MEASURES: *Darrell Brown*

RIDERSHIP

	Feb 16	Feb 17	YTD 2016	YTD 2017
Total Trips	227,170	224,259	453,115	440,811

CUSTOMER SATISFACTION

	Feb 16	Feb 17	YTD 2016	YTD 2017
On-Time	79%	86%	79%	84%
	Feb 16	Feb 17	YTD 2016	YTD 2017
Customer Complaints	89	64	165	132

Complaint Type: **Courtesy – 13, Facilities/Maintenance Issues – 4 , Other – 1, Passed Up –13, Performance – 22, Safety – 11.**

PLANNING: *Bill Deville*

Service Planning: *Bill Deville*

- ❖ **Phase One of the Service Improvement Projects** implementation is planned for **no later than end of second quarter, 2017. The current service improvements proposed by staff are going through governmental compliance review, as well as community and stakeholders review.**
- ❖ **Phase two of the Service Improvement Projects**, the Comprehensive Operational Analysis (COA) of all existing service routes, is in process to create the scope and seek funding requirements.
- ❖ **Phase One of the Florida Boulevard (modified) BRT project planning is underway.** Staff is looking into conceptual design models, **estimated costs, grant and foundation funding and match requirements, federal and local governmental compliance milestones and timeline** for

the Florida BRT Station Stops, including right of way inspections for space needed for the more elaborate shelters and potentially needed allocation space for Transportation Network Companies (TNC) like Uber, and “ride share” entities like “bike share”.

- ❖ **Phase Two of CATS modified BRT plan, the Plank Road modified BRT project is in the planning stages.**
- ❖ CATS continues to develop and implement stakeholder and community outreach plans for planned service improvement and will continue to reach out to our neighboring parishes intending to *open dialogue* as to how CATS can assist them with their transportation and traffic challenges.

FACILITIES PLANNING: *Darrell Brown*

- ❖ **North Baton Rouge Hub** – CATS continues engagement activities with LSU and FTA Region VI headquarters regarding the startup authorization and process, with the preliminary environmental review statement (EIS), or categorical exclusion (CATEX) being the first step. **LSU is preparing a Cooperative Endeavor Agreement (CEA) for CATS to review. CATS plans to present the CEA to the Board at its April meetings.**
- ❖ **South Transit Hub** – OLOL Health District Infrastructure Committee met a few weeks ago hosted by Suzy Sonnier. OLOL has retained Perkins & Will Architects out of Atlanta Georgia to conduct a Master Plan study of the new Children’s Hospital site. OLOL would like to meet with you and discuss transportation related issues and opportunities on Thursday, Oct 30th, 2pm; meanwhile, staff is exploring the installation of rider amenities at the temporary Mall of Louisiana hub.
- ❖ **East Baton Rouge Hub** –CATS is re-evaluating this and other potential sites in the **general** Cortana Mall area; the Planning Committee Board Chair will address this in his committee report; CATS meanwhile is pursuing via the City Parish Traffic Engineering office, immediate safety supported crosswalks as needed, especially for the current temporary transit hub located near the Wal-Mart area.
- ❖ **Downtown Hub** – discussions are underway with mayoral transition teams for potential sites.
- ❖ CATS will be asking the Board to approve an extension on the Mid-City Tower lease for one year in order to give CATS an opportunity to find a more permanent office solution.

EXECUTED CONTRACTS: *Bill Deville*

- ❖ No contracts \$50,000 and under were executed.

CEO NOTES: *Bill Deville or Executive Staff members:*

- ❖ **COO search status** – three finalists have been selected and will be interviewed by the CEO and an offer made to the finalist;
- ❖ **CATS Strategic Plan project** underway with CEO Vision Narrative, Operations, Capital, and Financial planning projects;
- ❖ **CATS 2017 Board Retreat** project underway, now planned for April 27th and 28th, led by Insight Strategies, in conjunction with CEO, Executive Staff, and Covalent.
- ❖ **CATS new Website project is underway, and the expected completion is the end of May 2017.**

FINANCE: *Conner Burns*

- ❖ **Bus Financing**
 - The PEC met several times to review proposals received from the RFP and is prepared to make a vendor recommendation that will be presented to the F&E Committee.
 - The 2016 material audit is in process and will be presented to the Board upon completion