



**EXECUTIVE REPORT
February 2017
Bill Deville & Executive Staff**

ADMINISTRATION: *Darrell Brown*

- ❖ CATS made the following new hires in January: Operations – 2 Operators and 9 Cadets; and Maintenance – 2 Utility Technicians.
- ❖ 5700 Building lease will be coming up for board action at the March meeting.

OPERATIONS and MAINTENANCE: *James Godwin and Dwana Williams*

- ❖ All routes are being serviced daily as a result of new vehicles and a growing number of operators.
- ❖ CATS assisted with the evacuation of residents from an apartment complex on Cedar Crest that suffered a fire.
- ❖ Preventative Maintenance Inspections (PMI) are 93%.

PERFORMANCE MEASURES: *Dwana Williams*

RIDERSHIP

	Jan 16	Jan 17	YTD 2016	YTD 2017
Total Trips	225,945	216,552	225,945	216,552

CUSTOMER SATISFACTION

	Jan 16	Jan 17	YTD 2016	YTD 2017
On-Time	78%	72%	78%	72%
	Jan 16	Jan 17	YTD 2016	YTD 2017
Customer Complaints	76	68	76	68

Complaint Type: **Courtesy – 17, Facilities/Maintenance Issues – 8, IT/Website Issues – 3, Other – 2, Passed Up –9, Performance – 20, Safety – 9.**

PLANNING: *Bill Deville*

Service Planning: *Bill Deville*

- ❖ **Phase One of the Service Improvement Projects** implementation is planned for **no later than end of second quarter, 2017. The current staff proposed service improvements are going through governmental compliance review, and community and stakeholders review process.**
- ❖ **Phase Two of the Service Improvement Projects**, the Comprehensive Operational Analysis (COA) of all existing service routes, is in process, to create the scope and seek funding requirements.

- ❖ **Phase 1 of the Florida Boulevard (modified) BRT project planning is underway.** Staff is looking into conceptual design models, **estimated costs, grant and foundation funding and match requirements, federal and local governmental compliance milestones and timeline** for the Florida BRT Station Stops, including right of way inspections for space needed for the more elaborate shelters and potentially needed allocation space for Transportation Network Companies (TNC) like Uber, and “ride share” entities like “bike share”.
- ❖ **Phase 2 of CATS modified BRT plan, the Plank Road modified BRT project is in the planning stages.**
- ❖ CATS will be working with the new mayoral transition teams and other local elected officials, so that planning can continue regarding the joint BRT and Land Use projects for both the Florida Boulevard and Plank Road corridors.
- ❖ CATS continues to develop and implement stakeholder and community outreach plans for planned service improvement and will continue to reach out to our neighboring parishes intending to *open dialogue* as to how CATS can assist them with their transportation and traffic challenges.
- ❖ CATS staff is continuing to work closely with FEMA, CRPC, and DOTD regarding disaster transportation planning and implementation for displaced citizens in the region.

FACILITIES PLANNING: *Darrell Brown*

- ❖ **LSU, North Baton Rouge Hub** – CATS continues engagement activities with LSU and FTA Region VI headquarters regarding the startup authorization and process, with the **preliminary environmental review statement (EIS), or categorical exclusion (CATEX) being the first step.**
- ❖ **South Transit Hub** – CATS is awaiting Our Lady of the Lake to resume planning meetings regarding their new Children’s Hospital and new road project; meanwhile, staff is exploring the installation of rider amenities at the temporary Mall of Louisiana hub.
- ❖ **East Baton Rouge Hub** – In light of recent developments (including a charging station needed to implement BRT route) at the Cortana Mall site, staff recommended at the last board Planning Committee meeting that CATS stop and re-evaluate other potential sites in the Cortana Mall area; the Planning Committee Board Chair will address this in his committee report; CATS meanwhile is pursuing via the City Parish Traffic Engineering office, immediate safety supported crosswalks as needed, especially for the current temporary transit hub located near the Wal-Mart area.
- ❖ **Downtown Hub** – discussions are underway with mayoral transition teams for potential sites.

CEO NOTES: *Bill Deville or Executive Staff members:*

- ❖ **COO search status** – Darrell Brown and Milo Victoria are wrapping up interviews to settle on final 3, meaning we could have a job offer made and accepted no later than our next board meeting...meanwhile Milo stays in touch by conference calls as we wrap it all up.
- ❖ **CATS Strategic Plan project** underway with CEO Vision Narrative, Operations, Capital, and Financial planning projects
- ❖ **CATS 2017 Board Retreat** project underway, now planned for April 27th and 28th, led by Insight Strategies, in conjunction with CEO, Executive Staff, and Covalent.
- ❖ **CATS Paratransit Service Consultant contract under review for a proposed short term rate increase for about 3 months to be presented at the March board meeting for approval –CATS expects to have a new procurement RFP issued and prepared to award a new Paratransit Service contract during this period to commence by June 1st.**
- ❖ **CATS new Website project underway, expected completion by end of second quarter.**
- ❖ **CATS Hosted 2017 SWTA Annual Conference** – a successful event noted with Mayor Broome, Transportation Secretary Shawn Wilson, Exec VP BRAF, John Spain, DART CEO Gary Thomas, NORTA CEO Justin Augustine, and CATS host CEO, Bill Deville.

FINANCE: *Conner Burns*

❖ **Bus Financing**

❖ **Financial Statements**