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**NOTICE OF CAPITAL AREA TRANSIT SYSTEM
FINANCE AND EXECUTIVE COMMITTEE MEETING**

May 12, 2022

10:30 a.m.

**350 North Donmoor Avenue
Baton Rouge, LA 70806**

AGENDA

Please take notice that the Capital Area Transit System Finance and Executive Committee will meet at 350 North Donmoor Avenue in Baton Rouge, LA, on Thursday, May 12, 2022, at 10:30 a.m.

- I. Call to Order and Establishment of Quorum**
- II. President's Announcements**
- III. Executive Report and Financials'**
- IV. Recommend the approval to adopt and levy the ad valorem tax millage rate of 10.06 mills for the City of Baton Rouge for the year 2022**
- V. Recommend the approval to adopt and levy the ad valorem tax millage rate of 10.06 mills for the City of Baker for the year 2022**
- VI. Recommend the approval of waiving bus fares for National Dump the Pump Day – June 17, 2022.**
- VII. Recommend the authorization to enter into contract negotiation with the Interim CEO, Dwana Williams. (The board may vote to go into executive session as provided for by the Louisiana Open Meetings Law to discuss the character and professional competence of Ms. Williams.)**
- VIII. Adjournment**

Individuals having questions regarding the meeting should contact Theo Richards, 225.389.8920, 2250 Florida Boulevard, Baton Rouge, LA 70802.

Individuals needing special accommodation during this meeting should contact Karen Denman (225) 346-5557, 2250 Florida Boulevard, Baton Rouge, LA 70802, no later than 9:00 a.m. on the Wednesday immediately preceding the Thursday meeting.

2250 Florida Boulevard
Baton Rouge, LA 70802
PHONE: 225.389.8920



EXECUTIVE STAFF

**May 2022
Executive Report
Dwana Williams and CATS Staff**

COVID-19 UPDATES: *Dwana Williams*

- As a result of a court order, effective April 18, 2022, the Centers for Disease Control and Prevention's (CDC) January 29, 2021 Order requiring masks on public transportation is no longer in effect.
- CATS continues to recommend that people wear masks in indoor public transportation settings at this time.

OPERATIONS: James Payton

- Operators - 111 total operators, 102 actives, 9 inactive.
- On Wednesday, May 4, 2022, CATS provided transportation for Councilman Darryl Hurst and the seniors of the Charles Kelly Center.
- On Friday, May 6, 2022, CATS provided transportation for the 60th Annual Marshals/Constable Conference
- Culture of Accountability Training
- Next Cadet class of 9 scheduled Monday, May 9, 2022.
- See attached Performance Measures that reflect measures for the month.

**PLANNING AND PROGRAM DEVELOPMENT: *Cheri Soileau*
SERVICE:**

- Operations, Administration, and Maintenance Facility Feasibility Study
 - Final Layout for Facility completed
 - Working on specific buildings
- Comprehensive Operational Analysis
 - Smart CATS-public outreach portion of the study
 - Final Public Meeting to discuss draft scenario for bus routes-June
 - #FeedbackFriday-videos posted on CATSBR Facebook page from riders and citizens who engaged during the outreach meetings in the Spring.
 - Draft Routes

2250 Florida Boulevard
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EXECUTIVE STAFF



- Consultant presented final (draft) scenario on May 5, 2022. This will be vetted internally before the public meeting on June 7
- Plank-Nicholson Bus Rapid Transit
 - On-going Project Management Oversight with Region 6, HNTB, and City-Parish
 - North Transit Center
 - 60% Design
 - BRT Stations
 - Staff review of all station locations
 - Vehicles
 - Tentative Release for ITB: Mid-Late May
 - (tentative) Revenue Service: December 2024/January 2025
 - Public Outreach:
 - Tuesday, May 17-5:30 pm-6:30 pm Carver Branch Library (720 Terrace Ave)
 - Wednesday, May 18- 11:30-12:30 pm River Center Branch Library (250 North Blvd)
 - Wednesday, May 18- 5:30-6:30 pm Charles R Kelly Community Center (3535 Riley St)
- Baker/North Baton Rouge Microtransit Pilot Project
 - "Lynx by CATS" branding for microtransit service
 - Marketing materials finalized Tuesday May 10
 - Outreach beginning
 - Working with City of Baker staff
 - App to be placed in App Store and Google Play (free)
 - Training for WAV (Wheelchair Access Vehicles) and drivers: (tentative) week of May 23
 - Tentative start: June 2022
- National Transit Database
 - Finalizing entries. Est completion May 31
- Staff presented CATS overview to Leadership Baton Rouge Class

ADMINISTRATIVE UPDATES: *Theo Richard*
AIM Grant Two-Way Messaging Project

- CATS collateral materials are being printed for customer distribution.

COVID-19 Mitigation Research Grant Contactless Payment Project

- The marketing plan for the contactless payment system is in development.
- Technical meeting including maintenance and IT are underway weekly.
- Card readers are installed, and IT is working on internet connection to the readers.
- Customer tap cards have been ordered. Shipping - TBD

TECHNOLOGY: *Paul Simon; Keith Doucet*

- Tyler Technology Enterprise System
 - The Tyler ERP Financials are running smoothly with occasional minor changes. The HCM/PR (Human Resources/Payroll) modules Go-LIVE is still set for the third quarter to ensure greater accuracy, and a minimum of 95% parallel accuracy, in employees' pay.
- Planning, Grants, and Operations, along with AVL, Maintenance, and IT staff are seeking solutions and grant funding for scheduling/AVL software.
- Once grant funding is secured and prioritized, a Business Analytics software solicitation will get underway to procure an agency-wide tool to gather reporting data automatically from core systems to create improved KPI (Key Performance Indicators) reporting that is now lacking; this is needed for better management and control of finance, personnel, transportation, and maintenance operations. The use of “dashboard” reporting is strongly desired by CEO and senior management.
- An enterprise asset management system is being looked into by Planning and Finance, along with secured funding.

COMMUNICATIONS: Theo Richards

- Communications Director position has been offered and accepted. The new director will start May 23, 2022.
- Monitoring social media daily and responding to any inquiries.
- Coordinating with Operations on any anticipated and real time rider alerts. Posting those alerts on social, website and eblast (as necessary).

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EXECUTIVE STAFF



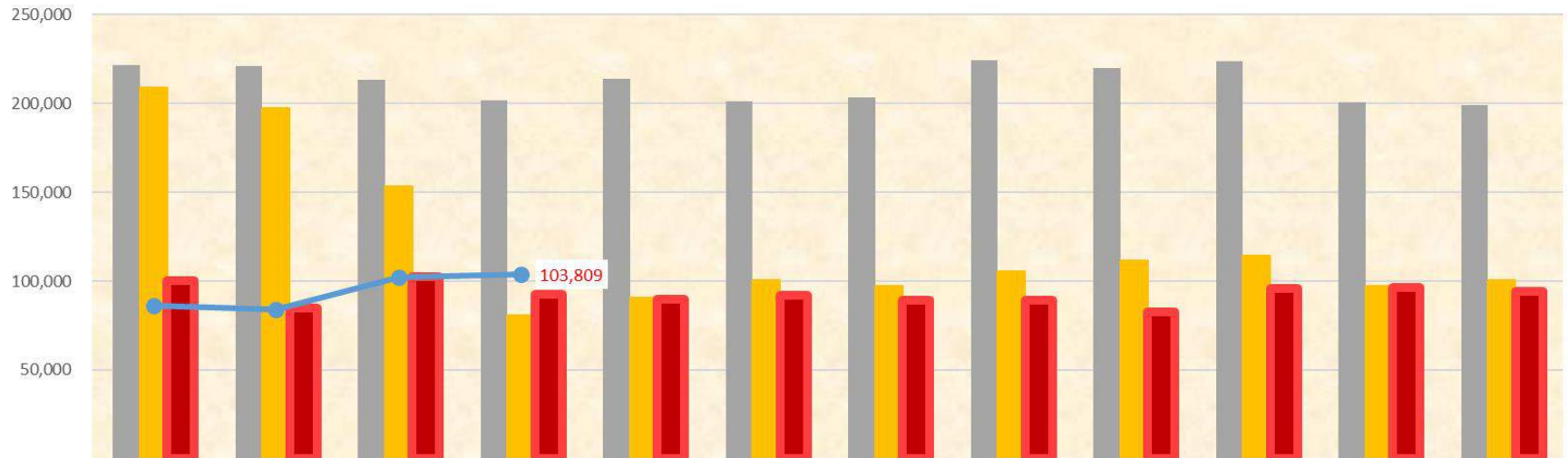
CEO NOTES: *Dwana Williams*

- CATS Planning team presented to the BRAC Leadership 2022 class on Friday, April 29, 2022.
- CATS received a partnership award from the Commuter Crewe of La.
- BYD Delivery Update – All three buses were delivered Tuesday, May 3, 2022.
- The HVAC system at 2250 Florida is undergoing a system upgrade that started April 25, 2022.
- APTA Mobility Conference 2022
- Since we missed Employee Appreciation March 4, 2022, we have one scheduled for June 3, 2022.
- While the transition period is still underway, I would like to commend **ALL** staff in their efforts to support one another while ensuring all lines of business with CATS continue to function.
- CATS is working to ensure existing and future partnerships of development are on track for the community.

Finance:

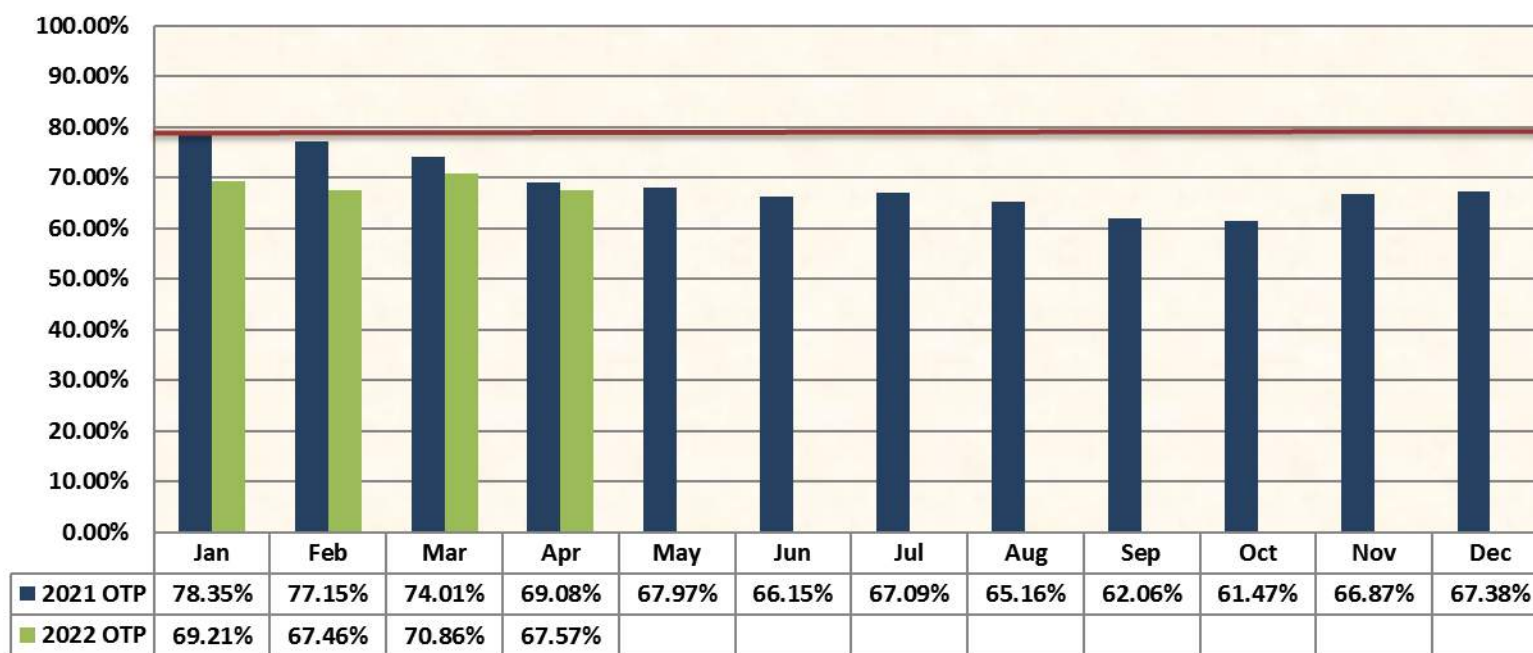
- See attached financial report for the month.

Monthly Ridership 2019-2022



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Ridership 2019	221,453	221,163	213,485	201,647	213,627	201,041	203,476	224,556	220,042	223,657	200,579	198,778
Ridership 2020 (COVID-19)	208,810	197,151	153,561	80,458	90,485	100,415	97,366	105,704	111,403	114,030	97,230	100,521
Ridership 2021 (COVID-19)	100,271	84,605	102,631	92,547	89,900	92,268	89,356	89,066	82,766	95,695	96,622	94,274
Ridership 2022 (COVID-19)	86,487	83,809	101,998	103,809								

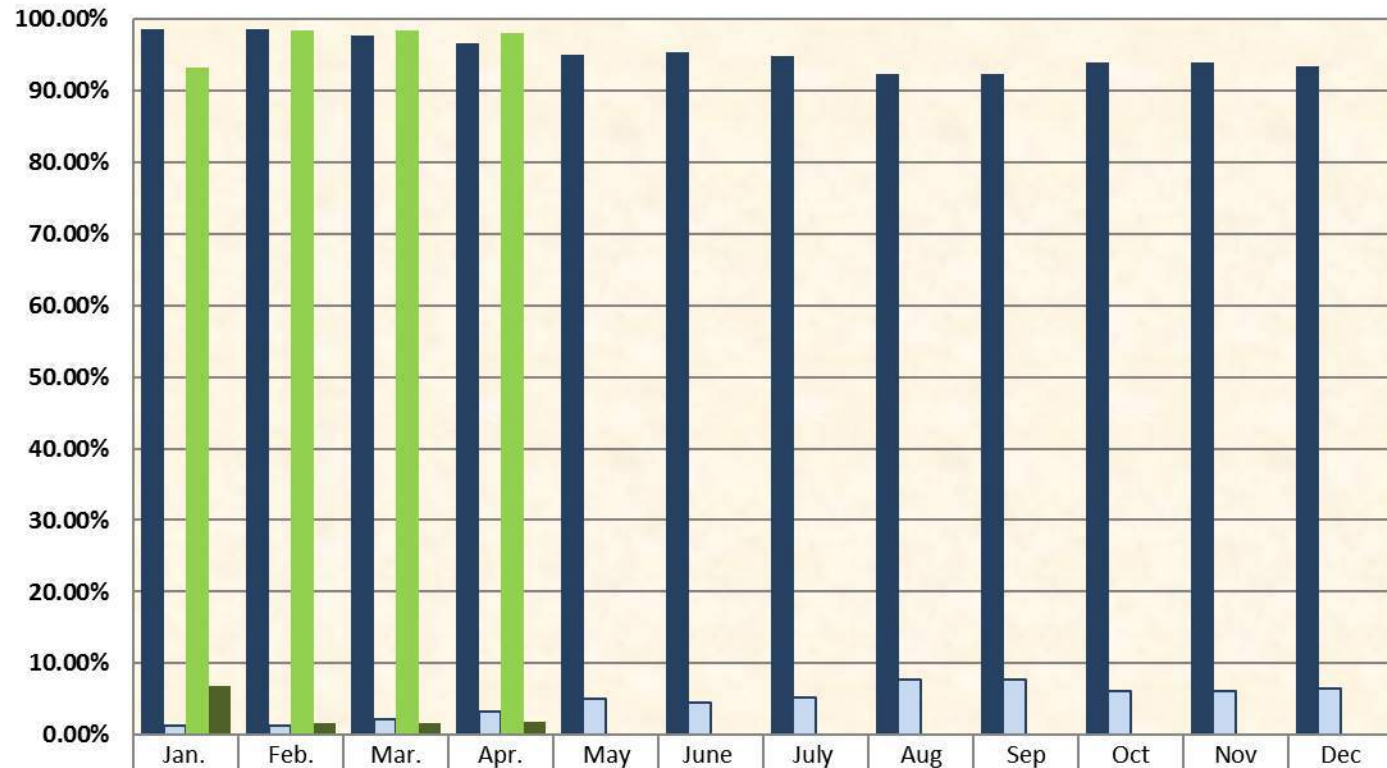
On-Time Performance 2021-2022



***Target 80% On-Time Performance**

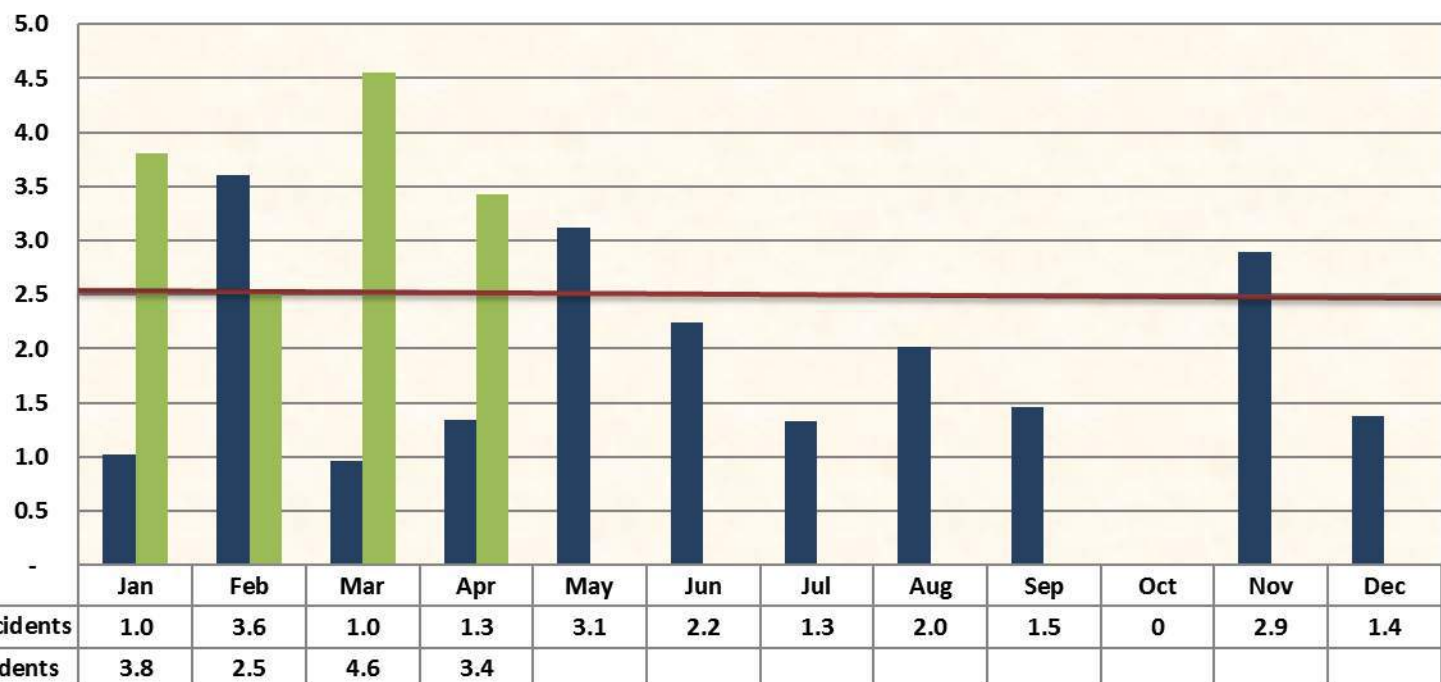
Note: OTP is measured at scheduled timepoints effective (1.16.22), which represent 6.68% of the total system bus stops.

% Trips Operated 2021-2022



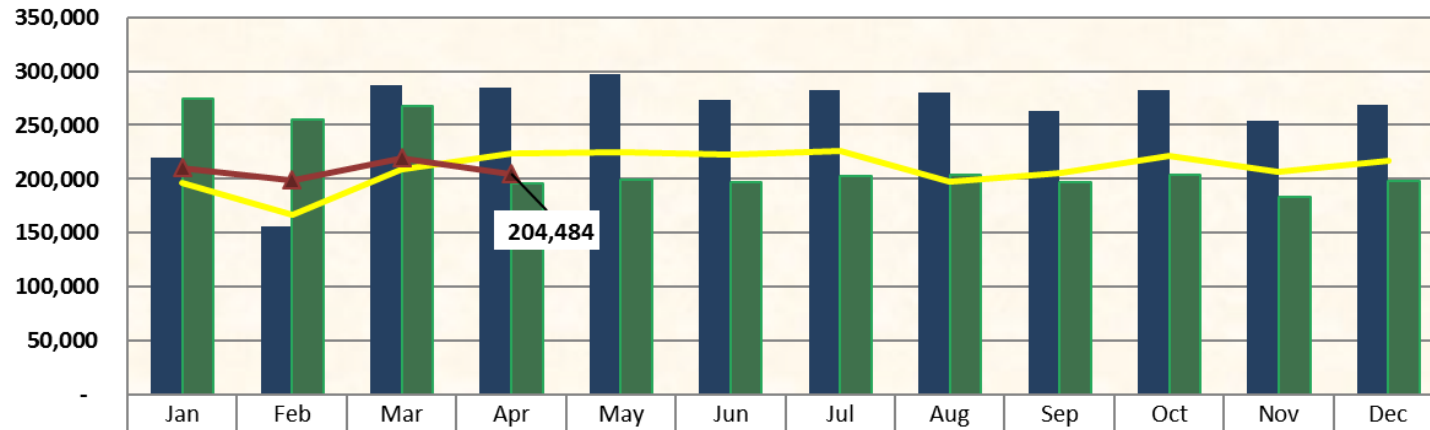
■ 2021 % Operated Trips	98.67%	98.64%	97.76%	96.67%	94.93%	95.44%	94.84%	92.26%	92.30%	93.87%	93.97%	93.46%
■ 2021 % Missed Trips	1.33%	1.36%	2.24%	3.33%	5.07%	4.56%	5.16%	7.74%	7.70%	6.13%	6.03%	6.54%
■ 2022 % Operated Trips	93.17%	98.40%	98.36%	98.12%								
■ 2022 % Missed Trips	6.83%	1.60%	1.64%	1.88%								

Preventable Accidents per 100,000 Miles 2021-2022



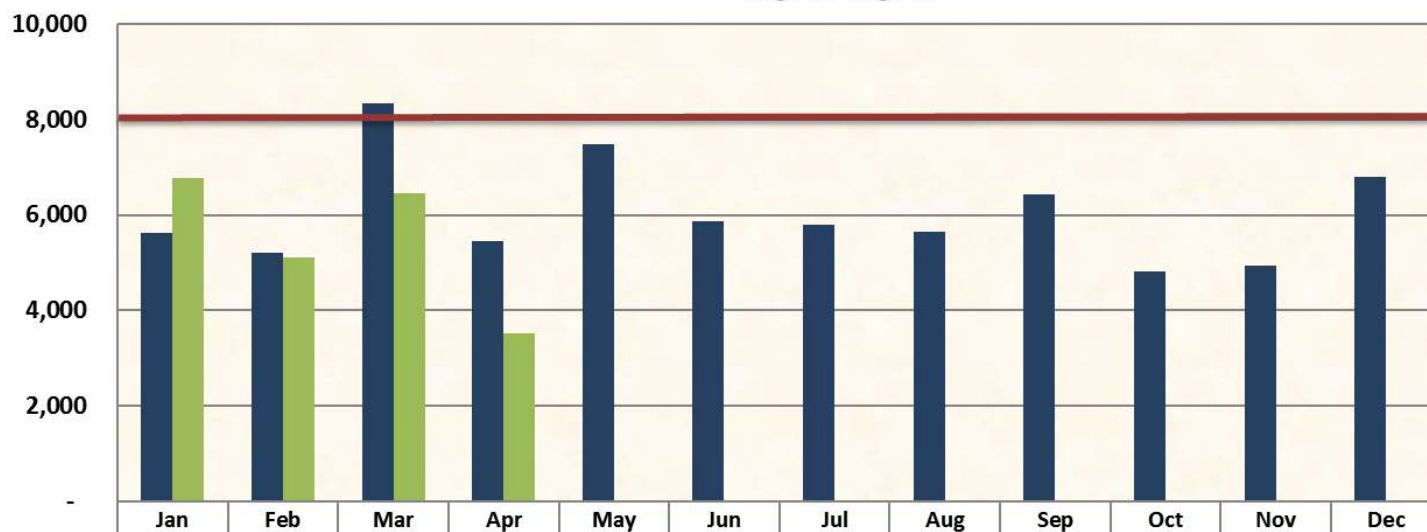
*Target Below 2.5 Preventable Accidents Per 100,000 Miles

Mileage 2019-2022



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019 Mileage	219,625	155,859	286,945	284,305	296,706	273,021	281,985	280,497	263,457	282,376	253,816	269,140
2020 Mileage	274,635	254,535	267,862	196,291	199,138	196,474	202,135	203,556	196,900	204,348	183,389	197,791
2021 Mileage	196,689	166,402	208,837	223,524	224,525	222,671	226,398	197,796	205,971	221,033	207,057	217,340
2022 Mileage	210,226	199,168	219,688	204,484								

Mean Miles Between Road Calls 2021-2022



■ 2021 Mean Miles Between Road Calls	5,620	5,200	8,353	5,452	7,484	5,860	5,805	5,651	6,437	4,805	4,930	6,792
■ 2022 Mean Miles Between Road Calls	6,781	5,107	6,461	3,526								

APRIL 2022 GENFARE RECORDED RIDERSHIP AND REVENUE PER ROUTE BY TYPE OF DAY

		RIDERSHIP				REVENUE			TOTAL	
Route Number	Route Name	Weekday	Saturday	Sunday		Weekday	Saturday	Sunday	Ridership	REVENUE
8	Gus Young Ave	1,408	261	134		\$ 620.38	\$ 103.93	\$64.79	1,803	\$789.10
10	Scenic Hwy	2,041	264	158		\$ 1,075.89	\$ 147.45	\$83.10	2,463	\$1,306.44
11	Northside Circulator	1,268	156	41		\$ 816.44	\$ 110.99	\$22.74	1,465	\$950.17
12	Government St / Jefferson Hwy	2,272	539	238		\$ 1,296.30	\$ 237.75	\$118.76	3,049	\$1,652.81
14	Thomas Delpit Dr / Roosevelt St	2,324	469	238		\$ 1,225.45	\$ 211.19	\$99.50	3,031	\$1,536.14
15	Blount Rd	1,139	196	97		\$ 883.24	\$ 138.77	\$74.15	1,432	\$1,096.16
16	Downtown Circulator	74	No service	No service		Free service	No service	No service	74	Free Service
17	Perkins Rd	5,037	612	338		\$ 2,712.61	\$ 303.06	\$208.10	5,987	\$3,223.77
18	Cortana / Tigerland	2,746	595	264		\$ 1,727.19	\$ 321.36	\$137.17	3,605	\$2,185.72
20	N. Acadian Thwy	3,726	552	359		\$ 2,262.97	\$ 333.80	\$201.30	4,637	\$2,798.07
21	Fairfields Ave	2,947	418	292		\$ 1,709.40	\$ 250.86	\$175.84	3,657	\$2,136.10
22	Winbourne Ave	3,294	605	391		\$ 2,058.08	\$ 315.81	\$231.90	4,290	\$2,605.79
23	Foster Dr	1,493	193	155		\$ 1,184.37	\$ 122.45	\$105.61	1,841	\$1,412.43
41	Plank Rd	8,363	1,405	721		\$ 4,720.41	\$ 701.39	\$419.33	10,489	\$5,841.13
44	Florida Blvd	14,227	2,472	1,139		\$ 6,954.29	\$ 1,023.15	\$419.23	17,838	\$8,396.67
46	Cortana / Gardere / L'auberge	2,921	459	290		\$ 2,376.08	\$ 305.52	\$468.06	3,670	\$3,149.66
47	Highland Rd / LSU	8,221	1,481	869		\$ 4,459.56	\$ 740.99	\$209.75	10,571	\$5,410.30
54	Airline Hwy	4,172	666	434		\$ 2,739.76	\$ 355.28	\$380.64	5,272	\$3,475.68
57	Sherwood Forest Blvd / Siegen Ln	6,362	936	558		\$ 4,506.51	\$ 565.51	\$361.68	7,856	\$5,433.70
58	Coursey Blvd	3,189	435	166		\$ 2,152.76	\$ 220.55	\$92.12	3,790	\$2,465.43
59	E. Florida Blvd	2,166	511	247		\$ 1,552.75	\$ 271.35	\$173.62	2,924	\$1,997.72
60	Medical Circulator	949	69	26		\$ 626.86	\$ 45.60	\$22.85	1,044	\$695.31
70	CATS Terminal / Baker	2,455	355	251		\$ 1,721.76	\$ 248.90	\$160.05	3,061	\$2,130.71
72	Florida Blvd LIMITED	No service	No service	No service		No service	No service	No service	0	\$0.00
80	Southern University Shuttle	No service	No service	No service		No service	No service	No service	0	\$0.00
										\$60,689.01
	Total	82,794	13,649	7,406		\$49,383.06	\$7,075.66	\$4,230.29	103,849	\$60,689.01

RIDERSHIP PER ROUTE BY MONTH YEAR-TO-DATE FOR APRIL 2022															
ROUTE NUMBER	ROUTE NAME	January	February	March	April	May	June	July	August	September	October	November	December	Total	
8	Gus Young Ave	1,559	1,125	1,529	1,803									6,016	
10	Scenic Hwy	1,812	2,034	2,524	2,463									8,833	
11	Northside Circulator	1,793	1,184	1,425	1,465									5,867	
12	Government St / Jefferson Hwy	2,789	2,541	3,189	3,049									11,568	
14	Thomas Delpit Dr / Roosevelt St	2,336	2,170	2,968	3,031									10,505	
15	Blount Rd	1,952	1,078	1,237	1,432									5,699	
16	Downtown Circulator	15	33	66	74									188	
17	Perkins Rd	4,880	4,658	5,875	5,987									21,400	
18	Cortana / Tigerland	3,544	3,413	3,540	3,605									14,102	
20	N. Acadian Thwy	4,756	3,899	4,636	4,637									17,928	
21	Fairfields Ave	3,646	2,936	3,812	3,657									14,051	
22	Winbourne Ave	3,408	2,987	4,005	4,290									14,690	
23	Foster Dr	1,543	1,682	1,864	1,841									6,930	
41	Plank Rd	8,077	8,563	11,104	10,489									38,233	
44	Florida Blvd	13,205	13,148	17,510	17,838									61,701	
46	Cortana / Gardere / L'auberge	2,315	2,889	3,453	3,670									12,327	
47	Highland Rd / LSU	10,817	11,119	11,416	10,571									43,923	
54	Airline Hwy	3,905	4,058	4,855	5,272									18,090	
57	Sherwood Forest Blvd / Siegen Ln	6,096	6,064	7,243	7,856									27,259	
58	Coursey Blvd	2,676	2,579	3,357	3,790									12,402	
59	E. Florida Blvd	2,303	2,189	2,419	2,924									9,835	
60	Medical Circulator	857	842	1,010	1,044									3,753	
70	CATS Terminal / Baker	2,203	2,618	2,961	3,061									10,843	
72	Florida Blvd LIMITED	0	0	0	0									0	
80	Southern University Shuttle	0	0	0	0									0	

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RIDERSHIP PER ROUTE BY MONTH YEAR-TO-DATE FOR APRIL 2022 INCLUDING LSU TIGER TRAILS SERVICE

ROUTE NUMBER	ROUTE NAME	January	February	March	April	May	June	July	August	September	October	November	December	Total
8	Gus Young Ave	1,559	1,125	1,529	1,803									6,016
10	Scenic Hwy	1,812	2,034	2,524	2,463									8,833
11	Northside Circulator	1,793	1,184	1,425	1,465									5,867
12	Government St / Jefferson Hwy	2,789	2,541	3,189	3,049									11,568
14	Thomas Delpit Dr / Roosevelt St	2,336	2,170	2,968	3,031									10,505
15	Blount Rd	1,952	1,078	1,237	1,432									5,699
16	Downtown Circulator	15	33	66	74									188
17	Perkins Rd	4,880	4,658	5,875	5,987									21,400
18	Cortana / Tigerland	3,544	3,413	3,540	3,605									14,102
20	N. Acadian Thwy	4,756	3,899	4,636	4,637									17,928
21	Fairfields Ave	3,646	2,936	3,812	3,657									14,051
22	Winbourne Ave	3,408	2,987	4,005	4,290									14,690
23	Foster Dr	1,543	1,682	1,864	1,841									6,930
41	Plank Rd	8,077	8,563	11,104	10,489									38,233
44	Florida Blvd	13,205	13,148	17,510	17,838									61,701
46	Cortana / Gardere / L'auberge	2,315	2,889	3,453	3,670									12,327
47	Highland Rd / LSU	10,817	11,119	11,416	10,571									43,923
54	Airline Hwy	3,905	4,058	4,855	5,272									18,090
57	Sherwood Forest Blvd / Siegen Ln	6,096	6,064	7,243	7,856									27,259
58	Coursey Blvd	2,676	2,579	3,357	3,790									12,402
59	E. Florida Blvd	2,303	2,189	2,419	2,924									9,835
60	Medical Circulator	857	842	1,010	1,044									3,753
70	CATS Terminal / Baker	2,203	2,618	2,961	3,061									10,843
72	Florida Blvd LIMITED	0	0	0	0									0
80	Southern University Shuttle	0	0	0	0									0

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TOTAL UNLINKED TRIPS	113,865	133,782	143,650	152,867	0	0	0	0	0	0	0	0
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APRIL 2022 COMPARED TO APRIL 2021

		2022		2021	
#	ROUTE NAME	RIDERSHIP	REVENUE	RIDERSHIP	REVENUE
8	Gus Young Ave	1,803	\$ 789.10	2,201	\$ -
10	Scenic Hwy	2,463	\$ 1,306.44	1,833	\$ -
11	Northside Circulator	1,465	\$ 950.17	3,056	\$ -
12	Government St / Jefferson Hwy	3,049	\$ 1,652.81	2,698	\$ -
14	Thomas Delpit Dr / Roosevelt St	3,031	\$ 1,536.14	3,261	\$ -
15	Blount Rd	1,432	\$ 1,096.16	2,960	\$ -
16	Downtown Circulator	74	Free Service	0	Free service
17	Perkins Rd	5,987	\$ 3,223.77	5,272	\$ -
18	Cortana / Tigerland	3,605	\$ 2,185.72	3,202	\$ -
20	N. Acadian Thwy	4,637	\$ 2,798.07	5,749	\$ -
21	Fairfields Ave	3,657	\$ 2,136.10	4,447	\$ -
22	Winbourne Ave	4,290	\$ 2,605.79	3,844	\$ -
23	Foster Dr	1,841	\$ 1,412.43	2,302	\$ -
41	Plank Rd	10,489	\$ 5,841.13	7,859	\$ -
44	Florida Blvd	17,838	\$ 8,396.67	14,525	\$ -
46	Cortana / Gardere / L'auberge	3,670	\$ 3,149.66	1,571	\$ -
47	Highland Rd / LSU	10,571	\$ 5,410.30	9,132	\$ -
54	Airline Hwy	5,272	\$ 3,475.68	2,913	\$ -
57	Sherwood Forest Blvd / Siegen Ln	7,856	\$ 5,433.70	7,282	\$ -
58	Coursey Blvd	3,790	\$ 2,465.43	3,084	\$ -
59	E. Florida Blvd	2,924	\$ 1,997.72	1,927	\$ -
60	Medical Circulator	1,044	\$ 695.31	801	\$ -
70	CATS Terminal / Baker	3,061	\$ 2,130.71	2,628	\$ -
72	Florida Blvd LIMITED	0	\$ -	0	\$ -
80	Southern University Shuttle	0	\$ -	0	Free service

YOU'RE INVITED!

Learn More About the Plank-Nicholson Bus Rapid Transit Project PUBLIC OPEN HOUSES

Tuesday, May 17, 2022

5:30 p.m. – 6:30 p.m. | Carver Branch Library
720 Terrace Avenue

Wednesday, May 18, 2022

11:30 a.m. – 12:30 p.m. | River Center Library Plaza
250 North Boulevard

5:30 p.m. – 6:30 p.m. | Charles R. Kelly Community Center
3535 Riley Street



SEE THE
ROUTE MAP
HERE:



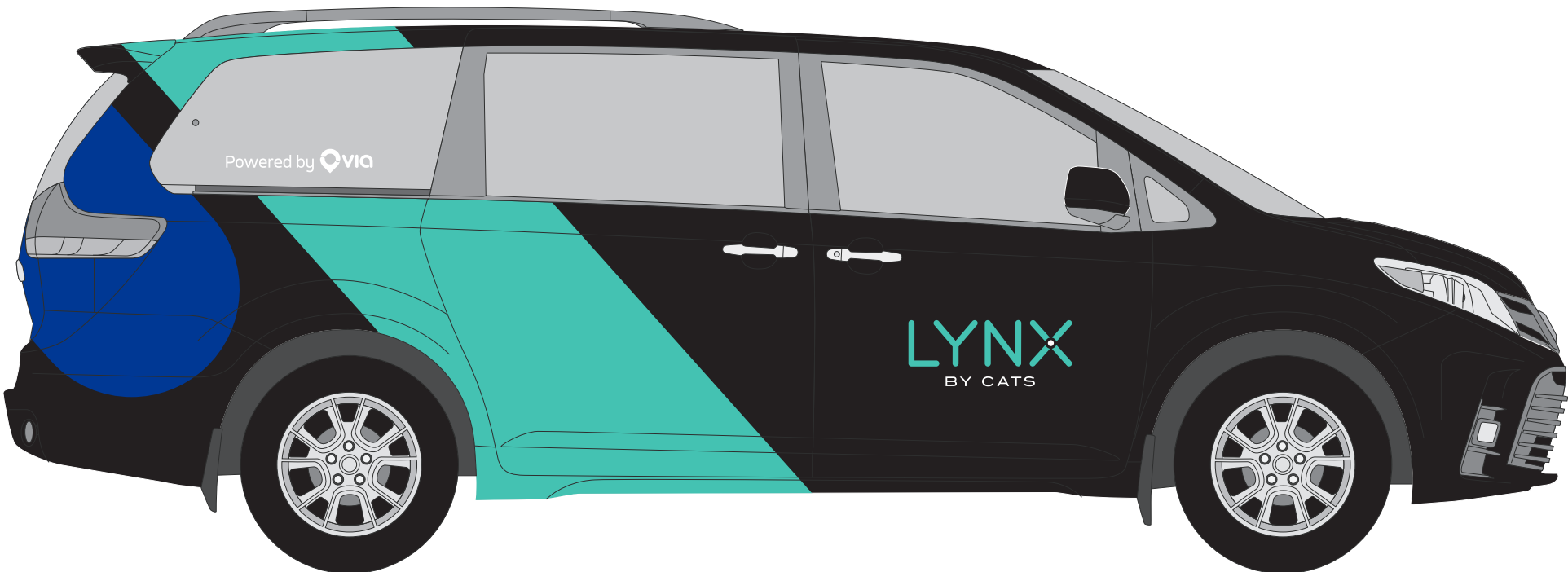
MAYOR-PRESIDENT
**SILARON
WESTON
BROOME**

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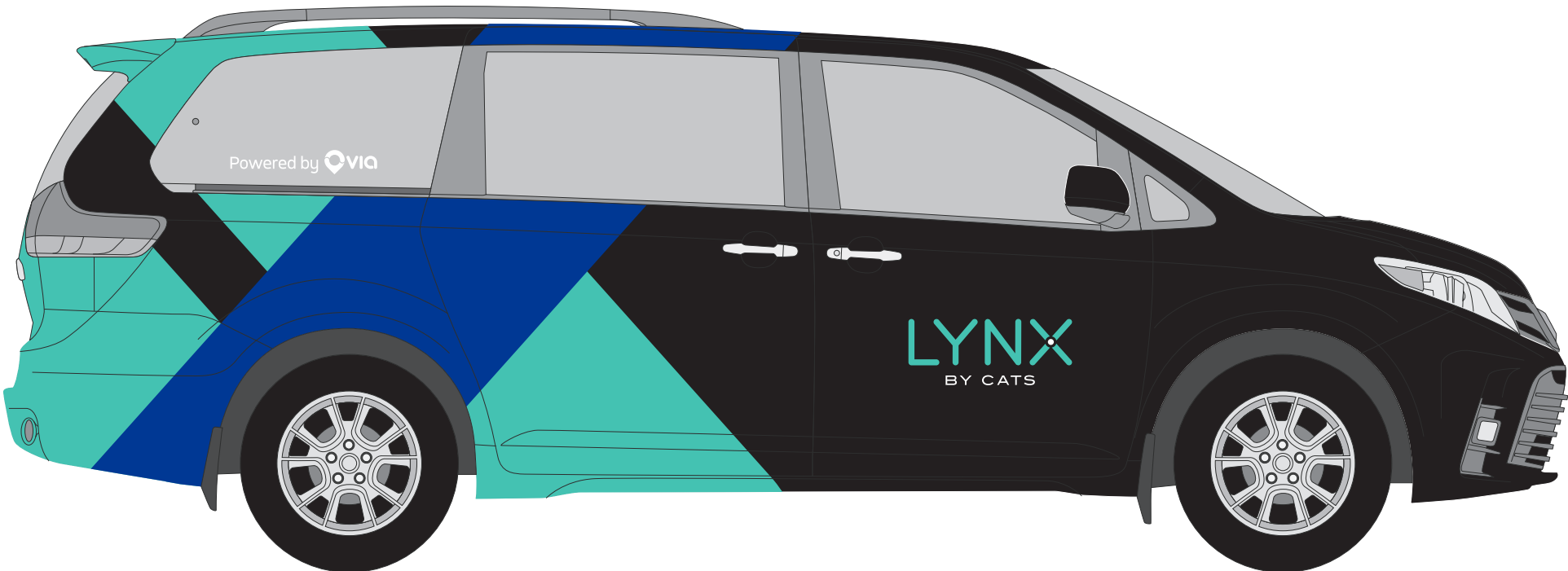
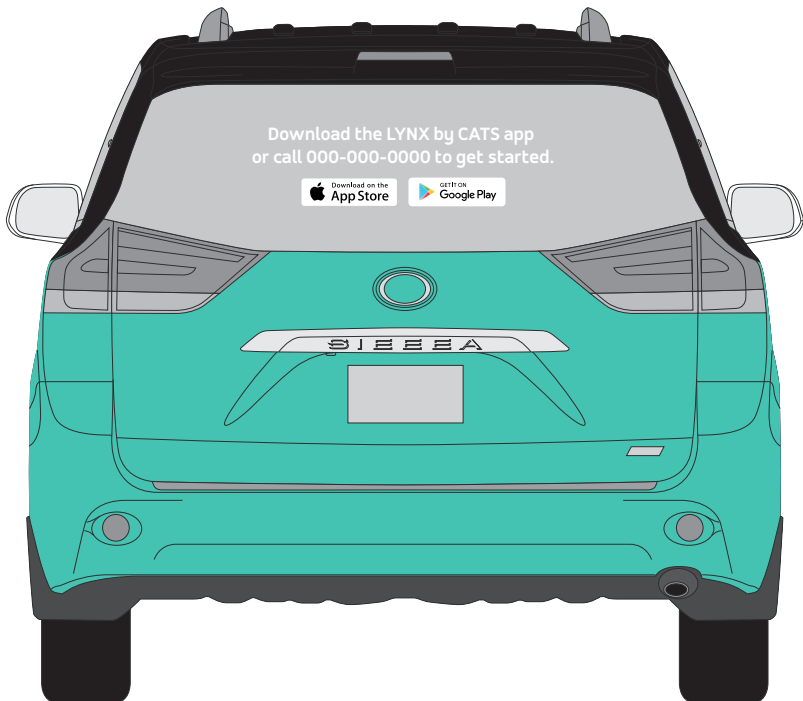
LYNX by CATS - Vehicle wrap

May 4, 2022

v1



v2



**Capital Area Transit System
Balance Sheet
April, 2022**

4/30/2022 4/30/2021

ASSETS

Current Assets:		
Cash and Cash Equivalents	10,425,185	17,228,475
Accounts Receivable	280,938	295,158
Property Tax Receivable	19,552,391	19,364,214
Due from Governments	3,981,489	4,420,662
Inventory	1,142,544	593,861
Prepaid Expenses and Other Assets	416,830	148,475
Total Current Assets:	35,799,378	42,050,846
Restricted Assets:		
Cash and Cash Equivalents	3,314,230	3,304,671
Total Restricted Assets:	3,314,230	3,304,671
Net Pension Asset, Long-Term	676,430	676,430
Equipment, Net	19,492,920	18,963,982
Total Assets	59,282,958	64,995,930

LIABILITIES AND NET ASSETS

Current Liabilities		
Accounts Payable and Accrued Expenses	562,336	296,672
Accrued Payroll and Tax Liabilities	416,902	584,379
Accrued Compensated Absences	858,436	850,652
Claims Payable and Related Liabilities	906,118	906,118
Capital Lease Payable	623,092	608,884
Deferred Revenue (Grants/Prop Tax)	13,205,235	13,591,962
Total Current Liabilities	16,572,119	16,838,667
Long-Term Liabilities		
Capital Lease Payable, Less Current Porti	962,006	1,585,098
Estimated Liabilities	690,136	690,136
Total Long-Term Liabilities	1,652,142	2,275,234
Total Liabilities	18,224,261	19,113,901
Net Assets:		
Investments in Capital Assets, Net of Rel	17,907,822	16,770,000
Restricted Cash and Cash Equivalents	3,314,230	3,304,671
Unrestricted	19,836,645	25,807,357
Total Net Assets:	41,058,697	45,882,028
Total Liabilities And Net Assets	59,282,958	64,995,930

Capital Area Transit System
Statement of Operating Budget vs. Actual
For the Period Ended April, 2022

	Current Month				Year to Date				Approved Budget
	Budget	Actual	Variance	% Var	Budget	Actual	Variance	% Var	
Operating Revenues									
Passenger Paid Fares	69,931	80,931	11,000	15.73%	279,724	292,402	12,678	4.53%	839,172
Special Transit Fares (Contract)	6,195	4,851	(1,344)	-21.69%	24,779	19,404	(5,375)	-21.69%	74,337
ADA/Paratransit Revenue	6,209	7,252	1,043	16.81%	24,834	33,262	8,428	33.94%	74,502
Advertising Revenue	43,750	44,313	563	1.29%	175,000	176,502	1,502	0.86%	525,000
Interest Income	382	5,481	5,099	1334.94%	1,528	14,082	12,554	821.62%	4,584
Other Agency Revenue	20,000	5,141	(14,859)	-74.29%	80,001	41,642	(38,359)	-47.95%	240,002
Total CATS Generated	146,466	147,969	1,503	1.03%	585,866	577,293	(8,572)	-1.46%	1,757,597
Non Federal Revenue									
Hotel/Motel Tax	87,086	87,086	0	0.00%	348,344	348,344	0	0.00%	1,045,032
Parish Transportation Fund	45,833	45,833	(0)	0.00%	183,333	183,333	(0)	0.00%	550,000
Property Tax Revenue	1,583,333	1,583,333	(0)	0.00%	6,333,333	6,333,333	(0)	0.00%	19,000,000
Total Non Federal	1,716,253	1,716,253	(0)	0.00%	6,865,011	6,865,011	(0)	0.00%	20,595,032
Federal Operating Subsidies									
FTA - Formula Grants/PM	358,333	212,264	(146,069)	-40.76%	1,433,333	857,545	(575,788)	-40.17%	4,300,000
FTA - Capital Projects (Project Admin)	41,667	107,946	66,279	159.07%	166,667	270,233	103,566	62.14%	500,000
FTA - Planning	57,583	26,240	(31,343)	-54.43%	230,333	386,972	156,639	68.01%	691,000
FTA - ARP	101,691	101,691	(0)	0.00%	406,766	406,766	0	0.00%	1,220,297
Total Federal Operating	559,275	448,141	(111,134)	-19.87%	2,237,099	1,921,516	(315,583)	-14.11%	6,711,297
TOTAL SOURCES OF REVENUE	2,421,994	2,312,363	(109,631)	-4.53%	9,687,975	9,363,820	(324,155)	-3.35%	29,063,926
Operating Expenses									
Labor	953,653	1,064,559	(110,906)	-11.63%	3,594,540	4,178,217	(583,677)	-16.24%	11,443,841
Fringe Benefits	532,758	344,495	188,264	35.34%	2,008,089	1,877,326	130,763	6.51%	6,393,101
Casualty and Liability	146,625	204,628	(58,003)	-39.56%	586,500	619,074	(32,574)	-5.55%	1,759,500
Services	240,086	406,684	(166,598)	-69.39%	960,343	876,485	83,858	8.73%	2,881,030
Purchased Transportation	163,971	168,524	(4,553)	-2.78%	655,884	624,255	31,629	4.82%	1,967,653
Materials & Supplies	262,500	456,754	(194,254)	-74.00%	1,050,000	1,314,714	(264,714)	-25.21%	3,150,000
Utilities	17,158	20,354	(3,196)	-18.62%	68,633	72,783	(4,149)	-6.05%	205,900
Miscellaneous Expenses	96,860	93,967	2,894	2.99%	387,441	385,257	2,184	0.56%	1,162,323
Leases and Rentals	8,382	7,703	678	8.09%	33,526	30,812	2,714	8.09%	100,578
Total Operating Expenses	2,421,994	2,767,667	(345,673)	-14.27%	9,344,957	9,978,923	(633,966)	-6.78%	29,063,926
Net SURPLUS/(DEFICIT) Before Depreciation	0	(455,304)	(455,304)	0.00%	343,018	(615,103)	(958,121)	-279.32%	
Depreciation	229,151	229,151	0	0.00%	916,604	916,604	0	0.00%	
NET Operating SURPLUS/(DEFICIT)	(229,151)	(684,455)	(455,304)	198.69%	(573,586)	(1,531,707)	(958,122)	167.04%	

RESOLUTION

A RESOLUTION AUTHORIZING THE LEVY AND COLLECTION OF A 10.6 MILLS AD VALOREM TAX ON ALL THE PROPERTY SUBJECT TO TAXATION WITHIN THE BOUNDARIES OF THE CITY OF BATON ROUGE, STATE OF LOUISIANA, DURING THE YEAR 2022, TO PROVIDE FUNDS TO BE USED ENTIRELY AND EXCLUSIVELY FOR THE PURPOSE OF IMPROVING THE AVAILABILITY AND QUALITY OF PUBLIC TRANSPORTATION FOR THE CITY OF BATON ROUGE, INCLUDING DECREASING WAIT TIMES, IMPROVING THE EFFICIENCY OF ROUTES, AND IMPROVING SIGNS AND SHELTERS, AND TO PROVIDE FUNDS FOR THE OPERATION, MAINTENANCE AND ACQUISITION NEEDS OF THE CAPITAL AREA TRANSIT SYSTEM TO PROVIDE TRANSPORTATION SERVICE.

WHEREAS, the Board of Commissioners of the Capital Area Transit System (the “Board”), acting as governing authority of the Capital Area Transit System (“CATS”), desires to authorize the levy and collection of a 10.6 mills ad valorem tax within the boundaries of the City of Baton Rouge, State of Louisiana, during the calendar year 2022; and

NOW, THEREFORE, BE IT RESOLVED by the Board, acting as the governing authority of CATS:

SECTION 1. There is hereby levied within the boundaries of the City of Baton Rouge, State of Louisiana, an ad valorem tax for the year 2022 of 10.6 mills, authorized by an election conducted on November 13, 2021, under the authority of Article VI, Section 30(A) of the Louisiana Constitution of 1974, as amended, and La. R.S. 48:1460, which ad valorem tax shall be used entirely and exclusively to provide funds for the purpose of improving the availability and quality of public transportation for the City of Baton Rouge, including decreasing wait times, improving the efficiency of routes, and improving signs and shelters, and to provide funds for the operation, maintenance, and acquisition needs of CATS to provide transportation service.

SECTION 2. Certified copies of this Resolution shall be transmitted by the Chief Executive Officer or Business Development Director to the Assessor of the Parish of East Baton Rouge and to the Legislature Auditor; said resolution constitutes full authority for the Assessor to place the above described ad valorem tax on the parish tax roll for 2022 and the tax rate shown to be applied to the assessed value on all properties subject to taxation within the boundaries of the City of Baton Rouge, State of Louisiana for ad valorem tax purposes in accordance with the law. In addition, a certified copy this resolution shall be transmitted to the Sheriff and Ex-Officio Tax Collector for the Parish of East Baton Rouge, State of Louisiana, said resolution to constitute the authority for the Sheriff to collect said tax as described in the above-referenced tax roll for 2022.

This Resolution having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSTAIN:

ABSENT:

Done, approved and adopted on this, the 17th day of May, 2022.

By: _____
Secretary of the Board of
Commissioners of the Capital Area
Transit System

STATE OF LOUISIANA

PARISH OF EAST BATON ROUGE

I, Antoinette Earthly-Pierre, certify that I am the duly qualified and acting Secretary of the Board of Commissioners of the Capital Area Transit System, the governing authority of the Capital Area Transit System.

I further certify that the above and foregoing is a true and correct copy of an excerpt from the minutes of a meeting of the Board of Commissioners held May 17, 2022, and of a resolution authorizing the levy and collection of a 10.6 mills ad valorem tax on all of the property subject to taxation within the boundaries of the City of Baton Rouge, State of Louisiana during the calendar year 2022, to provide funds to be used entirely and exclusively for the purpose of improving the availability and quality of public transportation for the City of Baton Rouge, including decreasing wait times, improving the efficiency of routes, and improving signs and shelters, and to provide funds for the operation, maintenance and acquisition needs of the Capital Area Transit System to provide transportation service.

IN FAITH WHEREOF, witness my official signature and the impress of the official seal of said Capital Area Transit System, on this, the 17th day of May, 2022.

By: _____
Name: Antoinette Earthly-Pierre
Title: Secretary

(SEAL)

RESOLUTION

A RESOLUTION AUTHORIZING THE LEVY AND COLLECTION OF A 10.6 MILLS AD VALOREM TAX ON ALL THE PROPERTY SUBJECT TO TAXATION WITHIN THE BOUNDARIES OF THE CITY OF BAKER, STATE OF LOUISIANA, DURING THE YEAR 2022, TO PROVIDE FUNDS TO BE USED ENTIRELY AND EXCLUSIVELY FOR THE PURPOSE OF IMPROVING THE AVAILABILITY AND QUALITY OF PUBLIC TRANSPORTATION FOR THE CITY OF BAKER, INCLUDING DECREASING WAIT TIMES, IMPROVING THE EFFICIENCY OF ROUTES, AND IMPROVING SIGNS AND SHELTERS, AND TO PROVIDE FUNDS FOR THE OPERATION, MAINTENANCE AND ACQUISITION NEEDS OF THE CAPITAL AREA TRANSIT SYSTEM TO PROVIDE TRANSPORTATION SERVICE.

WHEREAS, the Board of Commissioners of the Capital Area Transit System (the “Board”), acting as governing authority of the Capital Area Transit System (“CATS”), desires to authorize the levy and collection of a 10.6 mills ad valorem tax within the boundaries of the City of Baker, State of Louisiana, during the calendar year 2022; and

NOW, THEREFORE, BE IT RESOLVED by the Board, acting as the governing authority of CATS:

SECTION 1. There is hereby levied within the boundaries of the City of Baker, State of Louisiana, an ad valorem tax for the year 2022 of 10.6 mills, authorized by an election conducted on November 13, 2021, under the authority of Article VI, Section 30(A) of the Louisiana Constitution of 1974, as amended, and La. R.S. 48:1460, which ad valorem tax shall be used entirely and exclusively to provide funds for the purpose of improving the availability and quality of public transportation for the City of Baker, including decreasing wait times, improving the efficiency of routes, and improving signs and shelters, and to provide funds for the operation, maintenance, and acquisition needs of CATS to provide transportation service.

SECTION 2. Certified copies of this Resolution shall be transmitted by the Chief Executive Officer or Business Development Director to the Assessor of the Parish of East Baton Rouge and to the Legislature Auditor; said resolution constitutes full authority for the Assessor to place the above described ad valorem tax on the parish tax roll for 2022 and the tax rate shown to be applied to the assessed value on all properties subject to taxation within the boundaries of the City of Baker, State of Louisiana for ad valorem tax purposes in accordance with the law. In addition, a certified copy this resolution shall be transmitted to the Sheriff and Ex-Officio Tax Collector for the Parish of East Baton Rouge, State of Louisiana, said resolution to constitute the authority for the Sheriff to collect said tax as described in the above-referenced tax roll for 2022.

This Resolution having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSTAIN:

ABSENT:

Done, approved and adopted on this, the 17th day of May, 2022.

By: _____
Secretary of the Board of
Commissioners of the Capital Area
Transit System

STATE OF LOUISIANA

PARISH OF EAST BATON ROUGE

I, Antoinette Earthly-Pierre, certify that I am the duly qualified and acting Secretary of the Board of Commissioners of the Capital Area Transit System, the governing authority of the Capital Area Transit System.

I further certify that the above and foregoing is a true and correct copy of an excerpt from the minutes of a meeting of the Board of Commissioners held May 17, 2022, and of a resolution authorizing the levy and collection of a 10.6 mills ad valorem tax on all of the property subject to taxation within the boundaries of the City of Baker, State of Louisiana during the calendar year 2022, to provide funds to be used entirely and exclusively for the purpose of improving the availability and quality of public transportation for the City of Baker, including decreasing wait times, improving the efficiency of routes, and improving signs and shelters, and to provide funds for the operation, maintenance and acquisition needs of the Capital Area Transit System to provide transportation service.

IN FAITH WHEREOF, witness my official signature and the impress of the official seal of said Capital Area Transit System, on this, the 17th day of May, 2022.

By: _____
Name: Antoinette Earthly-Pierre
Title: Secretary

(SEAL)

CATS Procurement Listing for CATS Board

May 17th 2022

Yellow = Action Item / needs Board Approval now

Blue = Projects Pending Board Action within 1 to 3 months

Service Description	Contr Type	Vendor Name	Amt	Start Date	End Date	Board Approved	Services/ Product Provided	Notes / Comments
A								
A&E Design Services Transit Amenities & Related Equip PR #934 RFQ 2019- AmenitiesDesign-005	A&E Design Services	Reich Landscape Architecture	Approx Cost \$180,000	6/20/19	6/19/2024	06/15/19	RFQ for Design Services for Transit Amenities and Related Equipment	8/9/19- Executed Contract 4/17/19 – Proposals were received by Procurement, and PEC evaluated proposals and recommend an award at the June 2019 Board meeting for \$180,000. 3/28/19 – RFQ was solicited. Proposals due at 10:00am on 4/17/19. Will include Shelters, Kiosks, Landscapes, etc. Design consultant will also assist CATS with the construction bids in determining the lowest responsive bidder in meeting the technical specifications.
Audit Services CATS & Pension External Audit Services	Service Contract	Postlethwaite & Netterville	Contract Value with increase for CYE 2021 \$83,675. Contract Value with increase for CYE 2020 \$329,300	01/01/19	12/31/22	12/21/21	External Audit Services	1st Option Year Request approved to increase contract by up to \$83,675 for Auditing CYE 2021 work performed during year 2022. Request approval to increase contract by up to \$65,000 for CYE 2020 during year 2021. Request approved to increase contract by \$49,800 for CYE 2020. Options available for future years. Contract executed 06/20. 06/23/20 Board Approved. Additional \$63,000 for CATS CYE 2019 to initial \$32,000 for <u>new 2019 total of \$95,000</u> 7/16/19–Board approved additional \$119,500 for CATS CYE 2018 to initial \$31,500 for <u>new 2018 total of \$151,000</u> . 11/13/18 - Board approved 11/8/18 – F&E Committee approved to move to full Board. RFP opened on 10/30/18. For Calendar Years ending in 2018 through 2020, with 2 one-year renewal options.
Accounting Service Contract Accounting Manager	Service Contract	Insight Business Consulting, LLC/ Michael Falgout	\$100,000 new value \$50,000 old value	05/02/22	11/01/22	04/19/22	Interim Accounting Manager Services	This is a new vendor but the consulting providing this service is Michael J. Falgout whose \$50,000 is about to be run out of funds. Value of the Falgout contract is \$50,000 as well.
C								

CATS Procurement Listing for CATS Board

May 17 th 2022		Yellow = Action Item / needs Board Approval now					Blue = Projects Pending Board Action within 1 to 3 months	
Service Description	Contr Type	Vendor Name	Amt	Start Date	End Date	Board Approved	Services/ Product Provided	Notes / Comments
Claims Adjuster Bus Fleet Liability & Worker Comp	Service Contract New RFP	Brown Claims Management Group Adjuster Claim Services Bus Liability & W C	Refer to updated Hourly Rates for renewal period 1/1/21 thru 12/31/21	Extension from 01/01/22 Extension from 01/01/21 03/01/2020 Renewal: 3/1/19	Extension until 06/30/21 Extension until 12/31/21 12/31/20 2/29/20	Extension Approved 12/15/20 06/23/20	<i>Adjustor Claim Services, Investigations, Fleet Liability and Workers Comp</i> (Original 5 year contract)	As of 03/24/22 extended until 06/30/22. As of 01/12/22, Extended thru 03/31/22. Claims adjuster scope being developed. Will address bus liability separate from Workers Compensation. As of 11/30/21, new approach developed to supply these services. Attempt to bid late 2021 was not successful and no award was made. 12/15/20 Board approved extension until 12/31/21. Period Extension thru 12/31/20 allowing time to formulate new RFP. 3/11/2020-Contract signed and mailed to vendor for extension. 9/9/16 – Contract renewal finalized. 8/30/16 – CATS Board approved renewal of contract. 8/11/16.
D								
Drug & Alcohol 3rd Third Party Adm D & A Services for Safety Sensitive	Services State Contract	Applya IHSN 6 th extension	\$25,000 Estimated for 3 years \$25,000 Estimated for 3 years	01/01/22 5/1/20 Extension from 05/01/2020	12/31/22 Extension until 12/31/21 Extension until 12/31/20	NA 12/15/20 6/23/20	FTA mandated Third Party Administrator services for Drug & Alcohol /substance abuse services for safety sensitive Extension allowing rebid 2021. FTA mandated Third Party Administrator services for Drug & Alcohol /substance abuse services for safety sensitive employees. PO 2019052	State Contract is being used going forward. Notice given to IHSN, contract ends 12/31/21. Executed agreement via state contract with Applya for CY 2022. Extension Approved. 06/23/20 Board Approved. Period Extension thru 12/31/20 allowing time to formulate new RFP. Estimated cost to be \$25,000 for a 3 year contract. 3/18/19 CATS extended 12-month renewal with IHSN with only a \$0.50 increase on drug tests. Contract originated in 2012.
F								
Financing Bus Finance Lease /Purchase (10 Gillig Buses)	Bus financing for 7 years through 2024	Banc of America Public Capital Corp (Scottsdale, AZ)	Finance 10 Gillig Diesel Buses for 7 years.	04/17	10/24	3/21/17	Capital Bus Lease/Purchase Finance 10 Gillig Buses Pay over 7 year period. Total Cost: \$4,217,800 2 payments of \$328,137 per year = \$656,273 per yr	3/21/17 – Board approved financing of 10 Gillig buses. 3/16/17 - F&E approved item to move to full board for approval. Financing is for 10 Gillig Buses. 2/8/17 – RFP solicited to multiple financial institutions. Proposals due back 3/2/17. Inquiries due here by 2/20/17 with our responses out via Addendum on 2/23/17

CATS Procurement Listing for CATS Board

May 17 th 2022		Yellow = Action Item / needs Board Approval now					Blue = Projects Pending Board Action within 1 to 3 months	
Service Description	Contr Type	Vendor Name	Amt	Start Date	End Date	Board Approved	Services/ Product Provided	Notes / Comments
Fuel Diesel and Gasoline <i>Joint C-P & CATS Contract</i> <i>Extended thru 06/30/22</i> Approved thru 10/31/2021 7th renewal	Materials City Parish	Mansfield Oil (was assigned by FuelTrac) Via City Parish solicitation. Contract for Diesel and Gasoline	\$1,200,000 Approx. annual cost \$1,000.000 for period noted Oil Price Info Serv OPIS + \$ 0.039 adm fee + tax = price per gal (ppg)	11/01/21 4/01/21 Initial start date of contract 11/01/14 C-P Metro Council approved award to FuelTrac on 8/13/14	06/30/22 10/31/21 Final renewal PO2020079 Current 2 year contr w/5 one year renewals available thru 2021	1/18/22 04/20/21	City Parish included CATS in 2014 fuel solicitation as a separate entity to participate in the fuel dispensing system.	City Parish has communicated to CATS that this contract has been extended "as is" until 06/30/22. City Parish is working to establish a new contract for CY 2022. Board approved 04/20/21 for Services thru 10/31/21 Via a City Parish contract. Period 7 months. Renewed- 2/7/20 for 1 year. 3/19/19 – Board approved. Renewal contract sent out. 3/14/19 – F&E Approved. 2/8/19 – City Parish has renewed for one year and notified CATS. 10/3/18 – Received notification that Mansfield Oil was assigned contract by FuelTrac, approved by City Parish. 3/26/18 – Contract was finalized and signed with Fueltrac and the C-P Purchase was copied on all correspondence. 3/20/17 – Board Approved for renewal period of 4/1/18 thru 3/31/19. See CEO Letter Recommending Renewal Contract. 3/21/17 – Board approved renewal of contract. 3/21/17 – Contract needs Board Approval for renewal period of 4/1/17 thru 3/31/18. See CEO Letter Recommending Renewal Contract.
G								
Graphic Design Services	Services	Rockit Science	\$160,000 Maximum 3rd Renewal \$160,000 Maximum 2 nd Renewal \$160,000 Maximum 1 st Renewal \$125,000 Maximum per year	10/1/21 10/1/20 10/1/19 10/1/18	9/30/22 9/30/21 9/30/20 9/30/19	09/21/21 9/22/20 9/17/19 09/18/18	Assist CATS in creating and executing marketing programs, incl. marketing strategies and designs to increase CATS ridership base, build and maintain a positive brand in the community, and showcase the accomplishments of the Agency.	Board Approved 3 rd Renewal 09/21/21. Board Approved 09/22/20. 9/17/19 – Board approved 1 st renewal through 9/30/20 for Strategic Creative Consulting Services under this contract. 9/18/18 – Board Approved. 7/27/18 - An RFP solicitation was sent to 52 graphic design firms. CATS received 5 proposals which were evaluated by the Proposal Evaluation Committee (PEC). Highest scoring firm is Rockit Science, with contract award recommendation to be in the amount of \$125,000 for 12 months, with the option for up to four (4) twelve-month renewals.
H								

CATS Procurement Listing for CATS Board

May 17 th 2022								
Yellow = Action Item / needs Board Approval now						Blue = Projects Pending Board Action within 1 to 3 months		
Service Description	Contr Type	Vendor Name	Amt	Start Date	End Date	Board Approved	Services/ Product Provided	Notes / Comments
HVAC Upgrade 2250 Florida Blvd	Public Works Bid	Metro Mechanical	\$243,750	06/28/21	11/14/21	06/15/21	Upgrade HVAC System at 2250 Florida Blvd	Work ongoing.
I								
Information Technology ASA Firewall	Materials & Services State Contract	Transformyx	\$75,424	8/21	08/24	06/15/21	Networking and Services for Firewall replacement	Approved for Networking and Services for Firewall Replacement. Hardware and software.
L								
Legal Services Employment Law	Services	Breazeale, Saches & Wilson, LLP	Estimated \$200,000 \$125,000	04/08/21 04/08/20	04/08/22	04/20/21 11/17/20	Legal Services labor & Employment Matters. Contract Increase by \$75,000 Legal Services relating to Employment and Labor Matters. PO2020177	04/08/21 New one-year contract executed. 11/17/20 Board Approved Contract increase of \$75,000. Services: Employment Law, including legal services with ongoing dealings with the Amalgamate Transit Union (Local 1546) in negotiating and administering of the collective bargaining agreements with its employee's union grievance and interest arbitrations, civil rights, ADA, wage and hour, and other employment claim. Other services will be supplies per direction of the CEO.
M								
Baker Microtransit	Services	River North Transit LLC (VIA)	Estimated \$910,000	Estimated 03/01/22	Estimated/ 02/28/23	10/19/21	Demand Response Ridership Program for the City of Baker.	Start date noted is not when service will begin. Vendor has duties to perform before service can start. Options to renew.
O								

CATS Procurement Listing for CATS Board

May 17 th 2022								
Yellow = Action Item / needs Board Approval now						Blue = Projects Pending Board Action within 1 to 3 months		
Service Description	Contr Type	Vendor Name	Amt	Start Date	End Date	Board Approved	Services/ Product Provided	Notes / Comments
Oil Products	Materials ITB	Miguez Fuel	\$156,900	01/01/22	12/31/22	02-15-22	Gear Oil, Motor Oil, Wheel Grease, Antifreeze, Synthetic Transmission fluid & Diesel Exhaust Fluid	Bids received. Awarded all oil products to Miguez. Vendors previously holding contracts decided not to extend their contracts for 2022.
		Lard Oil (\$70,045.00)	\$70,045	1/1/2021	12/31/21	12/15/20	Antifreeze, Synthetic Transmission fluid and Diesel Exhaust Fluid	Vendor elected not to extend into 2022. Board Approved for CY 2021.
		Central Oil (\$36,204.00)	\$36,204	1/01/21	12/31/21	12/15/20	Gear Oil, Motor Oil and Wheel Grease	Vendor elected not to extend into 2022. Board Approved for CY 2021.
On-Call Services RFP PR # 2019-On-CallServices-	Consulting	The Goodman Corporation	\$160,000	08/01/20	07/31/21	07/21/20	TO 001 Sub-Area Planning approach for transit options	Approved up to \$160,000. This task includes technical analysis, public outreach, alternatives, and implementation plan for micro-transit service. Period has ended.
On-Call Services RFP PR # 2019-On-CallServices-	Consulting	Atlas Technical Consultants	\$354,770	08/03/20	12/31/21	07/21/20	TO 001 for Program Management. General Administrative Support, Project Development, Delivery and Planning Services for 5-year Capital Improvement and Investments Plan	Period of Performance Extended to 12/31/21. Task order 001 issued for \$354,770. This task will provide administrative support for project development & planning for capital improvement plan.
On-Call Services RFP PR # 2019-On-CallServices-	Consulting	Atlas Technical Consultants	6 months \$313,614	07/01/21	12/31/21	07/20/21	TO 002 for Program Management. General Admin. Support, Project Development, Delivery and Planning Services for 5-year Capital Improvement & Investment Plan	Board Approved \$100,000 in June and \$213,614 in July. Task Order 2 will provide administrative support for project development & planning for capital improvement plan.
On-Call Services RFP PR # 2019-On-CallServices-	Consulting	Atlas Technical Consultants	\$473,615 Less than 2 months \$111,385 Combined value \$585,000	02/16/22 01/01/22	12/31/22 02/15/22	1/18/22 12/14/21	TO 003 for Program Management. General Admin. Support, Project Development, Delivery and Planning Services for 5-year Capital Improvement & Investment Plan	Request for additional approval for remainder of 2022. Board agreed on a reduced period and dollar amount. Task Order 3 will provide administrative support for project development & planning for capital improvement plan.

CATS Procurement Listing for CATS Board

May 17 th 2022								
Yellow = Action Item / needs Board Approval now						Blue = Projects Pending Board Action within 1 to 3 months		
Service Description	Contr Type	Vendor Name	Amt	Start Date	End Date	Board Approved	Services/ Product Provided	Notes / Comments
On-Call Services RFP PR # 2019-On-CallServices-	Consulting	HDR Engineering	\$109,572	11/01/21	06/30/22	11/16/21	Feasibility Study Operations, Admin and Maintenance Facility TO 002	Time Extension granted add no additional cost. This will result in the Final Report and necessary presentations relating to the Facility Site Master Plan and Building Concept along with a Cost Estimate.
On-Call Services RFP PR # 2019-On-CallServices	Consulting	HNTB	\$313,445	08/20/20	07/31/21	07/21/20	TO 001 for Development of Transit Operations Plan	Task order 001 issued for \$313,445. Board Approved up to \$350,000. This task order will provide for the development of a transit operations (bus service) plan. Completed.
On-Call Services RFP PR # 2019-On-CallServices	Consulting	HNTB	\$78,104	10/20/20	07/21/21	10/20/20	TO 002 Rider, Non-Rider Transit Stakeholder Surveys	10/20/20 Approved by Board. Task Order 002 issued 10/28/20. Completed
On-Call Services RFP PR # 2019-On-CallServices	Consulting	HNTB	\$585,969	06/25/21	06/25/22	06/15/21	TO 003 Comprehensive Operational Analysis	Task Order has been awarded. Board Approved a comprehensive operational analysis of CATS bus routes.
P								
Paratransit Services ADA	Services	MV Contract Transp.	NTE \$2,000,000 2nd year option NTE \$2,324,667 1 st year option 3 year contract amount \$6,975,000	05/06/22 05/06/21 5/6/18 3 yr contract w/ 2 one year renewals	05/05/23 05/05/22 5/6/21 (potential 5 year contract thru 2023)	04/19/22 03/16/21 2/20/18	Contracted Para-Transit Service Provider	Requesting Board Approval for 2nd and final one-year renewal effective 05/6/22. 03/16/21-Board Approved Hourly Rate Adjustment for Modified Services in 2020. 11/17/20 Board did not make a motion to provide a temporary Rate Adjustment. 2/20/18 – Board approved award to MV. 1/16/18 – Board deferred until Feb Board meeting. 1/12/18– F&E meeting Based on the Proposal Evaluation Committee results; CATS recommends an award of contract to MV Transportation as CATS paratransit services contractor.

CATS Procurement Listing for CATS Board

CATS Procurement Listing for CATS Board								
May 17 th 2022		Yellow = Action Item / needs Board Approval now				Blue = Projects Pending Board Action within 1 to 3 months		
Service Description	Contr Type	Vendor Name	Amt	Start Date	End Date	Board Approved	Services/ Product Provided	Notes / Comments
S								
Security Guard Services	Services	Diamond Security Service	Approx. \$250,000 annual cost	01/01/22	12/31/22	11/16/21	24/7 - Security Guard Services at CATS 2250 Florida Blvd. location.	Board Request has been approved for year 1. Rebid Completed 10/2021. Board Request Provided. 1-year contract with 4 options to renew for 12-months each.
Software ERP System Software	Services	Tyler Technologies Solutions	New price \$822,803.00 first 5 years (Options for 3 years)	08/01/20	7/31/25 (Potential 8 year contract thru 2028)	12/17/19	ERP Software	Contract executed by CATS. Board Approved on 12/17/19. Awarded to Tyler Technologies Solution. 12/13/19- Received negotiation prices from Tyler, new price is \$822,803.00 for 5-year term w/option to extend for 3 years. 12/6/19 – Emailed letter for Intent to Recommend Award to Tyler Technologies.
Software ERP Implementation Services	Service	Intueor Consulting	\$65,000 \$147,500	01/10/22 08/01/20	12/31/22 12/31/21	12/18/21 6/23/20	Exercise option year ERP Software Implementation Services –	It is anticipated that all funds will not be utilized due to work being completed in 5 months. Contract has been executed by CATS. 5/5/20-3 Bids were opened and evaluated. 4/7/20- RFP Effort Started.
T								
Tire Lease for Buses (Maintenance) Contract for 3 years thru 8/31/20 w/2 one year renewals thru 8/31/22	Material Supply ITB	Bridgestone Americas Tire Operations, LLC	2 nd option year estimated cost is \$200,000 per year 1 st option year estimated cost is \$204,800 per year \$600,000 (est cost for 3 years)	09/01/21 9/01/20 09/1/17	08/31/22 8/31/21 08/31/20	08/17/21 1/21/20 07/18/17	Tire lease for buses	Board Approved 2 nd of 2 one year options, 08/18/20 Board Approved to exercise 1 st of 2 one year options. Extended thru 8/31/21. Estimated \$204,800 for 1 year. 1/24/2020- Order has been placed. 1/21/2020- Board approved. 1/10/20- Submit Board approval request.
Technical Innovation Services	Services	Hitachi	Not To Exceed \$174,300 Not To Exceed \$300,000	01/01/22 01/01/21	12/31/22 12/31/21	11/16/21 09/22/20	Multi-channel messaging with passengers. Mobile ticketing options. Includes data collection.. Thru 12/31/25 Year 1 plus (4) 1 year options	Approved Year 2 Board Approved year one. 09/22/20. 80% Funding provided via AIM Grant.

CATS Procurement Listing for CATS Board								
May 17 th 2022		Yellow = Action Item / needs Board Approval now				Blue = Projects Pending Board Action within 1 to 3 months		
Service Description	Contr Type	Vendor Name	Amt	Start Date	End Date	Board Approved	Services/ Product Provided	Notes / Comments
Technical Innovation Services	Services	Delerrok / Cubic Transport Systems, Inc	Not To Exceed \$215,000	7/01/21	06//30/22 (3) 1 year options	06/15/21	System to improve and grow CATS fixed routes.	Board Approved 06/15/21. Contactless Fare collection system as part of the Covid-19 Mitigation Research Grant.
V								
Vehicles Electric Buses (3) (35ft) w/Extended Battery Range and install 3 electric charging stations	Rolling Stock	BYD America 3 Electric Buses and install 3 electric charging stations	Final Order 3 buses no Chargers \$2,296,240 Bid Price for 3 buses and 3 charging stations \$2,381,245 Approx unit cost for one bus and one charging station \$791,748	12/20/2020 3 rd Order 12/20/2019 – 2nd order 01/16/18	12/31/23 3 rd Order 12/20/20 – 2 nd order 01/16/23 Contract can be used for the next 5 years from the date of award	11/17/20 12/17/2019 Board Approved 1/16/18 PO Issued on 3/7/18. Delivery to be by Feb 22, 2019	Allows for up to 9 buses, 35 foot w/extended battery range and install in-house charging stations. 3 separate orders of 3.	3 buses from 2 nd order have been received. PO Issued 11/18/20 for 3 rd and final order. 11/17/20 Board Approved request for 3 rd order for 3 buses. 3 rd Order Deliver anticipated in 2023. 12/20/19 – 2 nd order for 3 buses-Board Approved and buses ordered. 1/16/18 – Board approved award to BYD for 1 st order of 03 buses. 1/12/18 - F&E meeting – CATS recommended an award of contract for the purchase of 3 electric 35 foot buses to the lowest priced and responsive bid submitted by BYD. F&E voted to move the item to full board for approval. CATS Received bids from BYD, New Flyer and Proterra.
Vehicles Diesel Buses (7) 35ft Delivery 2023 & 2024 <i>8 buses Delivered Nov/Dec 2018</i> <i>*orders as needed – on going until contract expires</i>	Rolling Stock ITB	Gillig, LLC 35 ft diesel	\$3,489,166 final order. 2021 for 7 buses for delivery in 2023 & 2024 3 rd order. Purchase of 8 buses 56 Buses will be ordered over 5 years thru 2020 36 less 8 = 28 Assignments left on the bid	2021	2024 8 buses delivery in Nov/Dec 2018	1/22/21 Board Approved To purchase 12 buses on 12/20/16 week of 7/17/17	Final 7 Buses- Delivery 2023 and 2024	2 POs issued 1/22/21. 1/21/21 Board Approved purchase of 7 buses to be received in 2023 and 2024. No future orders due to contract expiring 02/21. 1/3/19 – Procurement was notified that all 8 buses have been received by CATS Maintenance. 7/21/17 P.O. sent to Gillig – 7/17/17 – Pending P.O. / will be issued this week to Gillig for 8 buses. Waiting on Buy Am info from them before sending P.O. The delivery date is 16 months. 4/11/17 – Awaiting approved PR from CEO to issue PO for 8 buses (on hold). 3/21/17 – Update: P.O. pending since board approval in Dec. 2016.P.O. changed to reflect the purchase of 8 buses instead of 12.
Vehicles 3-Electric Buses - Lease for 2 years	Rolling Stock	BYD America	\$308,880	Estimated 03/01/21	Estimated 09/30/23	12/15/20	24 mo lease for BYD 30 ft buses.	Lease started on 2 buses 10/21.. 3 rd bus lease started after repairs completed. 12/15/2020 Board Approved the lease 30 ft buses to resume services downtown. These buses can be charged with CATS' existing chargng stations and are similar in most aspects to our existing Electric Fleet. Grant funds are available to assist in paying these leases.

CATS Procurement Listing for CATS Board

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Service Description	Contr Type	Vendor Name	Amt	Start Date	End Date	Board Approved	Services/ Product Provided	Notes / Comments	
Vehicle Bus Cameras	Rolling Stock bus added ons	Angel Trax	\$291,972	10/01/21	11/01/21	07/20/21	Upgrading old cameras on buses.	Replaced aging bus cameras. Cameras upgrades to match the newer units. This will help provide a safer environment for customers and operators. Recorded data is not generated or stored as required.	
Vehicles Electric Buses (6) (30ft) w/Extended Battery Range and install (7) electric charging stations	Rolling Stock	BYD America 6 Electric Buses and install 7 electric charging stations	First Order 6 buses & 7 Chargers \$4,495,242 Bid Price for one bus \$714,207 and for one charging station \$30,000	11/21	11/26 Contract for up to 16 buses can be used for the next 5 years from the date of award	11/16/21	Allows for up to 16 buses and chargers, 30-foot w/extended battery range and install in-house charging stations. Duration is 5 years from date of award.	Without Federal change in practice, only the first order made in 2021 will be placed with BYD.	
W									
Website Re-Design	Website Services	Covalent Logic	\$19,800 Change Order \$16,000 Change Order value Estimate ReDesign \$87,000 plus Hosting Fees \$4,000/yr	08/01/21 08/01/20 01/01/17	07/31/22 07/31/20 3 years w/2 one year renewals available	07/20/21 07/21/20 12/20/16	Extension of contract for added functionality and annual hosting fee. Extension of contract for added functionality and annual hosting fee. Original Website Re-Design - includes Hosting and Software Services	07/20/21 Board approved to extend contract for 2 nd and final option. August 2020 – Exercise optional year 1 hosting fee plus support to increase functionality of the website. July 2017 – launched new website. 12/15/16 – Award approved to Covalent Logic, who scored highest among 3 proposals received. 11/10/16 – RFP has been solicited to multiple potential proposers.	

CATS Procurement Listing for CATS Board

Professional Service Contracts (Excluding On-Call & Contracts Approved by the Board)

Contr Type	Vendor Name	Amt	Start Date	End Date	Services/ Product Provided	Close or leave Open
Service Contract	Aires 20 Management Group	\$50,000	8/1/2021	8/31/2022	Advisor to Senior Management for Strategic Guidance Contract	Open
Service Contract	S W Leader, Inc.	\$50,000	6/1/2020	6/1/2021	Advisor to CATS Senior Management relating to Strategic Guidance & Planning	Close
Service Contract	Insight Business Consulting/Michael Falgout	\$100,000	1/12/2022	1/1/2022	Accounting Manager support due to vacancy in accounting	Open
Service Contract	Trusted Consultant Group	\$35,000	9/15/2021	3/15/2022	Identify and develop relationships and expand revenue share	Close
Service Contract	Global Focus Management	\$35,000	9/15/2021	12/15/2021	Managing Strategies to promote Community Engagement	Close
Service Contract	New Age Industries	\$50,000	1/1/2022	12/31/2022	Professional Services - Paul Tolliver (Consultant to CATS/CEO) Contract 11	Close
Service Contract	Baton Rouge Court Reporting	\$43,500	1/1/2021	12/31/2021	Transcription Services for board meeting, negotiation, arbitrations and as required.	Open
Service Contract	Essential Consultant	\$25,000	9/1/2021	12/31/2022	Conflict Resolution Training	Closed

CATS Procurement Listing for CATS Board

Professional Service Contracts (Excluding On-Call & Contracts Approved by the Board)

Contr Type	Vendor Name	Amt	Start Date	End Date	Services/ Product Provided	Close or leave Open
Service Contract	Keystone Consultant Group	\$50,000	3/24/2022	6/22/2022	<i>Assisting in oversight and management of CATS day-to-day management duties; Work with CATS CEO to implement recommendations, goals and objectives as defined in CATS Strategic and Capital Improvement Investment Plans or as otherwise communicated by CATS CEO.</i>	Open
Service Contract	Supreme Solutions	\$50,000	7/12/2021	7/11/2022	<i>Identify Sources, develop plan, present marketing tools and strategies to grow CATS revenue</i>	Close
Service Contract	The Communication Institute	\$20,500	9/9/2021	2/28/2022	<i>Executive Leadership Coaching</i>	Close
Service Contract	Stephanie Pulley	\$50,000	12/1/2021	12/31/2022	<i>Federal Grants Strategic Guidance. Support as needed to Grants Manager</i>	Open
Service Contract	Sullivan Bosworth LLC	\$50,000	2/12/2022	2/21/23	<i>Federal Grants Strategic Guidance Contract 13</i>	Close
Service Contract	Southern Strategy Group of LA	\$50,000	1/1/2022	12/31/2022	<i>Services relating to local and state Governmental Regulations and Legislative Affairs Contract 18</i>	Open
Service Contract Service Contract	Lyons Research Group	\$50,000	2/19/2021	2/19/2022	<i>Support Litigation as directed by CATS</i>	Open
Service Contract	Insight Strategies	\$49,500	5/18/2021	2/17/2022	<i>Employee Assessment & Leadership Professional Development Training</i>	Open

CATS Procurement Listing for CATS Board

Professional Service Contracts (Excluding On-Call & Contracts Approved by the Board)

Contr Type	Vendor Name	Amt	Start Date	End Date	Services/ Product Provided	Close or leave Open
Service Contract	ESA Management & Engineering Consultant	\$50,000	12/24/2019	12/24/2021	Oversight from plant manufacturing to final delivery, inspection, and Buy America compliance acceptance	Open
Service Contract	Broussard Dispute Resolutions	\$50,000	5/1/2021	4/30/2022	<i>Legal Services to amend & create Policies & Procedures Agreements.</i>	Closed
Service Contract	Kathy Hernandez	\$50,000	2/1/2022	1/31/2023	<i>Support Procurement in various areas including BRT support and Internal Process improvement</i>	Open
Service Contract	Broad Innovation Marketing Firm	\$50,000	8/1/2021	7/31/2022	<i>Community Engagement and Outreach regarding COVID 19 Mitigation Research Grant-Contactless Payment Project</i>	Close
Service Contract	CEL Logistics	\$30,000	9/27/2021	10/27/2021	<i>Facilitate the creation and execution of an overall workforce development strategy</i>	Close
Service Contract	Breazeale, Sachse & Wilson, LLP	\$125,000	4/8/2020	12/31/2021	<i>Legal services relating to employment law, labor law, general representation & services</i>	Open
Service Contract	Gallagher Benefits services	\$26,250	9/1/2020	11/30/2020	<i>Executive Search for HR Director</i>	Close
Service Contract	Trina Bowie	\$86,000	8/1/2021	3/31/2022	<i>Human Resources Advisor and Consulting Services. Needed in the absence of an HR Director</i>	Close

CATS Procurement Listing for CATS Board

Professional Service Contracts (Excluding On-Call & Contracts Approved by the Board)

Contr Type	Vendor Name	Amt	Start Date	End Date	Services/ Product Provided	Close or leave Open
Service Contract	Clay Young Enterprises	\$50,000	3/25/2021	3/24/2022	<i>Messaging and community relations plan and implementation</i>	Close
Service Contract	Law Office of Derrick Moore	\$50,000	1/1/2021	12/31/2021	<i>Legal services including but not limited to: fleet liability, procurement law, public transit regulations, settlement, judgements and general services</i>	Open
Service Contract	Frank T Martin Consultat LLC	\$44,500	3/1/2022	12/31/2022	<i>Foster a better understanding between Board and Executive Management</i>	Open
Service Contract	Bayard Management Group LLC	\$15,000	3/8/2022	12/31/2022	<i>Design and implement programs to develop a strong group of leaders & staff.</i>	Open