



## CATS June Board of Commissioners Meeting

Tuesday, June 21, 2022

4:30 pm

### MINUTES

#### CALL TO ORDER

The regular meeting of the CATS Board of Commissioners Meeting was called to order at 4:31 pm by President Kahli Cohran.

#### 1. ROLL CALL

Attendee Name	Title	Status
Dr. Peter Breaux	Member	Present
Carolyn Coleman	Member	Absent
Kahli Cohran	President	Present
Melissa DeGeneres	Member at Large	Present
Patrick Downs	Member	Present
Johnathan Hill	Member	Present
Linda Perkins	Vice-President	Present
Antoinette Pierre	Secretary	Present
Parry 'Matt' Thomas	Treasurer	Present

2. APPROVAL OF MINUTES OF May 17, 2022, BOARD MEETING: Mr. Kahli Cohran M/S/C (DeGeneres/Perkins) to recommend the approval of the May 17, 2022, Monthly Board Meeting Minutes

**RESULT: ACCEPTED – Approval of May 17, 2022, monthly board minutes**

**MOVER: Melissa DeGeneres**

**SECONDER: Linda Perkins**

**YEAS: Breaux, Cohran, DeGeneres, Downs, Hill, Perkins, Pierre, Thomas**

**NAYS:**

**ABSTAIN:**

**ABSENT: Coleman**

3. PRESIDENT’S ANNOUNCEMENTS: Mr. Kahli Cohran

Mr. Cohran noted the board will assign a committee to review the current by-laws. A follow up retreat will be held within the next 60 days. Commissioner DeGeneres has been appointed as a member at large to the F&E Committee.

4. ADMINISTRATIVE MATTERS

Operations – James Payton

There are 110 total operators, 99 actives, and 11 inactive.  
CATS Culture of Accountability Training- Classes completed so far are Customer Service, Leadership, and Stress Management. Next is Positive Attitude training. Currently a Cadet class of 8 is in progress. Target date for the next class is June 21st Mr. Payton reviewed the May performance measures.  
Planning and Program Development – Cheri Soileau  
LYNX by CATS revenue service started June 7, 2022, in the City of Baker. Over 250 rides have been provided.  
Comprehensive Operational Analysis – A public meeting was held June 8 and CATS is potentially holding an additional meeting with Councilwoman Banks at the end of June. OAM draft final plan delivered, and staff is vetting. CATS received a \$514,045 Route Restoration Grant from FTA. Areas of persistent poverty grant notice is pending.  
CEO – Dwana Williams  
No contracts were executed for the month of May. CATS resumed full capacity service on June 12. We are finalizing the 2021 Annual Audit. In addition, CATS participated in the City-Parish Red Stick Ready. Ms. Williams also congratulated the staff on the Employee Appreciation events hosted thus far for the month of June.  
Finance Report – Michael Falgout  
Michael Falgout presented the April financials and noted that the total current assets as of May 31, 2022, are current assets \$40,392,222. The total assets are \$63,836,813. The total current liabilities are \$20,044,101 and the total liabilities are \$21,969,243. The total net assets are \$42,140,570. The total liabilities and net assets are \$63,836,813.  
The total operating expenses for the month of May are \$2,669,746.  
The total CATS-generated operating revenues for the month as of May 31, 2022, are \$137,142. The total non-federal subsidies for the month are \$1,685,452 and the total federal subsidies are \$686,99.  
The total operating revenues as of May 31, 2022, are \$2,509,593.  
The net operations balance for the month as of May 31, 2022, is a deficit of (\$160,152).  
The net operations balance for the year is a deficit of (\$847,062).

## 5. COMMITTEE REPORTS AND ANY ACTION THEREON

### 1. Finance and Executive: Mr. Kahli Cohran

Mr. Cohran noted the minutes are in the packet

### 2. Technical, Policies and Practices: Dr. Peter Breaux

Dr. Breaux noted the committee did not meet.

### 3. Audit: Mr. Thomas

Mr. Thomas noted the committee did not meet.

### 4. Planning: Mr. Downs.

Mr. Downs noted the planning committee will meet on June 16, 2022.

5. Community Relations: Ms. Linda Perkins

Ms. Perkins noted the committee did meet on and the minutes for

June 15, 2022.

6. Action Items

1. APPROVAL of the Mansfield Oil Contract Renewal

**M/S/C (Hill/Perkins)** to recommend the approval Mansfield Oil Contract Renewal

**RESULT: ACCEPTED – Approval of Mansfield Oil Contract Renewal**  
**MOVER: Johnathan Hill**  
**SECONDER: Linda Perkins**  
**YEAS: Breaux, Cohran, DeGeneres, Downs, Hill, Perkins, Pierre, Thomas**  
**NAYS:**  
**ABSTAIN:**  
**ABSENT: Coleman**

2. APPROVAL of the underground storage tanks and repairs

**M/S/C (Pierre/Breaux)** to recommend the approval underground storage tanks and repairs to SEMS, Inc for a not to exceed of \$52,450.00.

**RESULT: ACCEPTED – Approval of Mansfield Oil Contract Renewal**  
**MOVER: Antoinette Pierre**  
**SECONDER: Dr. Peter Breaux**  
**YEAS: Breaux, Cohran, DeGeneres, Downs, Hill, Perkins, Pierre, Thomas**  
**NAYS:**  
**ABSTAIN:**  
**ABSENT: Coleman**

3. APPROVAL of the purchase of 10 ADA Vehicles per State Contract

**M/S/C (Perkins, Thomas)** to recommend the approval to purchase of 10 ADA Vehicles per State Contract with a not to exceed amount of \$1,410,816.00.

**RESULT: ACCEPTED – Approval of Mansfield Oil Contract Renewal**  
**MOVER: Linda Perkins**  
**SECONDER: Matt Thomas**  
**YEAS: Breaux, Cohran, DeGeneres, Downs, Hill, Perkins, Pierre, Thomas**  
**NAYS:**  
**ABSTAIN:**  
**ABSENT: Coleman**

4. APPROVAL of the renewal of Keystone Consulting Group, LLC/Edselle K. Cunningham, Jr.  
M/S/C (**Downs, Hill**) to recommend the approval of the renewal of Keystone Consulting Group, LLC/Edselle K. Cunningham, Jr. from June 1, 2022 thru December 31, 2022. With a not to exceed amount of \$125,000.

**RESULT: ACCEPTED – Approval of renewal of Keystone Consulting Group, LLC/Edselle K. Cunningham, Jr.**  
**MOVER: Patrick Downs**  
**SECONDER: Johnathan Hill**  
**YEAS: Breaux, Cohran, DeGeneres, Downs, Hill, Perkins, Pierre, Thomas**  
**NAYS:**  
**ABSTAIN:**

5. APPROVAL to enter into executive session to discuss items 5, 6 & 7.  
M/S/C (**Perkins, DeGeneres**) to recommend the approval enter into executive session to discuss items 6 & 7 at 5:15 pm.

**RESULT: ACCEPTED – Approval to enter into executive session to discuss items 5, 6 & 7.**  
**MOVER: Linda Perkins**  
**SECONDER: Melissa DeGeneres**  
**YEAS: Breaux, Cohran, DeGeneres, Downs, Hill, Perkins, Pierre, Thomas**  
**NAYS:**  
**ABSTAIN:**  
**ABSENT: Coleman**

6. APPROVAL to end executive session  
M/S/C (**Perkins, DeGeneres**) to recommend the approval end executive session at 6:08 pm.

**RESULT: ACCEPTED – Approval to end executive session**  
**MOVER: Antoinette Pierre**  
**SECONDER: Melissa DeGeneres**  
**YEAS: Breaux, Cohran, DeGeneres, Downs, Hill, Perkins, Pierre, Thomas**  
**NAYS:**  
**ABSTAIN:**  
**ABSENT: Coleman**

7. Approval to defer agenda item 5  
M/S/C (**Cohran, Perkins**) to recommend the approval deferring Agenda Item 5.

**RESULT: ACCEPTED – Approval of deferring agenda item 5**  
**MOVER: Kahli Cohran**  
**SECONDER: Linda Perkins**  
**YEAS: Breaux, Cohran, DeGeneres, Downs, Hill, Perkins, Pierre, Thomas**  
**NAYS:**  
**ABSTAIN:**  
**ABSENT: Coleman**

8. Approval of the authorization to enter into a new legal services contract with Breazeale, Sache & Wilson, LLP.  
**M/S/C (Downs, Perkins)** to recommend the approval to enter into a new legal services contract with Breazeale, Sache & Wilson, LLP with a not to exceed amount of \$75,000.

**RESULT: ACCEPTED – Approval of new legal services contract with Breazeale, Sachse & Wilson, LLP**  
**MOVER: Patrick Downs**  
**SECONDER: Linda Perkins**  
**YEAS: Breaux, Cohran, DeGeneres, Downs, Hill, Perkins, Pierre, Thomas**  
**NAYS:**  
**ABSTAIN:**  
**ABSENT: Coleman**

9. Approval of the authorization to enter into a new legal services contract with Dedrick Moore, LLP.  
**M/S/C (Downs, Perkins)** to recommend the approval to enter into a new legal services contract with Dedrick Moore, LLP with a not to exceed amount of \$75,000.

**RESULT: ACCEPTED – Approval of new legal services contract with Dedrick Moore, LLP**  
**MOVER: Patrick Downs**  
**SECONDER: Linda Perkins**  
**YEAS: Breaux, Cohran, DeGeneres, Downs, Hill, Perkins, Pierre, Thomas**  
**NAYS:**  
**ABSTAIN:**  
**ABSENT: Coleman**

10. Adjournment  
**M/S/C (Perkins, Cohran)**