



**NOTICE OF CAPITAL AREA TRANSIT SYSTEM
REGULAR MEETING OF THE BOARD OF COMMISSIONERS**

July 23, 2024

4:30 pm

**350 North Donmoor Ave
Baton Rouge, Louisiana 70806**

AGENDA

- 1. CALL TO ORDER: Ms. Melissa deGeneres**
- 2. PLEDGE OF ALLEGIANCE & INVOCATION**
- 3. ROLL CALL: Ms. Jada Davis**
- 4. PUBLIC COMMENT**
- 5. ACTION ITEM – Approval of the June 25, 2024, Board Meeting Minutes – Ms. Melissa deGeneres**
- 6. PRESIDENT’S ANNOUNCEMENTS: Ms. Melissa deGeneres**
- 7. ADMINISTRATIVE MATTERS**
 - a) Executive and Financial Report: Mr. Theo Richards and Executive Staff**
- 8. COMMITTEE REPORTS AND ANY ACTION THEREON**
 - a) Finance & Executive: Ms. Melissa deGeneres**
 - b) Technical, Policies & Practices: Ms. Melissa deGeneres**
 - a. ACTION ITEM - Approval of the CATS Purchasing and Contracting Policy**
 - c) Audit: Mr. John Vukovics**
 - a. ACTION ITEM - Approval of the closure of 2022 Single Audit Findings 2022-015 & 2022-018**
 - d) Planning: Mr. Patrick Downs**
 - e) Community Relations: Mr. Johnathan Hill**
- 9. NEW BUSINESS**
 - a) Consideration and approval of CATS Board of Commissioners Tax Reassessment**
 - b) Consideration and approval of the 2023 Louisiana Compliance Questionnaire and authorization for Board officers to execute the Compliance Questionnaire**
 - c) Consideration and approval of the Contract for Administration and Construction Engineering Inspection Services – Waggoner Engineering - \$524,214.00**
 - d) Consideration and approval of the General Planning Consultant Services - Master Agreements**

10. EXECUTIVE SESSION - These matters may be discussed in Executive Session

- a. **Litigation update in the matter entitled “*Nigel Stewart vs. Jason James Sanders, Capital Area Transit System, Gary Paul Leblanc, Crow Burlingame Col., and Zurich Insurance Co.*” Suit No. 750301 on the docket of the 19th Judicial District Court.**
- b. **Litigation update in the matter entitled “*Carmal Stelly vs. Zurich American Insurance Company, Replacement Parts, Inc., Gary P. LeBlanc, Capital Area Transit System and Jason J. Sanders*” Suit No. 750474 on the docket of the 19th Judicial District Court.**
- c. **Litigation update in the matter entitled “*Nicole Scott vs. John Doe and Capital Area Transit System*” Suit No. 750444 on the docket of the 19th Judicial District Court.**
- d. **Litigation update in the matter entitled “*Jean Green vs. Capital Area Transit System*” Suit No. 750983 on the docket of the 19th Judicial District Court.**

11. REVIEW OF ADMINISTRATIVE ITEMS

12. ADJOURNMENT