



**REGULAR MEETING
OF THE
BOARD OF COMMISSIONERS
CAPITAL AREA TRANSIT SYSTEM
AND
PUBLIC TRANSPORTATION COMMISSION
April 19, 2022
4:30 p.m.
BREC Administration Building
Commissioner's Room
6201 Florida Blvd
Baton Rouge, Louisiana 70806**

AGENDA

- I) CALL TO ORDER: Mr. Kahli Cohran**
- II) ROLL CALL: Mr. Theo Richards**
- III) APPROVAL OF MINUTES OF March 15, 2022 ANNUAL MEETING: Mr. Kahli Cohran**
- IV) APPROVAL OF MINUTES OF March 15, 2022 BOARD MEETING: Mr. Kahli Cohran**
- v) APPROVAL OF MINUTES OF April 5, 2022 SPECIAL BOARD MEETING: Mr. Kahli Cohran**
- VI) APPROVAL OF MINUTES OF April 11, 2022 SPECIAL BOARD MEETING: Mr. Kahli Cohran**
- VII) PRESIDENT'S ANNOUNCEMENTS: Mr. Kahli Cohran**
- VIII) ADMINISTRATIVE MATTERS**
 - 1. Executive and Financial Report: Ms. Dwana Williams and Executive Staff**
- IX) COMMITTEE REPORTS AND ANY ACTION THEREON**
 - 1. Finance & Executive: Mr. Kahli Cohran**
 - 2. Technical, Policies & Practices: (no meeting held)**
 - 3. Audit: Mr. Matt Thomas (no meeting held)**
 - 4. Planning: Mr. Kahli Cohran**
 - 5. Community Relations: Ms. Linda Perkins**
- X) ACTION ITEMS**
 - 1. Consideration of approval of the ADA Paratransit Services Renewal**

2. Consideration of approval of the renewal of Insight Business Consulting, LLC/Michael J. Falgout
3. Consideration of approval of the 2021 Louisiana Compliance Questionnaire and authorization for Board officers to execute the Compliance Questionnaire
4. Consideration of approval of the authorization to enter into a new legal services contract with Breazeale, Sachse & Wilson, LLP (This matter might possibly be discussed in Executive Session. As required by the Open Meeting Law, this notice is hereby given that an open meeting would have a detrimental effect on pending litigation.)
5. Consideration of approval of the authorization to enter into a new legal services contract with Dedrick Moore, LLP (This matter might possibly be discussed in Executive Session. As required by the Open Meeting Law, this notice is hereby given that an open meeting would have a detrimental effect on pending litigation.)

XI) ADJOURNMENT

Individuals having questions regarding the meeting should contact Theo Richards, 225.389.8920, 2250 Florida Boulevard, Baton Rouge, LA 70802.

Individuals needing special accommodation during this meeting should contact Karen Denman (225) 346-5557, 2250 Florida Boulevard, Baton Rouge, LA 70802, no later than 9:00 a.m. on the Monday immediately preceding the Tuesday meeting.



CAPITAL AREA TRANSIT SYSTEM

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**ANNUAL MEETING OF THE
BOARD OF COMMISSIONERS OF
CAPITAL AREA TRANSIT SYSTEM
AND
PUBLIC TRANSPORTATION COMMISSION**

March 15, 2022

4:15 p.m.

BREC Administration Building

6201 Florida Blvd

Baton Rouge, LA 70806

MINUTES

I. CALL TO ORDER: Mr. Kahli Cohran

Mr. Cohran called the meeting to order.

II. ROLL CALL: Mr. Theo Richards

Members present at the meeting were Commissioner Breaux, Cohran, Coleman, DeGeneres, Downs, Thomas, Perkins, Pierre. Absent - Hill Also present were Mr. Bill Deville, CEO; other CATS staff; and members of the public.

VIII. ACTION ITEMS

- 1. Consideration of approval of the 2022 CATS Board of Commissioner Officers**

Mr. Cohran reviewed the nominations for the 2022 CATS Board of Commissioner Officers. Kahli Cohran – President; Linda Perkins – Vice-President; Antoinette Pierre – Secretary; Matt Thomas – Treasurer.

Mr. Downs moved for the approval of the 2022 CATS Board of Commissioner Officers. Mr. Cohran seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Breaux, Cohran, DeGeneres, Downs, Thomas,

**Perkins, Pierre. Against – Coleman and Abstain - none. Absent – Hill.
The motion carried.**

IX. ADJOURNMENT

Ms. Perkins moved to adjourn the meeting and Mr. Downs seconded the motion. The motion passed unanimously with no abstentions.

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CAPITAL AREA TRANSIT SYSTEM

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**MEETING OF THE
BOARD OF COMMISSIONERS OF
CAPITAL AREA TRANSIT SYSTEM
AND
PUBLIC TRANSPORTATION COMMISSION**

March 15, 2022

4:30 p.m.

**BREC Administration Building
6201 Florida Blvd
Baton Rouge, LA 70806**

MINUTES

I. CALL TO ORDER: Mr. Kahli Cohran

Mr. Cohran called the meeting to order.

II. ROLL CALL: Mr. Theo Richards

Members present at the meeting were Commissioner Breaux, Cohran, Coleman, DeGeneres, Downs, Thomas, Perkins, Pierre. Absent - Hill Also present were Mr. Bill Deville, CEO; other CATS staff; and members of the public.

III. APPROVAL OF MINUTES OF February 15, 2022, BOARD MEETING: Mr. Kahli Cohran

Ms. Perkins moved to approve the minutes of the February 15, 2022, meeting and Ms. Pierre seconded the motion. Mr. Cohran invited public comment and there was none. The motion carried unanimously with no abstentions

V. PRESIDENT'S ANNOUNCEMENTS: Mr. Kahli Cohran

Mr. Cohran welcomed the new officers.

VI. ADMINISTRATIVE MATTERS

Operations – Dwana Williams

There are 113 total operators, 103 actives, 10 inactive.

Bus ride of the Plank/Nicholson BRT and lunch with Capital Area Re-Entry Coalition on March 4, 2022. This bus ride was well attended with members from Amite, West Baton Parish, Jefferson Parish, Terrebonne Parish, Calcasieu Parish.

Still on schedule with receiving the last three of nine electric BYD buses March 23rd through April 6th.

Transit Driver Appreciation Day is March 18, 2022.

Planning and Program Development – Cheri Soileau

Ms. Soileau noted the microtransit contract has been signed and the kickoff meeting will take place Friday at 10 am.

The planning committee meeting will take place Friday, March 18 at 10 am.

Program Development is monitoring the status of various federal grant awards.

Administrative – Theo Richards

Mr. Richards noted the collateral materials for two-way messaging is underway and will have samples for the next f&e meeting.

The AIM project is moving along. Swipe cards have been ordered. All the support materials for the card readers have arrived. CATS is waiting on the actual cards and readers from the vendor.

Communication – Theo Richards

Mr. Richards noted advertising for Communications Director has ended. Interviews will start in March. CATS is participating in the Business Report annual report publication. Monitoring social media daily and responding to any inquiries. Coordinating with Operations on any anticipated and real time rider alerts. Posting those alerts on social, website and eblast (as necessary).

Finance Report - John Cutrone presented the February financials and noted that the total current assets as of February 28, 2022, are current assets \$40,589,171. The total assets are \$64,501,351. The total current liabilities are \$20,038,499 and the total liabilities are \$21,690,641. The total net assets are \$42,810,710. The total liabilities and net assets are \$64,501,351

The total operating expenses for the month of February are \$2,500,023.

The total CATS-generated operating revenues for the month as of February 28, 2022, are \$118,452. The total non-federal subsidies for the month are \$1,716,253 and the total federal subsidies are \$507,700.

The total operating revenues as of February 28, 2022, are \$2,342,405.

The net operations balance for the month as of February 28, 2022, is a deficit of (\$157,618). The net operations balance for the year is a deficit of (\$386,769).

VII. COMMITTEE REPORTS AND ANY ACTION THEREON

1. Finance and Executive: Mr. Kahli Cohran

Mr. Cohran noted the minutes are in the packet

2. Technical, Policies and Practices: Dr. Peter Breaux

Dr. Breaux noted the committee did not meet.

3. Audit: Mr. Thomas

Mr. Thomas noted the committee did not meet.

4. Planning: Mr. Cohran.

Ms. Cohran noted the planning committee will meet on March 18, 2022.

5. Community Relations: Ms. Linda Perkins

Ms. Perkins noted the committee did meet on and the minutes for March 9, 2022.

Ms. Barnes presented the MV Report.

VIII. ACTION ITEMS

- 1. Discussion of the character, professional competence, or physical or mental health of CATS CEO (The board may vote to go into executive session as provided for by the Louisiana Open Meetings Law to discuss the character and professional competence of Mr. Deville.)**

Ms. Coleman offered a substitute motion not to enter executive session for the discussion of the character, professional competence, or physical or mental health of CATS CEO. Mr. Thomas seconded the motion. Mr. Cohran invited public comment and there

was none. A roll call vote was held. In favor, Coleman, Thomas. Against – Breaux, Cohran, DeGeneres, Downs, Perkins, Pierre. Abstain - none. Absent – Hill. The motion failed.

Mr. Cohran moved to enter executive session for the discussion of the character, professional competence, or physical or mental health of CATS CEO. Ms. Perkins seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Breaux, Cohran, DeGeneres, Downs, Perkins, Pierre. Against – Coleman and Thomas. Abstain - none. Absent – Hill. The motion carried.

Executive session started at 5:10 pm.

Executive session ended and the board meeting resumed at 6:25 pm

Ms. Perkins moved to extend the March CATS Board of Commissioners meeting to 7:00 pm. Mr. Cohran seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Breaux, Cohran, Coleman, DeGeneres, Downs, Perkins, Pierre, Thomas. Against – none. Abstain - none. Absent – Hill. The motion carried.

Mr. Cohran moved to re-enter into executive session for the discussion of the character, professional competence, or physical or mental health of CATS CEO. Ms. Pierre seconded the motion. Mr. Cohran invited public comment and there was none. In favor, Breaux, Cohran, Coleman, DeGeneres, Downs, Perkins, Pierre, Thomas. Against – none. Abstain - none. Absent – Hill. The motion carried.

Executive session started at 6:30 pm

Executive session ended and the board meeting resumed at 6:55 pm

IX. ADJOURNMENT

Ms. Perkins moved to adjourn the meeting and Mr. Downs seconded the motion. The motion passed unanimously with no abstentions.



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**SPECIAL MEETING OF THE
BOARD OF COMMISSIONERS OF
CAPITAL AREA TRANSIT SYSTEM
AND
PUBLIC TRANSPORTATION COMMISSION**

April 05, 2022

4:30 p.m.

**350 North Donmoor Ave
Baton Rouge, LA 70806**

MINUTES

I. CALL TO ORDER: Mr. Kahli Cohran

Mr. Cohran called the meeting to order.

II. ROLL CALL: Mr. Theo Richards

Members present at the meeting were Commissioner Breaux, Cohran, Coleman, DeGeneres, Downs, Thomas, Perkins, and Pierre. Absent was Hill. Also present was Mr. Bill Deville, CEO; other CATS staff; and members of the public.

III. PRESIDENT'S ANNOUNCEMENTS: Mr. Kahli Cohran

Mr. Cohran has no announcements.

III. ACTION ITEMS

- 1. 2021 CEO Evaluation and a Strategy Session (The board may vote to go into executive session as provided for by the Louisiana Open Meetings Law to discuss the evaluation of Mr. Deville.)**

Mr. Cohran moved to enter into executive session. Ms. DeGeneres seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Breaux, Cohran, Coleman, DeGeneres, Downs, Thomas, Perkins, Pierre. Against – None and Abstain - none. Absent – Hill. The motion carried.

Executive session started at 4:41 pm.

Executive session ended at 6:19 pm and the special board meeting resumed.

IV. ADJOURNMENT

Ms. Perkins moved to adjourn the meeting and Mr. Cohran seconded the motion. The motion passed unanimously with no abstentions.

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**SPECIAL MEETING OF THE
BOARD OF COMMISSIONERS OF
CAPITAL AREA TRANSIT SYSTEM
AND
PUBLIC TRANSPORTATION COMMISSION**

April 11, 2022

4:30 p.m.

**350 North Donmoor Ave
Baton Rouge, LA 70806**

MINUTES

I. CALL TO ORDER: Mr. Kahli Cohran

Mr. Cohran called the meeting to order.

II. ROLL CALL: Mr. Theo Richards

Members present at the meeting were Commissioner Breaux, Cohran, Coleman, Downs, Hill, Thomas, Perkins, and Pierre. Absent was DeGeneres. Also present was Mr. Bill Deville, CEO; other CATS staff; and members of the public.

III. PRESIDENT'S ANNOUNCEMENTS: Mr. Kahli Cohran

Mr. Cohran noted during this meeting public comments will be allowed for two minutes per speaker and commissioners will receive two five-minute speaking periods.

IIII. ACTION ITEMS

1. Consideration of Termination of CEO Contract

Mayor Pro Temp Lamont Cole offered public comment regarding the contract of the CEO and encouraged the board to look at establishing a transition/succession plan for the CEO.

Mr. Downs offered a substitute motion to strip the CEO of all his title and all duties effective immediately and to allow him to remain on

contract. Mr. Thomas seconded the motion. Mr. Cohran invited Commissioners for comment. The commissioners each offered comment on the contract and how the agency is performing. A roll call vote was held. In favor, Breaux, Cohran, Coleman, Downs, Hill, Thomas, Pierre. Against – Perkins and Abstain - none. Absent – DeGeneres. The motion carried.

2. Appointment of Interim CEO

Mr. Cohran moved the appointment of Dwana Williams, as Interim CEO. Ms. Perkins seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Breaux, Cohran, Downs, Hill, Thomas, Perkins, Pierre. Against – Coleman and Abstain - none. Absent – DeGeneres. The motion carried.

IV. ADJOURNMENT

Ms. Perkins moved to adjourn the meeting and Mr. Downs seconded the motion. The motion passed unanimously with no abstentions.

EXECUTIVE STAFF

**April 2022
Executive Report
Bill Deville and CATS Staff**

COVID-19 UPDATES: *Bill Deville*

- Mass Transit users are still required to wear masks under national and local government mandates.
- Though there was a reduction in the COVID-19 infection rate in the State of Louisiana and in the service area of CATS, the emergence of the Delta and ***Omicron*** variances prompted the Governor to report that a public health emergency continues to exist and remains a threat to Louisiana citizens via COVID-19. CATS accepts this and the guidance of the Center for Disease Control, the Louisiana Department of Health, and the Office of Homeland security and Emergency Preparedness. Principally noting the scientific determination that vaccinations against COVID-19 is the most effective way to protect the health and safety of the people of Louisiana.
- Rear door boarding ended, and fare collections were successfully resumed last May; CATS is incrementally changing safe spacing bus loads, as compliance regulations allow, and adding frequency to major “Lifeline” route schedules, as demand picks up.
- To ensure a safe and healthy work environment and to provide a safe and healthy public transportation experience, CATS is continuing to determine the number of employees who have been vaccinated against the COVID-19 virus. This is accomplished by conducting a survey and analyzing its results. As the COVID-19 virus evolves into more contagious mutations, it is necessary to know the vaccination status of employees to comply with the constantly evolving guidance and mandates of the federal and state agencies. Likewise, CATS will update its policies and procedures to accommodate these evolutions in federal and state guidance. CATS is mandated to provide essential transit service by state and federal laws. To fulfill that obligation, it is finalizing the planning and development of policies and procedures to continue essential transportation service during this pandemic, and its recovery phases. Vaccinations, testing, social distancing, and personal protective equipment have permitted CATS to continue its obligation to provide essential transit services. All

EXECUTIVE STAFF

efforts are expended to comply with federal, state, and local regulations.

OPERATIONS: *Dwana Williams*

- There are 111 total operators, 101 actives, 10 inactive.
- First Quarter Top Performers
 - Operators – Jason Sanders, Loris Duncan, Keira Wilson, Anthony Holmes, Domonique Plummer, Curtis Ewing, Cynthia. V. Johnson, Jerry Brown, Lori Cage, and Terez Wicker
 - Operations Supervisor – Jamira Patterson
 - Operations Dispatcher – Jerrica Shropshire
 - Customer Care Representatives - Nicole Variste, Delcenia Marshall, Kimberly Celestine, and Diana Scott
 - Mechanic Supervisor – Joseph Franklin
 - Mechanic – Jacob lands
 - Utility Crew – Derek Smith
 - Custodian – Candance Thomas
- BYD Delivery Update – May 2022
- Culture of Accountability Training
- Next Cadet class scheduled April 25, 2022
- Capital Area Reentry Coalition - April is Second Chance Month
- COVID – 19 Employee Recognition
- See attached Performance Measures that reflect measures for the month.

PLANNING AND PROGRAM DEVELOPMENT: *Cheri Soileau*
SERVICE:

- Operations, Administration, and Maintenance Facility Feasibility Study
 - Charette with Staff-week of April 18
- Comprehensive Operational Analysis
 - Smart CATS-public outreach portion of the study
 - Final Public Meeting to discuss draft scenario for bus routes-June
 - March Planning Committee Updates
 - Initial service planning concepts
 - Initial overview of 2222 Florida Terminal concepts
 - Draft Routes
 - Staff is vetting the 3 scenarios forwarded by the Consultant
- Plank-Nicholson Bus Rapid Transit

2250 Florida Boulevard
Baton Rouge, LA 70802
PHONE: 225.389.8920

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- On-going Project Management Oversight with Region 6, HNTB, and City-Parish
- North Transit Center
 - 60% Design
- BRT Stations
 - Staff review of all station locations
- Vehicles
 - Finalizing Invitation to Bid for vehicles
 - Tentative release: May 1
 - 18 months for assembly and delivery
- (tentative) Revenue Service: December 2024/January 2025
- Baker/North Baton Rouge Microtransit Pilot Project
 - "Lynx by CATS" branding for microtransit service
 - Weekly meetings with VIA staff
 - Tentative start: June 2022

ADMINISTRATIVE UPDATES: *Theo Richard*
AIM Grant Two-Way Messaging Project

- CATS is underway with the development of a marketing plan for customer engagement. Attached are sample collateral materials.

COVID-19 Mitigation Research Grant Contactless Payment Project

- Technical meeting including maintenance and IT are underway weekly.
- Card readers are installed, and IT is working on internet connection to the readers.
- Customer tap cards have been ordered. Shipping - TBD

TECHNOLOGY: *Paul Simon; Keith Doucet*

- Tyler Technology Enterprise System
 - The Tyler ERP Financials is in its fourth month with minor tweaks being worked. The HCM/PR (Human Resources/Payroll) modules Go-LIVE has been extended to the fourth quarter to ensure greater accuracy, and a minimum of 95% parallel accuracy, in employees pay.
- The final stage for project ASA 5505 Firewall replacement cutover will take place on Tuesday March 22. Transformyx will do the

2250 Florida Boulevard
Baton Rouge, LA 70802
PHONE: 225.389.8920

EXECUTIVE STAFF



cutover after hours with limited downtime to CATS users and staff.

- Planning, Grants, and Operations, along with AVL, Maintenance, and IT staff are seeking solutions and grant funding for scheduling/AVL software.
- Once grant funding is secured and prioritized, a Business Analytics software solicitation will get underway to procure an agency-wide tool to gather reporting data automatically from core systems in order to create improved KPI reporting that is now lacking; this is needed for better management and control of finance, personnel, transportation, and maintenance operations. The use of “dashboard” reporting is strongly desired by CEO and senior management.
- An enterprise asset management system is being looked into by Planning and Finance, along with secured funding.

COMMUNICATIONS: Theo Richards

- Communications Director interviews are underway.
- Monitoring social media daily and responding to any inquiries.
- Coordinating with Operations on any anticipated and real time rider alerts. Posting those alerts on social, website and eblast (as necessary).

CEO NOTES: *Bill Deville*

- Exciting to announce that CATS leadership and General Counsel have finalized the Microtransit contract negotiations for the North Baton Rouge/Baker pilot on demand service board approved project! Project, outreach, and marketing meetings will start soon with service implementation to start within 60 to 90 days..
- CATS staff continues to find ways to reduce cost and improve its “risk management” policies, procedures, and fiscal accountability, including, claims, litigation, workers compensation, safety, etc.; a team effort, our Administrative, Finance, Human Resources, and General Counsel areas, have all collaborated over the last few months, and we plan on bringing to the board as early as late First Quarter, or early Second Quarter; a material change in how we handle those risk responsibilities, that can hopefully be implemented as soon as early Spring, 2022.

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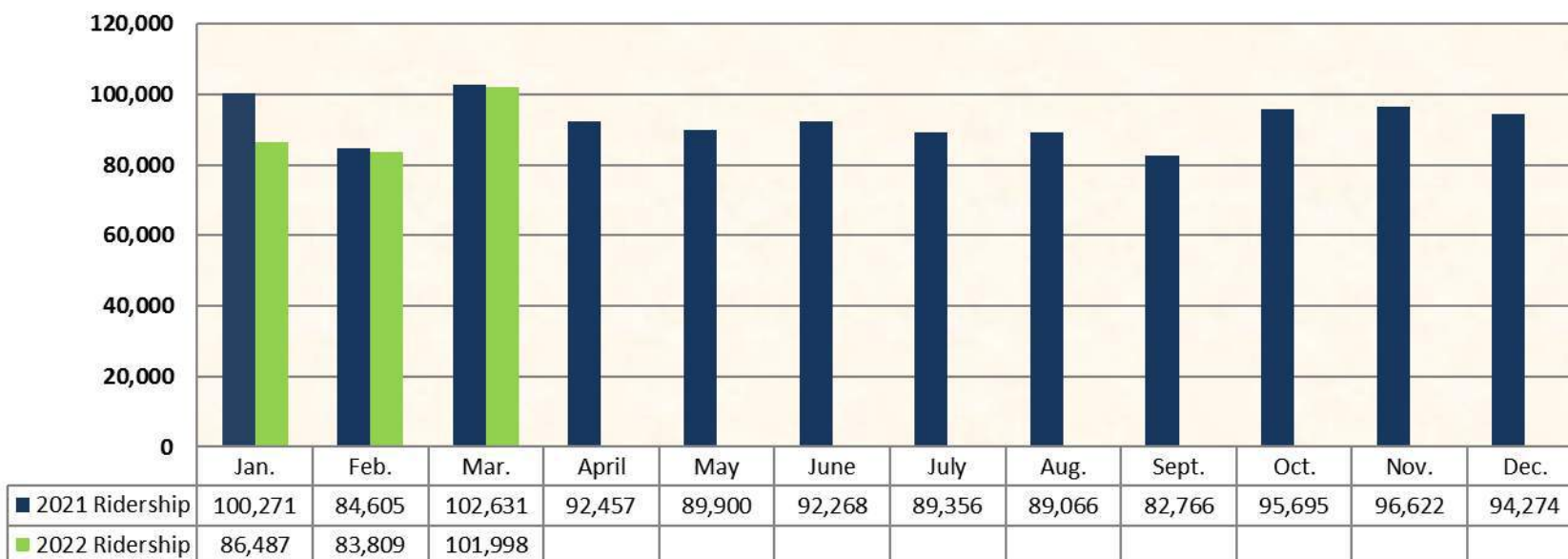
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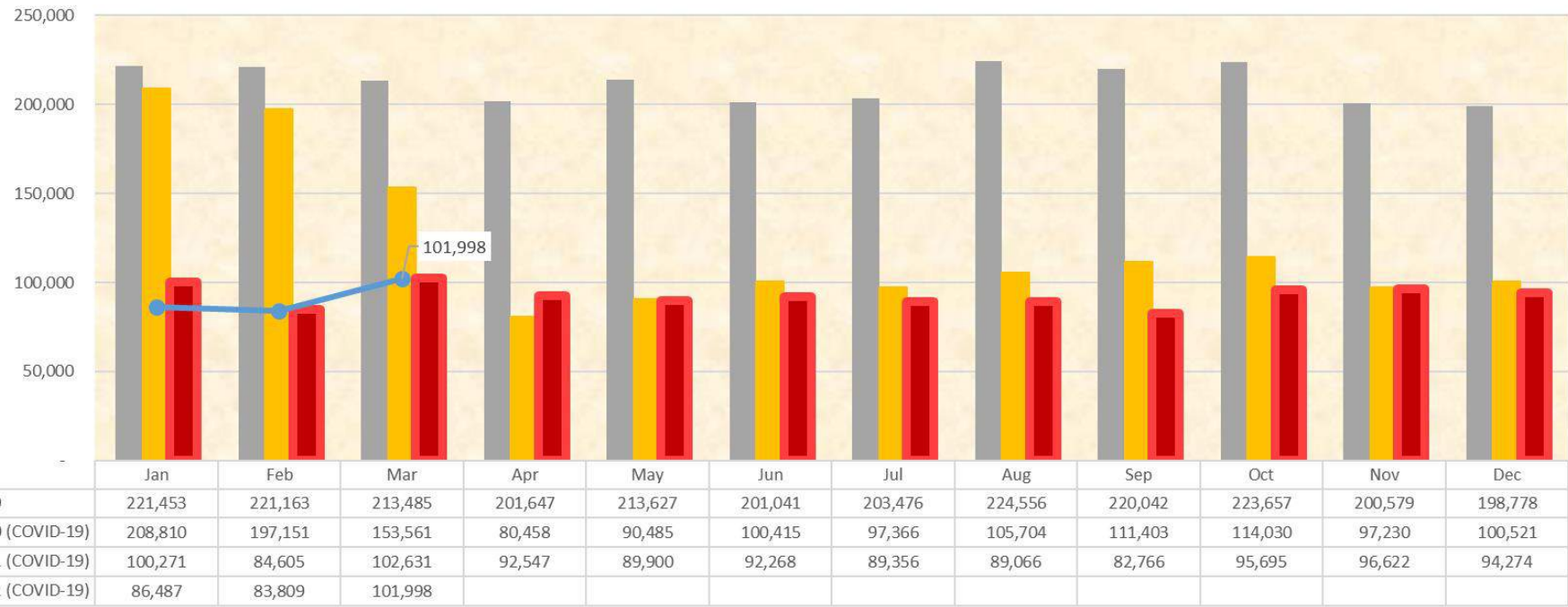
- CATS leadership is continuing its campaign to meet and communicate with our Congressional Delegation's local or district offices, FTA Regional and DC Headquarters, US DOT Presidential Administration Officials, sharing CATS new Strategic and Capital Improvement Investment plans while seeking their support as CATS competes for service improvement, planning, and infrastructure funding.
- CATS will be joining APTA, LPTA and SWTA on Capitol Hill for the traditional and imperative March Congressional Legislative meetings; we are scheduling those meetings now with our state's federal congressional delegation, the Federal Transit Administration, and President's Administration to cap off the drive for new 2022 federal funding;
- LPTA and SWTA preliminary strategy meetings were held at the annual SWTA conference in Austin, last week; as was meetings with FTA Region 6 Administrator, who expressed, in spite of competition, hope for Federal funding of Louisiana Infrastructure projects;

Finance: *John Cutrone*

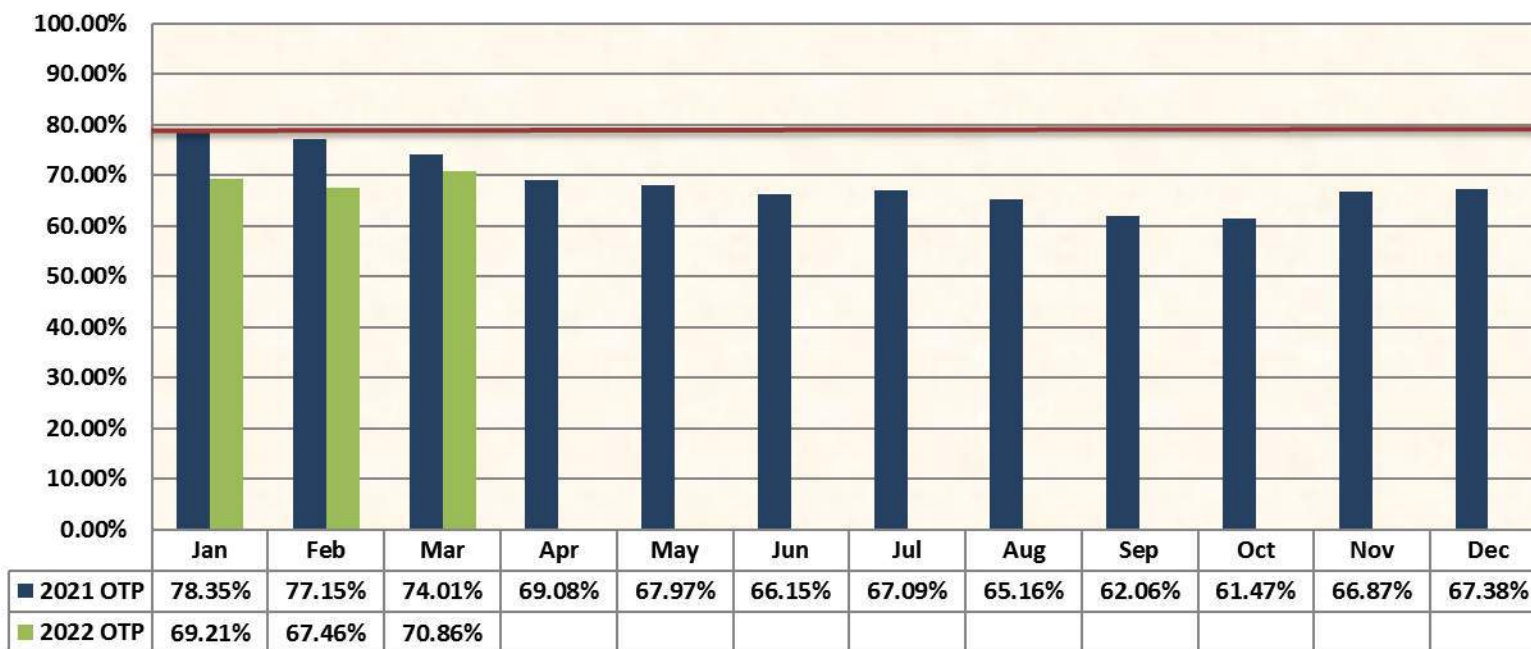
- See attached financial report for the month.



Monthly Ridership 2019-2022



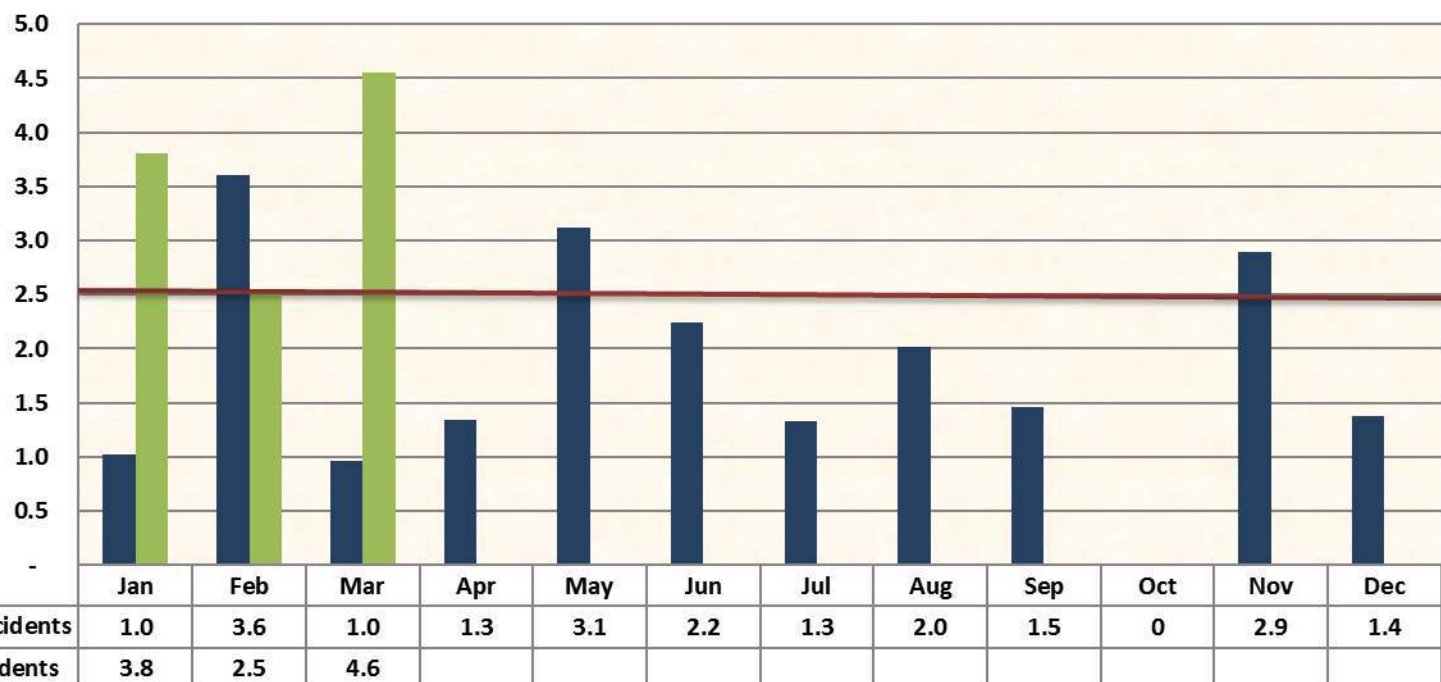
On-Time Performance 2021-2022



***Target 80% On-Time Performance**

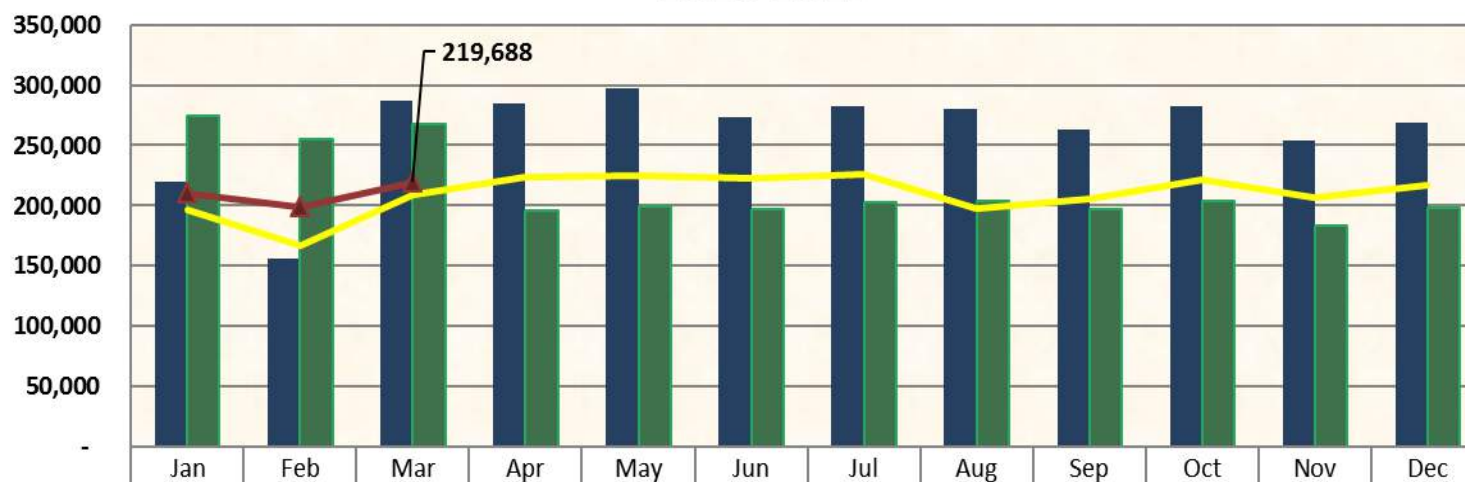
Note: OTP is measured at scheduled timepoints effective (1.16.22), which represent 6.68% of the total system bus stops.

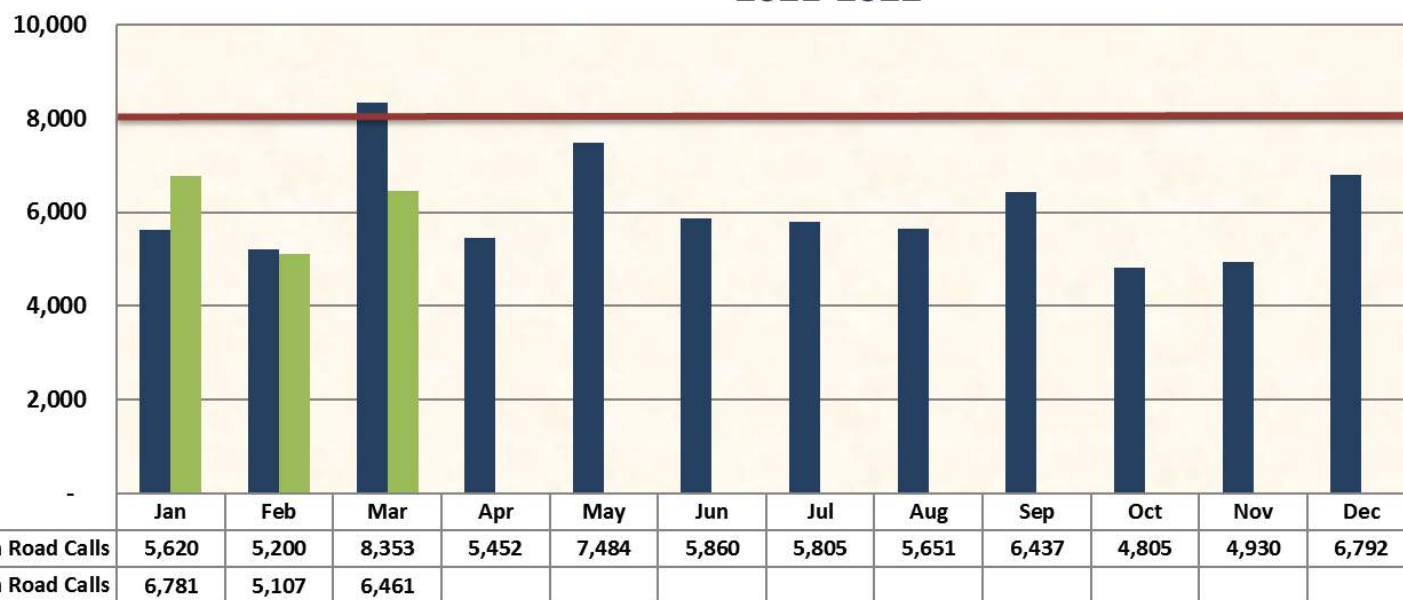
Preventable Accidents per 100,000 Miles 2021-2022



*Target Below 2.5 Preventable Accidents Per 100,000 Miles

Mileage 2019-2022

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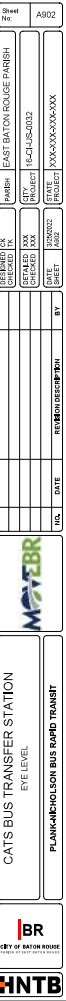
MARCH 2022 GENFARE RECORDED RIDERSHIP AND REVENUE PER ROUTE BY TYPE OF DAY

		RIDERSHIP				REVENUE			TOTAL	
Route Number	Route Name	Weekday	Saturday	Sunday		Weekday	Saturday	Sunday	Ridership	REVENUE
8	Gus Young Ave	1,161	181	187		\$ 504.53	\$ 67.04	\$99.57	1,529	\$671.14
10	Scenic Hwy	2,173	226	125		\$ 1,291.79	\$ 137.36	\$63.98	2,524	\$1,493.13
11	Northside Circulator	1,302	88	35		\$ 783.71	\$ 37.16	\$31.40	1,425	\$852.27
12	Government St / Jefferson Hwy	2,574	369	246		\$ 1,350.91	\$ 222.44	\$125.44	3,189	\$1,698.79
14	Thomas Delpit Dr / Roosevelt St	2,513	212	243		\$ 1,403.30	\$ 104.29	\$106.35	2,968	\$1,613.94
15	Blount Rd	1,088	69	80		\$ 907.19	\$ 51.50	\$54.10	1,237	\$1,012.79
16	Downtown Circulator	66	No service	No service		Free service	No service	No service	66	Free Service
17	Perkins Rd	5,074	408	393		\$ 2,838.40	\$ 253.47	\$226.07	5,875	\$3,317.94
18	Cortana / Tigerland	2,812	426	302		\$ 2,010.26	\$ 265.77	\$149.07	3,540	\$2,425.10
20	N. Acadian Thwy	3,899	390	347		\$ 2,505.73	\$ 278.66	\$185.75	4,636	\$2,970.14
21	Fairfields Ave	3,262	301	249		\$ 1,830.25	\$ 180.01	\$112.27	3,812	\$2,122.53
22	Winbourne Ave	3,277	453	275		\$ 2,028.82	\$ 230.09	\$166.80	4,005	\$2,425.71
23	Foster Dr	1,494	224	146		\$ 1,153.48	\$ 110.35	\$83.10	1,864	\$1,346.93
41	Plank Rd	9,322	1,118	664		\$ 5,424.17	\$ 598.62	\$382.65	11,104	\$6,405.44
44	Florida Blvd	14,847	1,682	981		\$ 7,486.90	\$ 792.84	\$429.89	17,510	\$8,709.63
46	Cortana / Gardere / L'auberge	2,953	278	222		\$ 2,559.34	\$ 213.77	\$173.70	3,453	\$2,946.81
47	Highland Rd / LSU	9,144	1,319	953		\$ 5,130.49	\$ 684.54	\$512.04	11,416	\$6,327.07
54	Airline Hwy	3,950	483	422		\$ 2,688.28	\$ 323.71	\$212.54	4,855	\$3,224.53
57	Sherwood Forest Blvd / Siegen Ln	5,965	674	604		\$ 4,431.60	\$ 467.16	\$393.82	7,243	\$5,292.58
58	Coursey Blvd	2,765	280	312		\$ 1,805.84	\$ 129.18	\$191.80	3,357	\$2,126.82
59	E. Florida Blvd	2,082	233	104		\$ 1,436.83	\$ 156.99	\$82.40	2,419	\$1,676.22
60	Medical Circulator	890	79	41		\$ 613.99	\$ 40.45	\$38.87	1,010	\$693.31
70	CATS Terminal / Baker	2,553	231	177		\$ 1,911.12	\$ 213.73	\$128.59	2,961	\$2,253.44
72	Florida Blvd LIMITED	No service	No service	No service		No service	No service	No service	0	\$0.00
80	Southern University Shuttle	No service	No service	No service		No service	No service	No service	0	\$0.00
										\$61,606.26
	Total	85,166	9,724	7,108		\$52,096.93	\$5,559.13	\$3,950.20	101,998	\$61,606.26

[illegible][illegible]

RIDERSHIP PER ROUTE BY MONTH YEAR-TO-DATE FOR MARCH 2022 INCLUDING LSU TIGER TRAILS SERVICE

[illegible][illegible][illegible][illegible]



LYNX

BY CATS

HITACHI RIDER ALERTS IMPLEMENTATION PLAN

RIDER INTRODUCTION

- **Place signs at bus stop** showing riders how to sign up for rider alerts.

DIGITAL PUSH

- **Display web banner** encouraging people to sign up for rider alerts.
- **Post animation** on social media outlets showing riders how to sign up.
- **Create page on website** with information about rider alerts.

PRINTED MATERIAL PUSH

- **Display Bus Interior Ads** encouraging people to sign up for rider alerts.
- **Distribute Rack Cards** at terminal and on buses.

VERBAL PUSH

- **Use Bus operators** to encourage people to sign up for rider alerts.
- **Use Terminal employees** to encourage people to sign up for rider alerts.
- **Set Up Table at Terminal** to inform people about rider alerts.



POWERED BY:

HITACHI
Inspire the Next

syniverse

SIGN UP TO RECEIVE RIDER ALERTS TO YOUR MOBILE PHONE.

Rider Alerts are posted to our social media pages and on our website, however, sometimes last-minute alerts come in and are in effect immediately. Receiving our alerts via your mobile phone, will be the fastest way to communicate with you, our valued customers, as we connect you to what matters.

CATS

CAPITAL AREA TRANSIT SYSTEM



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GETTING UPDATES IS SUPER EASY

FOR ROUTE STATUS UPDATE

Text your 2 digit route number
to 272287



FOR BUS STOP STATUS UPDATE

Text your 4 digit bus stop
number to 272287



SCAN ME FOR RIDER ALERTS

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CATS
CAPITAL AREA TRANSIT SYSTEM

SIGN UP TO RECEIVE RIDER ALERTS TO YOUR MOBILE PHONE.

FOR ROUTE STATUS UPDATE

Text your 2 digit route number
to 272287



FOR BUS STOP STATUS UPDATE

Text your 4 digit bus stop
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**Capital Area Transit System
Balance Sheet
March, 2022**

3/31/2022 3/31/2021

ASSETS

Current Assets:		
Cash and Cash Equivalents	11,690,821	18,403,779
Accounts Receivable	497,954	570,438
Property Tax Receivable	19,819,449	19,680,089
Due from Governments	3,715,964	2,810,045
Inventory	1,015,434	568,990
Prepaid Expenses and Other Assets	947,826	612,698
Total Current Assets:	37,687,447	42,646,039
Restricted Assets:		
Cash and Cash Equivalents	3,314,230	3,459,776
Total Restricted Assets:	3,314,230	3,459,776
Net Pension Asset, Long-Term	676,430	676,430
Equipment, Net	19,722,071	19,257,047
Total Assets	61,400,178	66,039,293
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts Payable and Accrued Expenses	339,499	352,398
Accrued Payroll and Tax Liabilities	1,012,862	854,279
Accrued Compensated Absences	858,436	850,652
Claims Payable and Related Liabilities	906,118	906,118
Capital Lease Payable	623,092	608,884
Deferred Revenue (Grants/Prop Tax)	14,250,000	15,198,629
Total Current Liabilities	17,990,007	18,770,960
Long-Term Liabilities		
Capital Lease Payable, Less Current Portion	962,006	1,585,098
Estimated Liabilities	690,136	690,136
Total Long-Term Liabilities	1,652,142	2,275,234
Total Liabilities	19,642,148	21,046,194
Net Assets:		
Investments in Capital Assets, Net of Related Debt	18,136,973	17,063,065
Restricted Cash and Cash Equivalents	3,314,230	3,459,776
Unrestricted	20,306,827	24,470,257
Total Net Assets:	41,758,030	44,993,099
Total Liabilities And Net Assets	61,400,178	66,039,293

Statement of Operating Budget vs. Actual
For the Period Ended March, 2022

	Current Month				Year to Date				Approved Budget
	Budget	Actual	Variance	% Var	Budget	Actual	Variance	% Var	
Operating Revenues									
Passenger Paid Fares	69,931	77,376	7,445	10.65%	209,793	211,471	1,678	0.80%	839,172
Special Transit Fares (Contract)	6,195	4,851	(1,344)	-21.69%	18,584	14,553	(4,031)	-21.69%	74,337
ADA/Paratransit Revenue	6,209	6,235	27	0.43%	18,626	26,010	7,385	39.65%	74,502
Advertising Revenue	43,750	48,813	5,063	11.57%	131,250	132,189	939	0.72%	525,000
Interest Income	382	4,873	4,491	1175.67%	1,146	8,601	7,455	650.52%	4,584
Other Agency Revenue	20,000	34,322	14,322	71.61%	60,001	36,500	(23,500)	-39.17%	240,002
Total CATS Generated	146,466	176,470	30,003	20.48%	439,399	429,324	(10,075)	-2.29%	1,757,597
Non Federal Revenue									
Hotel/Motel Tax	87,086	87,086	0	0.00%	261,258	261,258	0	0.00%	1,045,032
Parish Transportation Fund	45,833	45,833	(0)	0.00%	137,500	137,500	(0)	0.00%	550,000
Property Tax Revenue	1,583,333	1,583,333	(0)	0.00%	4,750,000	4,750,000	(0)	0.00%	19,000,000
Total Non Federal	1,716,253	1,716,253	(0)	0.00%	5,148,758	5,148,758	(0)	0.00%	20,595,032
Federal Operating Subsidies									
FTA - Formula Grants/PM	358,333	78,912	(279,421)	-77.98%	1,075,000	382,492	(692,508)	-64.42%	4,300,000
FTA - Capital Projects (Project Admin)	41,667	59,073	17,406	41.77%	125,000	162,287	37,287	29.83%	500,000
FTA - Planning	57,583	127,540	69,956	121.49%	172,750	360,732	187,982	108.82%	691,000
FTA - ARP	101,691	101,691	(0)	0.00%	305,074	305,074	(0)	0.00%	1,220,297
Total Federal Operating	559,275	367,216	(192,059)	-34.34%	1,677,824	1,210,584	(467,240)	-27.85%	6,711,297
TOTAL SOURCES OF REVENUE	2,421,994	2,259,938	(162,056)	-6.69%	7,265,982	6,788,667	(477,315)	-6.57%	29,063,926
Operating Expenses									
Labor	880,295	1,080,792	(200,497)	-22.78%	2,640,886	3,113,658	(472,771)	-17.90%	11,443,841
Fringe Benefits	491,777	596,380	(104,603)	-21.27%	1,475,331	1,532,831	(57,500)	-3.90%	6,393,101
Casualty and Liability	146,625	248,228	(101,603)	-69.29%	439,875	414,446	25,429	5.78%	1,759,500
Services	240,086	174,177	65,909	27.45%	720,258	469,802	250,456	34.77%	2,881,030
Purchased Transportation	163,971	156,244	7,727	4.71%	491,913	462,184	29,729	6.04%	1,967,653
Materials & Supplies	262,500	286,434	(23,934)	-9.12%	787,500	857,910	(70,410)	-8.94%	3,150,000
Utilities	17,158	30,301	(13,143)	-76.60%	51,475	52,429	(954)	-1.85%	205,900
Miscellaneous Expenses	96,860	89,393	7,467	7.71%	290,581	291,118	(538)	-0.19%	1,162,323
Leases and Rentals	8,382	7,703	678	8.09%	25,145	23,109	2,035	8.09%	100,578
Total Operating Expenses	2,307,654	2,669,653	(361,998)	-15.69%	6,922,963	7,217,488	(294,524)	-4.25%	29,063,926
Net SURPLUS/(DEFICIT) Before Depreciation	114,339	(409,715)	(524,054)	-458.33%	343,018	(428,821)	(771,839)	-225.01%	
Depreciation	229,151	229,151	0	0.00%	687,453	687,453	0	0.00%	
NET Operating SURPLUS/(DEFICIT)	(114,812)	(638,866)	(524,054)	456.45%	(344,435)	(1,116,274)	(771,839)	224.09%	



**MEETING OF THE
FINANCE AND EXECUTIVE COMMITTEE
BOARD OF COMMISSIONERS
CAPITAL AREA TRANSIT SYSTEM AND
PUBLIC TRANSPORTATION COMMISSIONS
April 14, 2022
CATS Administrative Office
350 North Donmoor Avenue**

MINUTES

The Finance and Executive Committee met on Thursday, April 14, at 10:30 A.M. Present at the meeting were Commissioners Cohran, Perkins, Thomas and Pierre. Also present were Dwana Williams and members of CATS staff.

I. Call to order and establishment of quorum

Mr. Cohran called the meeting to order and established a quorum.

II. President's Announcements

Mr. Cohran noted he has circulated the form for board officer nominations and committee. The election will take place on Tuesday at the annual meeting.

III. Executive Report and Financials

Operations – Dwana Williams

There are 111 total operators, 101 actives, 10 inactive.

First Quarter Top Performers

Operators – Jason Sanders, Loris Duncan, Keira Wilson, Anthony Holmes, Domonique Plummer, Curtis Ewing, Cynthia. V. Johnson, Jerry Brown, Lori Cage, and Terez Wicker

Operations Supervisor – Jamira Patterson

Operations Dispatcher – Jerrica Shropshire

Customer Care Representatives - Nicole Variste, Delcenia

**Marshall, Kimberly Celestine, and Diana Scott
Mechanic Supervisor – Joseph Franklin
Mechanic – Jacob lands
Utility Crew – Derek Smith
Custodian – Candance Thomas**

The BYD bus delivery date is May 2022.

Culture of accountability training is starting back this Monday for operations supervisor.

Planning and Program Development – Cheri Soileau

Mr. Songy noted HDR will be on site April 18 for the facility feasibility study.

The COA will be hosting the final public meeting at the Goodwood library in June. Initial service planning concepts are underway, and the staff has reviewed all the station locations.

The Baker/North Baton Rouge Microtransit pilot project will be branded as “Lynx by CATS” and service is tentatively scheduled to start June 2022.

Administrative – Theo Richards

Mr. Richards noted the collateral materials for two-way messaging is underway are complete and headed to print. An updated implantation timeline will be provided at the board meeting.

The card readers have been installed on all the vehicles and are waiting on internet connection as the next step. CATS is waiting for the ship date for the swipe cards.

Communication – Theo Richards

Mr. Richards noted advertising for Communications Director has ended. Interviews are underway. Press release for the Walls Project partnership was sent out today. Coordinating with Operations on any anticipated and real time rider alerts. Posting those alerts on social, website and eblast (as necessary).

Finance Report – Deferred to the April board meeting.

IV. ACTION ITEMS

1. Recommend approval of the ADA Paratransit Services Renewal

Ms. Pierre moved to take no action on the approval of the ADA Paratransit Services Renewal. Ms. Perkins seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Cohran, Perkins, Pierre. Against – Thomas and Abstain - none. Absent – none. The motion carried.

2. Recommend approval of the renewal of Insight Business Consulting, LLC/Michael J. Falgout

Ms. Perkins moved to recommend approval of the renewal of Insight Business Consulting, LLC/Michael J. Falgout. Mr. Cohran seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Cohran, Perkins, Pierre, and Thomas Against – none and Abstain - none. Absent – none. The motion carried.

3. Recommend approval of the 2021 Louisiana Compliance Questionnaire and authorization for Board officers to execute the Compliance Questionnaire

4. Recommend approval of the authorization to enter into a new legal services contract with Breazeale, Sachse & Wilson, LLP

5. Recommend approval of the authorization to enter into a new legal services contract with Dedrick Moore, LLP

Mr. Cohran moved to take no action on items three, four, and five. Mr. Thomas seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Cohran, Pierre, and Thomas. Against – Perkins and Abstain - none. Absent – none. The motion carried.

ADJOURNMENT

Ms. Perkins moved to adjourn the meeting and Mr. Thomas seconded the motion. The motion passed unanimously with no abstention.



**MEETING OF THE
PLANNING COMMITTEE
BOARD OF COMMISSIONERS
CAPITAL AREA TRANSIT SYSTEM AND
PUBLIC TRANSPORTATION COMMISSIONS
March 18, 2022
350 North Donmoor, Baton Rouge, LA**

MINUTES

The Planning Committee met on Friday, March 18, 2022, at 10:00 a.m. Present at the meeting was Commissioner Cohran. Also present were Bill Deville members of CATS staff, and Representatives of HNTB

COA Update

Cheri discussed community outreach effort, introduced Carl Weckenmann to discuss scenarios.

- **Review of initial Scenarios.**
 - **Scenario 1: Goal is to create efficiencies while minimizing wholesale changes. Showed maps of Routes 21 and 8 (potentially interline these routes. Approx. 60 min headways**
 - **Scenario 2: Increase Service coverage I low-income areas 23 total routes**
 - **Five microtransit zones**
 - **Few improvements to service frequency**
 - **2 new routes:**
 - **New route north to east side of Baker linking it to BRT north terminus, Microtransit, etc.**
 - **Changes to Route 10- provides more service on Evangeline Street**
- **Scenario 3: Focus on Streamlining Service with direct connections**
 - **Less service to CATS Central**
 - **18 total Routes**
 - **Five Microtransit Zones**
 - **Ability to Move and ½ service hours to service 30 minutes or better**
 - **Route 17 modification**
- **Next steps**
- **Feedback from CATS**
- **Evaluate each of the scenarios**

- Select preferred alternative
- Develop implementation Plan

Questions from Bill and board. Asked about how the scenarios are measured in matrix i.e., lane miles? Carl stated lane miles could be added as a factor.

Are the scenarios using CRPC model to develop the scenarios? Carl stated the current road network used. Kahli added we should incorporate planned new roadways in analysis. Historically CATS utilized HUBS around the parish. What are your thoughts about the four hubs utilized historically? Can that be prioritized? When do we begin to get community ridership insight and incorporate it into the scenarios? Carl stated that part of our scope of work is to evaluate the existing four hubs and future hubs will be evaluated as part of the process.

Carl deferred to Cheri for further information. Cheri stated that we have done some community outreach. We will develop it into a draft plan. Staff, safety, operations, budget feasibility, etc. will review this draft plan. Then the draft plan will go back out to the community with preferred recommendations.

Have we identified any easy to implement early changes based on the data or will we identify these later? Cheri stated that we are not there yet.

Brandon stated he will be presenting a KPI report later in the meeting.

Board member asked if we are following vetting schedule of MoveBR. Cheri stated we are monitoring this to ensure we are up to date on any lane closures, etc.

What is the margin for error on these projections?

Cheri introduces John Dobies to present analysis of 2222 Passenger Terminal Assessment. The intent of this facility is to facilitate transfer opportunities within routes. Evaluation Covered physical conditions, operations, functional assessment and aesthetics.

Physical Assessment

- Drainage
- Paving
- Landscaping
- Lighting (most impactful)
- BRT Update
- Parking
- Roofing
- Canopies
- Cast Concrete cap Not high enough to accommodate EVs
- Concrete block
- Water damage
- ADA issues

Operations

- **Site Access and Egress limited**
- **Bus staging and Passenger loading**
- **8 bus capacity**
- **Bay Assignments**
- **Queuing in Bays**
- **Internal Circulations**
- **Employee Parking**
- **Pedestrian Conflict**

A table of deficiencies was presented

Main 1.34 acres is not sufficient. Need 2.4 acres to provide needed amenities.

The stated study is halfway through and currently they are looking for additional sites to locate it.

Questions:

**Is the 2.4-acre recommendation including both OAM and terminal or just terminal?
The terminal.**

**Will you recommend improvements that can be made in the near term to the existing site? Yes, for example repairs to roof, water damage, lighting, masonry wall damage
ADA requirements.**

What is the schedule of completion? Dependent on Carl's analysis.

Next Steps:

Define future needs

Location planning

Identify and Evaluate Alternative Site Options

Identify preferred approach and locations

Refine preferred approach

Implementation Plan

May or June timeframe.

BRT Update

North Transit Center Design is ongoing.

60% of the design completed by the end of March

Other stations' designs

ITB for 9 Electric Buses will go out April 1st

Public outreach early Spring

Need to Brand Service ASAP

Headways 15 min Peak, 20 min Midday, 30 min Evening, and Weekend.

Microtransit Update

Contract Signed

Kick Off Meeting

Weekly meetings are underway

Brandon will lead the project

Looking for location for vehicle storage – Baker is confirming possibility of fire department

Firming up pick up and drop off locations at key destinations

Operation/Administration/Maintenance Facility Feasibility Study Update

HNTB will be in next week to do fieldwork.

OAM and Terminal are separate studies

Grants Update

Cheri gave updates on existing and future grant applications.

Debrief on 2021 BBF grant application March 31 with FTA program Manager

Key Performance Indicators

Brandon presented new Key Performance Indicators data and the process of establishing baseline



**MEETING OF THE
504/COMMUNITY RELATIONS COMMITTEE
BOARD OF COMMISSIONERS
CAPITAL AREA TRANSIT SYSTEM AND
PUBLIC TRANSPORTATION COMMISSIONS
April 13, 2022
350 North Donmoor, Baton Rouge, LA**

MINUTES

The 504/Community Relations Committee met on Wednesday, April 13, 2022, at 10:30 a.m. Present at the meeting were Commissioner Perkins, Pierre and Hill. Also present were Dwana Williams, members of CATS staff, and Representatives of MV Transportation.

I. Introduction

Mrs. Perkins welcomed everyone gathered for the April Community Relations Committee Meeting.

II. MV Transportation Report – Representative Leslie Barnes

Ms. Barnes noted there were 7425 trips scheduled for the month of March 2022 verse 4861 in 2021. There were no complaints for the month of March. There were three road calls. The on-time performance was 90% for 2022 versus 83% for 2021. In addition, the subscription service as at 47% and demand was 54% for March. Lastly, the passenger per hour was 1.61.

III. Certifications – Karen Denman

Ms. Williams noted 26 applications were mailed out and 36 customers were certified for March.

IV. Customer service / Complaints – Angella Wynn/Syliva Franklin

Ms. Wynn noted for the month of March there were 21 contacts, six were valid and one commendation. Ms. Wynn also noted the route performance for each route is located inside of the packets. Ms. Franklin noted the call center was offered 16,136 and answered 15,197. In addition, the monthly average for productivity was 94.18%.

VI. CATS Engagement update – Theo Richards

Mr. Richards noted Ms. Soileau would speak more about the current engagement with the COA.

**VIII. Comprehensive Operational Analysis - Cheri Soileau
and Public Engagement “SmartCATS”**

Ms. Soileau updated the committee on Micro transit and a kickoff meeting will take place on this Friday at 10 am. Also, Ms. Soileau reviewed the upcoming public outreach dates and encouraged the committee to attend if available.

Meeting is adjourned.

2250 Florida Boulevard
Baton Rouge, LA 70802
PHONE: 225.389.8920



EXECUTIVE STAFF

Dwana Williams
Chief Operating Officer

CATS BOARD APPROVAL REQUEST:

Date: April 7, 2022

Department requesting approval: Operations

Project Manager: Dwana Williams, COO

Project/Contract: ADA Paratransit Services– Exercising the Second, One Year Extension Options and final.

Project/Contractor: MV Contract Transportation, Inc.

Project/Contract Date(s): May 6, 2022 – May 5, 2023

Renewal options (Yes/No): Yes, last year

Budgeted project (Yes/No): Yes

Grant(s) Funded (Yes/No): No

Project/Change Order Summary: MV Transportation, Inc., to provide paratransit service for CATS in accordance with the award of Solicitation RFP # 2017-ADA-Para-005. In accordance with the requirements of the contract MV Transportation submitted a letter to the Agency indicating their desire to exercise the second-year extension options and final.

Project/Contract Extension Amount: Not to exceed \$2,000,000.00

Project Manager Approval

Procurement Approval

Comptroller approval

CEO approval



April 12, 2021

VIA Email

Pearlina Thomas
Chief Administrative Officer
Capital Area Transit System
pthomas@brcats.com

RE: ADA Paratransit Services Agreement by and between Capital Area Transit System ("CATS") and MV Contract Transportation, Inc. ("MV" or "Contractor") dated as of March 30, 2018 (the "Agreement")

Dear Pearlina:

I will begin as I normally do by thanking CATS for the partnership we share to serve our riders. The above-referenced Agreement provides that the Agreement will extend for up to two (2) one-year terms if neither party terminates the Agreement prior to February 1, 2021. This letter serves as MV's formal request to extend the Agreement for both one-year terms, or a total of two years, beginning May 6, 2021 and ending May 5, 2023.

In addition to extending the term of the Agreement, MV is requesting alternate pricing during the extended term. Due to the unforeseen disruptions in ridership during 2020 related to the COVID pandemic, MV believes it is prudent for both CATS and MV to adopt a sliding scale based on ridership that could apply to any situations that negatively impact our riders. We believe this request is reasonable based on the terms of our Contract permitting equitable adjustments, as well as the provisions of the Coronavirus Aid, Response and Economic Stimulus (CARES) Act of 2020 and the Coronavirus Response, Relief and Supplemental Appropriations Act of 2021 (CRRSAA). The CARES Act and CRRSAA provide funds to transit agencies to prevent, prepare for, and respond to COVID-19, including the expenses of private contractors, and these laws also permit transit agencies to modify their contracts with third-parties to pay for eligible operating/maintenance expenses, even when service is reduced.¹ CRRSAA, which was enacted in December 2020, specifically provides that any remaining CARES funds, as well as all CRRSAA funds shall, to the maximum extent possible, be directed to payroll and operations of public transit, including payroll and expenses of private contractors, unless a the recipient of these funds can certify that they have not furloughed any employees.²

¹ Federal Transit Authority, FAQ #CA16, <https://www.transit.dot.gov/frequently-asked-questions-fta-grantees-regarding-coronavirus-disease-2019-covid-19#CARES>

² Federal Transit Authority, FAQ #CA1, <https://www.transit.dot.gov/frequently-asked-questions-fta-grantees-regarding-coronavirus-disease-2019-covid-19#CARES>

MV Transportation, Inc.

2711 N. Haskell Ave. | Suite 1500, LB-2 | Dallas, TX 75204

MV proposes the below adjusted rate structure in the table below to be the new rate structure going forward starting as of May 6, 2021

Total Monthly Revenue Hours	Hourly Rate	Percentage Adjustment
Less Than 2,250	\$70.29	52.15%
2,250	\$64.28	39.13%
2,500	\$58.89	27.46%
2,750	\$58.76	27.19%
3,000	\$54.26	17.44%
3,250	\$51.39	11.23%
3,500	\$49.46	7.05%
3,750	\$48.39	4.75%
4,000	\$47.28	2.34%
4250 or more	\$46.20	0.00%

The new rate structure would allow MV to maintain the integrity of service to our riders while protecting against significant and unforeseen financial losses. In addition, the proposed rates will allow CATS' service costs to remain significantly under the approved bid model totals for 2021 while maintaining service to our most vulnerable population during the pandemic.

Respectfully,
Darrin



Darrin Hoover
RVP SW Region
MV Transit
Cell: 682.401.9000
Darrin.Hoover@mytransit.com

CC: Dwana Williams – COO, Karen Denman-ADA Manager, Leslie Barnes-General Manager

Capital Area Transit System
Vendor Activity Report
Jan/2021 - Dec/2021 - MV

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Discount Taken	Payment Type	Payment #	Payment Date	Amount Paid	Transaction Balance
MV CONTRACT TRANSPORTATION										
1/4/2021	111447	Invoice	1/5/2021	\$104,689.20	\$0.00	Computer Check	36443	1/28/2021	\$104,689.20	\$0.00
	ADA Paratransit Service - December/2020									
2/2/2021	111993	Invoice	3/22/2021	\$98,775.60	\$0.00	Computer Check	36768	3/25/2021	\$98,775.60	\$0.00
	ADA Paratransit Serv. - January/2021									
3/12/2021	112639	Invoice	3/22/2021	\$103,163.82	\$0.00	Computer Check	36768	3/25/2021	\$103,163.82	\$0.00
	ADA Paratransit Serv. - February/2021									
4/5/2021	113048	Invoice	4/6/2021	\$122,947.44	\$0.00	Computer Check	36942	4/22/2021	\$122,947.44	\$0.00
	ADA Paratransit Serv. - March/2021									
5/3/2021	113334	Invoice	5/3/2021	\$459,746.41	\$0.00	Computer Check	37157	5/27/2021	\$459,746.41	\$0.00
	ADA Paratransit Serv. - April/2021 / Equitable A									
6/3/2021	113930	Invoice	6/8/2021	\$160,616.44	\$0.00	Computer Check	37327	6/25/2021	\$160,616.44	\$0.00
	ADA Paratransit Serv. - May/2021									
7/2/2021	114201	Invoice	7/2/2021	\$156,370.62	\$0.00	Computer Check	37573	7/29/2021	\$156,370.62	\$0.00
	ADA Paratransit Service - June/2021									
8/2/2021	114655	Invoice	8/31/2021	\$159,274.86	\$0.00	Computer Check	37805	9/9/2021	\$159,274.86	\$0.00
	ADA Paratransit Service - July/2021									
9/3/2021	115252	Invoice	9/7/2021	\$154,342.78	\$0.00	Computer Check	37889	9/23/2021	\$154,342.78	\$0.00
	ADA Paratransit Service - August/2021									
9/8/2021	09082021	Invoice	9/14/2021	\$152.00	\$0.00	Computer Check	37847	9/16/2021	\$152.00	\$0.00
	Reimb. for Red-Light tickets/incorrectly paid									
10/4/2021	115481	Invoice	10/6/2021	\$155,108.95	\$0.00	Computer Check	38058	10/22/2021	\$155,108.95	\$0.00
	ADA Paratransit Service for Sept/2021									
11/2/2021	115987	Invoice	11/3/2021	\$151,873.23	\$0.00	Computer Check	38255	11/18/2021	\$151,873.23	\$0.00
	ADA Paratransit Service for October/2021									
Totals for MV CONTRACT TRANSPORTATION:				\$1,827,061.35	\$0.00				\$1,827,061.35	\$0.00
GRAND TOTALS:				\$1,827,061.35	\$0.00				\$1,827,061.35	\$0.00
A total of 12 transaction(s) listed										



Agreement between

Capital Area Transit System (CATS)
and
MV Contract Transportation, Inc.
(1st Contract Renewal)

The **Capital Area Transit System (CATS)**, a Louisiana political subdivision of the State of Louisiana, and the public transit system operating in East Baton Rouge Parish, the mailing address for which is 2250 Florida Boulevard, Baton Rouge, Louisiana 70802, and **MV Contract Transportation, Inc.**, 2711 N. Haskell Avenue, Suite 1500, Dallas, Texas 75204, (hereinafter referred to as "Contractor") to provide **ADA Paratransit Services** do hereby agree to renew the contract for twelve (12) months in accordance with the original contract (2017-ADA-Para-005) approved by the CATS Board of Commissioners on February 20, 2018 as follows:

1. **1st Contract Renewal Term** - The parties confirm that, in accordance with the original contract, they have agreed to the 1st renewal and to extend the term of the contract for an additional twelve months. **The renewal contract term will be for twelve (12) months, May 6, 2021 thru May 5, 2022. Please reference PO#2021118 on all invoices for future payments.**
2. **Contract Amendment #1/Price Adjustment** - The parties acknowledge that the Contractor is to increase their rates according to their schedule in the Amendment #1 Contract, no increase to the total amount of the original Contract.
3. **Other Contract Provisions Are Not Affected.** All contract provisions not specifically amended by this renewal document shall remain in full force and effect.
4. **Authority of CATS to Execute Contract.** CATS notes the authority of CATS CEO to execute the original contract, which was **approved by the CATS Board of Commissioners at the regular scheduled meeting on February 20, 2018.**

I hereby offer to renew the contract/purchase order as referenced above.

 William "Bill" Deville, CATS CEO	Date:	 Marie Meisenbach Graul, CFO	7/28/2021 Date:
-------------------------------------------------------------------------------------------------------------------------	-------	---------------------------------------------------------------------------------------------------------------------	--------------------

2250 Florida Boulevard
Baton Rouge, LA 70802
PHONE: 225.389.8920



EXECUTIVE STAFF

CATS BOARD APPROVAL REQUEST:
P.O. / Contract #5

Date: April 12, 2022

Department requesting approval: Finance Department

Project Manager: Keith Cunningham

Project/Contract: Insight Business Consulting, LLC / Michael J. Falgout

Project/Contract Date(s): May 2, 2022 through November 1, 2022

Renewal options (Yes/No): Yes, to Extend Contract term period & amount.

If yes, what year/option: Amendment #1

Budgeted project (Yes/No): Yes

Grant(s) Funded (Yes/No): No

Project/Contract Summary: This is an Amendment to the original Contract under Michael J. Falgout for Professional Services as Accounting Manager Consultant. The original term is January 12, 2022 through June 30, 2022 for a six-month contract up to fifty thousand (\$50,000), whichever comes first. This Amended is to extend the term period six more months and increase the amount to \$50,000.00, which brings these Services to a total of \$100,000.00.

Project/Contract Amount: Not to exceed \$50,000


Project Manager approval

Comptroller approval


Procurement approval

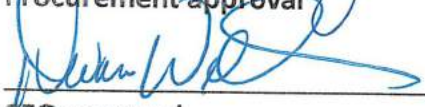

CEO approval

Exhibit A

Scope of Work

Assist in performing the role and functions of the Accounting Manager position. Duties to include the following: monthly close, year-end close and account reconciliations, assist in financial audit preparation and assistance throughout the audit, assistance with NTD reporting requirements, assistance in implementation of our new ERP software system and setup of the payroll module and processes, oversee the work of the accounting staff and report back to the comptroller. Other task to be determined and assigned according to management's needs.

**LOUISIANA COMPLIANCE QUESTIONNAIRE
(For Audit Engagements of Governments)**

Dear Chief Executive Officer:

Attached is the Louisiana Compliance Questionnaire that is to be completed by you or your staff. This questionnaire is a required part of a financial audit of Louisiana state and local government agencies. The completed and signed questionnaire must be presented to and adopted by the governing body, if any, of your organization by means of a formal resolution in an open meeting. Independently elected officials should sign the document, in lieu of such a resolution.

The completed and signed questionnaire and a copy of the adoption instrument, if appropriate, **must be given to the auditor at the beginning of the audit.** The auditor will, during the course of his/her regular audit, test the accuracy of the responses in the questionnaire. It is not necessary to return the questionnaire to the Legislative Auditor's office.

Certain portions of the questionnaire may not be applicable to your organization. In such cases, it is appropriate to mark the representation "not applicable." However, you must respond to each applicable representation. A 'yes' answer indicates that you have complied with the applicable law or regulation. A 'no' answer to any representation indicates a possible violation of law or regulation and, as such, should be fully explained. These matters will be reviewed by the auditor during the course of his/her audit. Please feel free to attach a further explanation of any representation.

Your cooperation in this matter will be greatly appreciated.

Sincerely,

Michael J Waguespack, CPA
Louisiana Legislative Auditor

Enclosure

LOUISIANA COMPLIANCE QUESTIONNAIRE
(For Audit Engagements of Government Agencies)

_____ (Date Transmitted)

Postlewaite and Netterville _____ (CPA Firm Name)

8550 United Plaza Blvd Ste 1001 _____ (CPA Firm Address)

Baton Rouge, LA 70809 _____ (City, State Zip)

In connection with your audit of our financial statements as of December 31, 2021 and for January 12, 2021 – December 31, 2021 (period of audit) for the purpose of expressing an opinion as to the fair presentation of our financial statements in accordance with accounting principles generally accepted in the United States of America, to assess our internal control structure as a part of your audit, and to review our compliance with applicable laws and regulations, we confirm, to the best of our knowledge and belief, the following representations. These representations are based on the information available to us as of _____ (date completed/date of the representations).

PART I. AGENCY PROFILE

1. Name and address of the organization.

Capital Area Transit System
2250 Florida Blvd.
Baton Rouge, LA 70802

2. List the population of the municipality or parish based upon the last official United States Census or most recent official census (municipalities and police juries only). Include the source of the information.

Baton Rouge 229,493 per United States Census April 2010

3. List names, addresses, and telephone numbers of entity officials. Include elected/appointed members of the governing board, chief executive and fiscal officer, and legal counsel.

Erika Green, President
Kahli Cohran, Vice President
Matt Thomas, Treasurer
Antoinette Pierre, Secretary
Peter Breaux
Linda Perkins
Mark Bellue,
Laurence Lambert
Johnathan Hill

Chief Executive Officer
William J. Deville, CEO

Fiscal Officer
John Cutrone, Comptroller

Dedrick Moore
Legal Counsel

Address and Phone Numbers for Board Members, CEO, and Fiscal Officer
2250 Florida Boulevard, Baton Rouge, LA 70802
225.389.8920

4. Period of time covered by this questionnaire.
January 1, 2021 through December 31, 2021

5. The entity has been organized under the following provisions of the Louisiana Revised Statute(s) (R.S.) and, if applicable, local resolutions/ordinances.

Created in accordance with Chapter 10 of Title 48 of the Louisiana Revised Statutes of 1950, as amended (LA RS 48:1451-1461, inclusive)

6. Briefly describe the public services provided.

Public transit system throughout East Baton Rouge Parish

7. Expiration date of current elected/appointed officials' terms.

Mark Bellue – December 31, 2021

Peter Breaux – December 31, 2023

Kahli Cohran – December 31, 2022

Erika Green – December 31, 2023

Johnathan Hill – December 31, 2021

Laurence Lambert – December 31, 2022

Linda Perkins – December 31, 2023

Antoinette Pierre – December 31, 2023

Matt Thomas – December 31, 2022

LEGAL COMPLIANCE

PART II. PUBLIC BID LAW

8. The provisions of the public bid law, R.S. Title 38:2211-2296, and, where applicable, the regulations of the Division of Administration, State Purchasing Office have been complied with.

A) All public works purchases exceeding \$250,000 have been publicly bid.

B) All material and supply purchases exceeding \$30,000 have been publicly bid.

Yes [x] No [] N/A []

PART III. CODE OF ETHICS LAW FOR PUBLIC OFFICIALS AND PUBLIC EMPLOYEES

9. It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of R.S. 42:1101-1124.

Yes [x] No [] N/A []

10. It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of R.S. 42:1119.

Yes [x] No [] N/A []

PART IV. LAWS AFFECTING BUDGETING

11. We have complied with the budgeting requirements of the Local Government Budget Act (R.S. 39:1301-15) R.S. 39:33, or R.S. 39:1331-1342, as applicable:

A. Local Budget Act

1. We have adopted a budget for the general fund and all special revenue funds (R.S. 39:1305).

2. The chief executive officer, or equivalent, has prepared a proposed budget that included a budget message, a proposed budget for the general fund and each special revenue fund, and a budget adoption instrument that defined the authority of the chief executive and administrative officers to make budgetary amendments within various budget classifications without approval by the governing authority, as well as those powers reserved solely to the governing authority. Furthermore, the proposed expenditures did not exceed estimated funds to be available during the period (R.S. 39:1305).

3. The proposed budget was submitted to the governing authority and made available for public inspection at least 15 days prior to the beginning of the budget year (R.S. 39:1306).

4. To the extent that proposed expenditures were greater than \$500,000, we have made the budget

available for public inspection and have advertised its availability in our official journal. The advertisement included the date, time, and place of the public hearing on the budget. Notice has also been published certifying that all actions required by the Local Government Budget Act have been completed (R.S. 39:1307).

5. If required, the proposed budget was made available for public inspection at the location required by R.S. 39:1308.

6. All action necessary to adopt and finalize the budget was completed prior to the date required by state law. The adopted budget contained the same information as that required for the proposed budget (R.S. 39:1309).

7. After adoption, a certified copy of the budget has been retained by the chief executive officer or equivalent officer (R.S. 39:1309).

8. To the extent that proposed expenditures were greater than \$500,000, the chief executive officer or equivalent notified the governing authority in writing during the year when actual receipts plus projected revenue collections for the year failed to meet budgeted revenues by five percent or more, or when actual expenditures plus projected expenditures to year end exceeded budgeted expenditures by five percent or more (R.S. 39:1311).

9. The governing authority has amended its budget when notified, as provided by R.S. 39:1311. (Note, general and special revenue fund budgets should be amended, regardless of the amount of expenditures in the fund, when actual receipts plus projected revenue collections for the year fail to meet budgeted revenues by five percent or more; or when actual expenditures plus projected expenditures to year end exceed budgeted expenditures by five percent or more. State law exempts from the amendment requirements special revenue funds with anticipated expenditures of \$500,000 or less, and exempts special revenue funds whose revenues are expenditure-driven - primarily federal funds - from the requirement to amend revenues.)

Yes [x] No [] N/A []

B. State Budget Requirements N/A

1. The state agency has complied with the budgetary requirements of R.S. 39:33.

Yes [] No [] N/A [x]

C. Licensing Boards N/A

1. The licensing board has complied with the budgetary requirements of R.S. 39:1331-1342.

Yes [] No [] N/A [x]

PART V. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING LAWS

12. We have maintained our accounting records in such a manner as to provide evidence of legal compliance and the preparation of annual financial statements to comply with R.S. 24:513 and 515, and/or 33:463.

Yes [x] No [] N/A []

13. All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by R.S. 44:1, 44:7, 44:31, and 44:36.

Yes [x] No [] N/A []

14. We have filed our annual financial statements in accordance with R.S. 24:514, and 33:463 where applicable.

Yes [x] No [] N/A []

15. We have had our financial statements audited in a timely manner in accordance with R.S. 24:513.

Yes [x] No [] N/A []

16. We did not enter into any contracts that utilized state funds as defined in R.S. 39:72.1 A. (2); and that were subject to the public bid law (R.S. 38:2211, et seq.), while the agency was not in compliance with R.S. 24:513 (the audit law).

Yes [x] No [] N/A []

17. We have complied with R.S. 24:513 A. (3) regarding disclosure of compensation, reimbursements, benefits and other payments to the agency head, political subdivision head, or chief executive officer.

Yes ☒ No ☐ N/A ☐

18. We have remitted all fees, fines, and court costs collected on behalf of other entities, in compliance with applicable Louisiana Revised Statutes or other laws.

Yes ☐ No ☐ N/A ☐

19. We have complied with R.S. 24:515.2 regarding reporting of pre- and post- adjudication court costs, fines and fees assessed or imposed; the amounts collected; the amounts outstanding; the amounts retained; the amounts disbursed, and the amounts received from disbursements.

Yes ☐ No ☐ N/A ☒

PART VI. MEETINGS

20. We have complied with the provisions of the Open Meetings Law, provided in R. S. 42:11 through 42:28.

Yes ☒ No ☐ N/A ☐

PART VII. ASSET MANAGEMENT LAWS

21. We have maintained records of our fixed assets and movable property records, as required by R.S. 24:515 and/or 39:321-332, as applicable.

Yes ☐ No ☐ N/A ☐

PART VIII. FISCAL AGENCY AND CASH MANAGEMENT LAWS

22. We have complied with the fiscal agency and cash management requirements of R.S. 39:1211-45 and 49:301-327, as applicable.

Yes ☐ No ☐ N/A ☐

PART IX. DEBT RESTRICTION LAWS

23. It is true we have not incurred any long-term indebtedness without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and R.S. 39:1410.60-1410.65.

Yes ☒ No ☐ N/A ☐

24. We have complied with the debt limitation requirements of state law (R.S. 39:562).

Yes ☒ No ☐ N/A ☐

25. We have complied with the reporting requirements relating to the Fiscal Review Committee of the State Bond Commission (R.S. 39:1410.62).

Yes ☐ No ☐ N/A ☐

PART X. REVENUE AND EXPENDITURE RESTRICTION LAWS

26. We have restricted the collections and expenditures of revenues to those amounts authorized by Louisiana statutes, tax propositions, and budget ordinances.

Yes ☒ No ☐ N/A ☐

27. It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, R.S. 14:138, and AG opinion 79-729.

Yes ☒ No ☐ N/A ☐

28. It is true that no property or things of value have been loaned, pledged, or granted to anyone in violation of Article VII, Section 14 of the 1974 Louisiana Constitution.

Yes ☒ No ☐ N/A ☐

PART XI. ISSUERS OF MUNICIPAL SECURITIES N/A

29. It is true that we have complied with the requirements of R.S. 39:1438.C.

Yes [] No [] N/A [x]

PART XI. QUESTIONS FOR SPECIFIC GOVERNMENTAL UNITS

Parish Governments

30. We have adopted a system of road administration that provides as follows:

- A. Approval of the governing authority of all expenditures, R.S. 48:755(A).
- B. Development of a capital improvement program on a selective basis, R.S. 48:755.
- C. Centralized purchasing of equipment and supplies, R.S. 48:755.
- D. Centralized accounting, R.S. 48:755.
- E. A construction program based on engineering plans and inspections, R.S. 48:755.
- F. Selective maintenance program, R.S. 48:755.
- G. Annual certification of compliance to the auditor, R.S. 48:758.

Yes [x] No [] N/A []

School Boards N/A

31. We have complied with the general statutory, constitutional, and regulatory provisions of the Louisiana Department of Education, R.S. 17:51-400.

Yes [] No [] N/A [x]

32. We have complied with the regulatory circulars issued by the Louisiana Department of Education that govern the Minimum Foundation Program.

Yes [] No [] N/A [x]

33. We have, to the best of our knowledge, accurately compiled the performance measurement data contained in the following schedules and recognize that your agreed-upon procedures will be applied to such schedules and performance measurement data:

Parish school boards are required to report, as part of their annual financial statements, measures of performance. These performance indicators are found in the supplemental schedules:

- Schedule 1, General Fund Instructional and Support Expenditures and Certain Local Revenue Sources
- Schedule 2, Class Size Characteristics

We have also, to the best of our knowledge, accurately compiled the performance measurement data contained in the following schedules, and recognize that although the schedules will not be included in the agreed-upon procedures report, the content of the schedules will be tested and reported upon by school board auditors in the school board performance measures agreed-upon procedures report:

- Education Levels of Public School Staff
- Experience of Public Principals, Assistant Principals, and Full-time Classroom Teachers
- Public School Staff Data: Average Salaries

We understand that the content of the first two schedules will be tested and reported upon together.

Yes [] No [] N/A [x]

Tax Collectors N/A

34. We have complied with the general statutory requirements of R.S. 47.

Yes [] No [] N/A [x]

Sheriffs

35. We have complied with the state supplemental pay regulations of R.S. 40:1667.7.

Yes [] No [] N/A [x]

36. We have complied with R.S. 13:5535 relating to the feeding and keeping of prisoners.
Yes ☐ No ☐ N/A ☒

District Attorneys

37. We have complied with the regulations of the DCFS that relate to the Title IV-D Program.
Yes ☐ No ☐ N/A ☒

Assessors

38. We have complied with the regulatory requirements found in R.S. Title 47.
Yes ☐ No ☐ N/A ☒

39. We have complied with the regulations of the Louisiana Tax Commission relating to the reassessment of property.
Yes ☐ No ☐ N/A ☒

Clerks of Court

40. We have complied with R.S. 13:751-917 and applicable sections of R.S. 11:1501-1562.
Yes ☐ No ☐ N/A ☒

Libraries

41. We have complied with the regulations of the Louisiana State Library.
Yes ☐ No ☐ N/A ☒

Municipalities

42. Minutes are taken at all meetings of the governing authority (R.S. 42:20).
Yes ☒ No ☐ N/A ☐

43. Minutes, ordinances, resolutions, budgets, and other official proceedings of the municipalities are published in the official journal (R.S. 43:141-146 and A.G. 86-528).
Yes ☒ No ☐ N/A ☐

44. All official action taken by the municipality is conducted at public meetings (R.S. 42:11 to 42:28).
Yes ☒ No ☐ N/A ☐

Airports N/A

45. We have submitted our applications for funding airport construction or development to the Department of Transportation and Development as required by R.S. 2:802.
Yes ☐ No ☐ N/A ☒

46. We have adopted a system of administration that provides for approval by the department for any expenditures of funds appropriated from the Transportation Trust Fund, and no funds have been expended without department approval (R.S. 2:810).
Yes ☐ No ☐ N/A ☒

47. All project funds have been expended on the project and for no other purpose (R.S. 2:810).
Yes ☐ No ☐ N/A ☒

48. We have certified to the auditor, on an annual basis, that we have expended project funds in accordance with the standards established by law (R.S. 2:811).
Yes ☐ No ☐ N/A ☒

Ports

49. We have submitted our applications for funding port construction or development to the Department of Transportation and Development as required by R.S. 34:3452.
Yes ☐ No ☐ N/A ☒

50. We have adopted a system of administration that provides for approval by the department for any expenditures of funds made out of state and local matching funds, and no funds have been expended without department approval (R.S. 34:3460).
Yes ☐ No ☐ N/A ☒

51. All project funds have been expended on the project and for no other purpose (R.S. 34:3460).
Yes ☐ No ☐ N/A ☒

52. We have established a system of administration that provides for the development of a capital

improvement program on a selective basis, centralized purchasing of equipment and supplies, centralized accounting, and the selective maintenance and construction of port facilities based upon engineering plans and inspections (R.S. 34:3460).

Yes [] No [] N/A [x]

53. We have certified to the auditor, on an annual basis, that we have expended project funds in accordance with the standards established by law (R.S. 34:3461).

Yes [] No [] N/A [x]

Sewerage Districts

54. We have complied with the statutory requirements of R.S. 33:3881-4159.10.

Yes [] No [] N/A [x]

Waterworks Districts

55. We have complied with the statutory requirements of R.S. 33:3811-3837.

Yes [] No [] N/A [x]

Utility Districts

56. We have complied with the statutory requirements of R.S. 33:4161-4546.21.

Yes [] No [] N/A [x]

Drainage and Irrigation Districts

57. We have complied with the statutory requirements of R.S. 38:1601-1707 (Drainage Districts); R.S. 38:1751-1921 (Gravity Drainage Districts); R.S. 38:1991-2048 (Levee and Drainage Districts); or R.S. 38:2101-2123 (Irrigation Districts), as appropriate.

Yes [] No [] N/A [x]

Fire Protection Districts

58. We have complied with the statutory requirements of R.S. 40:1491-1509.

Yes [] No [] N/A [x]

Other Special Districts

59. We have complied with those specific statutory requirements of state law applicable to our district.

Yes [] No [] N/A [x]

The previous responses have been made to the best of our belief and knowledge. We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you and the Legislative Auditor any known noncompliance that may occur subsequent to the issuance of your report.

_____	Secretary	_____	Date
_____	Treasurer	_____	Date
_____	President	_____	Date

CATS Procurement Listing for CATS Board

CATS Procurement Listing for CATS Board								
April 19 th 2022		Contracts Approved by CATS CEO					between \$20,000 to \$50,00	
Service Description	Contr Type	Vendor Name	Amt	Start Date	End Date	Remaining Balance	Services/ Product Provided	Notes / Comments
<i>Advisor to Senior Management for Strategic Guidance</i>	Service Contract	Aires 20 Management Group	\$50,000	8/01/21	8/31/2022	\$27,250	Advisor to Senior Management for Strategic Guidance Contract	
<i>Advisor to Senior Management for Strategic Guidance</i>	Service Contract	S W Leader, Inc.	\$50,000	6/01/20	06/01/21	\$10,063	Advisor to CATS Senior Management relating to Strategic Guidance & Planning	Period of performance has expired
<i>Accounting Support as Required</i>	Service Contract	Michael Falgout	\$50,000	1/12/22	6/30/22	\$29,319	Accounting Manager support due to vacancy in accounting	
<i>Business Development Consultant for Contactless Pay</i>	Service Contract	Trusted Consultant Group	\$35,000	9/15/21	3/15/22	\$700	Identify and develop relationships and expand revenue share	Period of performance has expired
<i>Community Engagement and Public Relations</i>	Service Contract	Clay Young Enterprises	\$50,000	3/25/21	3/24/22	\$0	Messaging and community relations plan and implementation	Period of performance has expired.
<i>Community Outreach Support, Plan Coordination and Strategic Implementation</i>	Service Contract	Global Focus Management	\$35,000	09/15/21	12/15/21	\$350	Managing Strategies to promote Community Engagement	Period of performance has expired

CATS Procurement Listing for CATS Board

CATS Procurement Listing for CATS Board								
April 19 th 2022		Contracts Approved by CATS CEO					between \$20,000 to \$50,00	
Service Description	Contr Type	Vendor Name	Amt	Start Date	End Date	Remaining Balance	Services/ Product Provided	Notes / Comments
Consultant to CATS CEO	Service Contract	New Age Industries	\$50,000	1/01/22	12/31/22	\$40,047	Professional Services - Paul Tolliver (Consultant to CATS/CEO) Contract 11	
Court Reporting Services	Service Contract	Baton Rouge Court Reporting	\$43,500	1/01/21	12/31/21	\$28,696	Transcription Services for board meeting, negotiation, arbitrations and as required.	Period of performance has expired.
Conflict Resolution Training	Service Contract	Essential Consultant	\$25,000	9/01/21	12/31/22	\$22,900	Conflict Resolution Training	
Chief Administrative Officer (Interim)	Service Contract	Keystone Consultant Group	\$50,000	3/24/22	6/22/22	\$50,000	Assisting in oversight and management of CATS day-to-day management duties; Work with CATS CEO to implement recommendations, goals and objectives as defined in CATS Strategic and Capital Improvement Investment Plans or as otherwise communicated by CATS CEO.	

CATS Procurement Listing for CATS Board

CATS Procurement Listing for CATS Board								
April 19 th 2022		Contracts Approved by CATS CEO					between \$20,000 to \$50,00	
Service Description	Contr Type	Vendor Name	Amt	Start Date	End Date	Remaining Balance	Services/ Product Provided	Notes / Comments
Develop Strategic Plan to generating New Sources of Revenue	Service Contract	Supreme Solutions	\$50,000	7/12/21	7/11/22	\$0	Identify Sources, develop plan, present marketing tools and strategies to grow CATS revenue	
Executive Leadership Coaching	Service Contract	The Communication Institute	\$20,500	9/09/21	02/28/22	\$8,500	Executive Leadership Coaching	Period of performance has expired
Federal Grants Guidance	Service Contract	Stephanie Pulley	\$50,000	12/01/21	12/31/22	\$47,625	Federal Grants Strategic Guidance. Support as needed to Grants Manager Contract 9	
Federal Grants Strategic Guidance	Service Contract	Sullivan Bosworth LLC	\$50,000	2/12/22	2/21/23	\$50,000	Federal Grants Strategic Guidance Contract 13	
Government Relations Consulting	Service Contract	Southern Strategy Group of LA	\$50,000	1/01/22	12/31/22	43,000	Services relating to local and state Governmental Regulations and Legislative Affairs Contract 18	
Human Resources Special Advisor	Service Contract	Trina Bowie	\$36,000	8/01/21	3/31/22	\$6,770	Human Resources Advisor and Consulting Services. Needed in the absence of an HR Director	Contract has ended without being renewed.
Litigation Support Services	Service Contract Service Contract	Lyons Research Group	\$50,000	2/19/21	2/19/22	\$37,796	Support Litigation as directed by CATS	Period of performance has expired

CATS Procurement Listing for CATS Board

CATS Procurement Listing for CATS Board								
April 19 th 2022		Contracts Approved by CATS CEO					between \$20,000 to \$50,00	
Service Description	Contr Type	Vendor Name	Amt	Start Date	End Date	Remaining Balance	Services/ Product Provided	Notes / Comments
Professional Development for CATS Management	Service Contract Service Contract	Insight Strategies	\$49,500	5/18/21	2/17/22	\$10,225	Employee Assessment & Leadership Professional Development Training	Period of performance has expired
Legal Services as required by CATS	Service Contract	Law Office of Derrick Moore	\$50,000	1/01/21	12/31/21	\$358	Legal services including but not limited to: fleet liability, procurement law, public transit regulations, settlement, judgements and general services	*Requires a new contract for 2022
Maintenance & Operations Support including Bus Inspection	Service Contract	ESA Management & Engineering Consultant	\$50,000	12/24/19	12/24/21	\$34,093	Oversight from plant manufacturing to final delivery, inspection, and Buy America compliance acceptance	Period of performance has expired
Legal Services-To Amend and Create Policies and Procedures	Service Contract	Broussard Dispute Resolutions	\$50,000	5/01/21	04/30/22	\$0	Legal Services to amend & create Policies & Procedures Agreements. PO#2021088	
Procurement Consultant	Service Contract	Kathy Hernandez	\$50,000	02/01/22	1/31/23	\$44,600	Support Procurement in various areas including BRT support and Internal Process improvement	
Promote Contactless Payment Project	Service Contract	Broad Innovation Marketing Firm	\$50,000	8/01/21	7/31/22	\$50	Community Engagement and Outreach regarding COVID 19Mitigation Research Grant-Contactless Payment Project	

CATS Procurement Listing for CATS Board

April 19th 2022		Contracts Approved by CATS CEO					<i>between \$20,000 to \$50,00</i>	
Service Description	Contr Type	Vendor Name	Amt	Start Date	End Date	Remaining Balance	Services/ Product Provided	Notes / Comments
<i>Workforce Development Strategic Plan with East Baton Rouge School District</i>	Service Contract	CEL Logistics	\$30,000		10/27/21	\$0	<i>Facilitate the creation and execution of an overall workforce development strategy</i>	
<i>Executive Search for HR Director</i>	Service Contract	Gallagher Benefits services	\$26,250	09/01/20	11/30/20	\$0	<i>Executive Search for HR Director</i>	

CATS Procurement Listing for CATS Board

April 19th 2022

Yellow = Action Item / needs Board Approval now

Blue = Projects Pending Board Action within 1 to 3 months

Service Description	Contr Type	Vendor Name	Amt	Start Date	End Date	Board Approved	Services/ Product Provided	Notes / Comments
A								
A&E Design Services Transit Amenities & Related Equip PR #934 RFQ 2019- AmenitiesDesign-005	A&E Design Services	Reich Landscape Architecture	Approx Cost \$180,000	6/20/19	6/19/2024	06/15/19	RFQ for Design Services for Transit Amenities and Related Equipment	8/9/19- Executed Contract 4/17/19 – Proposals were received by Procurement, and PEC evaluated proposals and recommend an award at the June 2019 Board meeting for \$180,000. 3/28/19 – RFQ was solicited. Proposals due at 10:00am on 4/17/19. Will include Shelters, Kiosks, Landscapes, etc. Design consultant will also assist CATS with the construction bids in determining the lowest responsive bidder in meeting the technical specifications.
Audit Services CATS & Pension External Audit Services	Service Contract	Postlethwaite & Netterville	Contract Value with increase for CYE 2021 \$83,675. Contract Value with increase for CYE 2020 \$329,300	01/01/19	12/31/22	12/21/21	External Audit Services	1st Option Year Request approved to increase contract by up to \$83,675 for Auditing CYE 2021 work performed during year 2022. Request approval to increase contract by up to \$65,000 for CYE 2020 during year 2021. Request approved to increase contract by \$49,800 for CYE 2020. Options available for future years. Contract executed 06/20. 06/23/20 Board Approved. Additional \$63,000 for CATS CYE 2019 to initial \$32,000 for <u>new 2019 total of \$95,000</u> 7/16/19–Board approved additional \$119,500 for CATS CYE 2018 to initial \$31,500 for <u>new 2018 total of \$151,000</u> . 11/13/18 - Board approved 11/8/18 – F&E Committee approved to move to full Board. RFP opened on 10/30/18. For Calendar Years ending in 2018 through 2020, with 2 one-year renewal options.

CATS Procurement Listing for CATS Board

April 19th 2022

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Service Description	Contr Type	Vendor Name	Amt	Start Date	End Date	Board Approved	Services/ Product Provided	Notes / Comments
C								
Claims Adjuster Bus Fleet Liability & Worker Comp	Service Contract New RFP	Brown Claims Management Group Adjuster Claim Services Bus Liability & W C	Refer to updated Hourly Rates for renewal period 1/1/21 thru 12/31/21	Extension from 01/01/21 03/01/2020 Renewal: 3/1/19	Extension until 12/31/21 12/31/20 2/29/20	Extension Approved 12/15/20 06/23/20	<i>Adjustor Claim Services, Investigations, Fleet Liability and Workers Comp</i> <i>(Original 5 year contract</i>	As of 03/24/22 extended until 06/30/22. As of 01/12/22, Extended thru 03/31/22. Claims adjustor scope being developed. Will address bus liability separate from Workers Compensation. As of 11/30/21, new approach developed to supply these services. Attempt to bid late 2021 was not successful and no award was made. 12/15/20 Board approved extension until 12/31/21. Period Extension thru 12/31/20 allowing time to formulate new RFP. 3/11/2020-Contract signed and mailed to vendor for extension. 9/9/16 – Contract renewal finalized. 8/30/16 – CATS Board approved renewal of contract. 8/11/16.
D								
Drug & Alcohol 3rd Third Party Adm D & A Services for Safety Sensitive	Services State Contract	Applia IHSN 6 th extension	\$25,000 Estimated for 3 years \$25,000 Estimated for 3 years	01/01/22 5/1/20 Extension from 05/01/2020	12/31/22 Extension until 12/31/21 Extension until 12/31/20	NA 12/15/20 6/23/20	FTA mandated Third Partying Administrator services for Drug & Alcohol /substance abuse services for safety sensitive Extension allowing rebid 2021. FTA mandated Third Partying Administrator services for Drug & Alcohol /substance abuse services for safety sensitive employees. PO 2019052	State Contract is being used going forward. Notice given to IHSN, contract ends 12/31/21. Executed agreement via state contract with Applia for CY 2022. Extension Approved. 06/23/20 Board Approved. Period Extension thru 12/31/20 allowing time to formulate new RFP. Estimated cost to be \$25,000 for a 3 year contract. 3/18/19 CATS extended 12-month renewal with IHSN with only a \$0.50 increase on drug tests. Contract originated in 2012.
F								
Financing Bus Finance Lease /Purchase (10 Gillig Buses)	Bus financing for 7 years through 2024	Banc of America Public Capital Corp (Scottsdale, AZ)	Finance 10 Gillig Diesel Buses for 7 years.	04/17	10/24	3/21/17	Capital Bus Lease/Purchase Finance 10 Gillig Buses Pay over 7 year period. Total Cost: \$4,217,800 2 payments of \$328,137 per year = \$656,273 per yr	3/21/17 – Board approved financing of 10 Gillig buses. 3/16/17 - F&E approved item to move to full board for approval. Financing is for 10 Gillig Buses. 2/8/17 – RFP solicited to multiple financial institutions. Proposals due back 3/2/17. Inquiries due here by 2/20/17 with our responses out via Addendum on 2/23/17

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Fuel Diesel and Gasoline Joint C-P & CATS Contract Extended thru 06/30/22 Approved thru 10/31/2021 7th renewal	Materials City Parish	Mansfield Oil (was assigned by FuelTrac) Via City Parish solicitation. Contract for Diesel and Gasoline	\$1,200,000 Approx. annual cost \$1,000,000 for period noted Oil Price Info Serv OPIS + \$ 0.039 adm fee + tax = price per gal (ppg)	11/01/21 4/01/21 Initial start date of contract 11/01/14 C-P Metro Council approved award to FuelTrac on 8/13/14	06/30/22 10/31/21 Final renewal PO2020079 Current 2 year contr w/5 one year renewals available thru 2021	1/18/22 04/20/21	City Parish included CATS in 2014 fuel solicitation as a separate entity to participate in the fuel dispensing system.	City Parish has communicated to CATS that this contract has been extended "as is" until 06/30/22. City Parish is working to establish a new contract for CY 2022. Board approved 04/20/21 for Services thru 10/31/21 Via a City Parish contract. Period 7 months. Renewed- 2/7/20 for 1 year. 3/19/19 – Board approved. Renewal contract sent out. 3/14/19 – F&E Approved. 2/8/19 – City Parish has renewed for one year and notified CATS. 10/3/18 – Received notification that Mansfield Oil was assigned contract by FuelTrac, approved by City Parish. 3/26/18 – Contract was finalized and signed with Fueltrac and the C-P Purchase was copied on all correspondence. 3/20/17 – Board Approved for renewal period of 4/1/18 thru 3/31/19. See CEO Letter Recommending Renewal Contract. 3/21/17 – Board approved renewal of contract. 3/21/17 – Contract needs Board Approval for renewal period of 4/1/17 thru 3/31/18. See CEO Letter Recommending Renewal Contract.
G								
Graphic Design Services	Services	Rockit Science	\$160,000 Maximum 3rd Renewal \$160,000 Maximum 2 nd Renewal \$160,000 Maximum 1 st Renewal \$125,000 Maximum per year	10/1/21 10/1/20 10/1/19 10/1/18	9/30/22 9/30/21 9/30/20 9/30/19	09/21/21 9/22/20 9/17/19 09/18/18	Assist CATS in creating and executing marketing programs, incl. marketing strategies and designs to increase CATS ridership base, build and maintain a positive brand in the community, and showcase the accomplishments of the Agency.	Board Approved 3 rd Renewal 09/21/21. Board Approved 09/22/20. 9/17/19 – Board approved 1 st renewal through 9/30/20 for Strategic Creative Consulting Services under this contract. 9/18/18 – Board Approved. 7/27/18 - An RFP solicitation was sent to 52 graphic design firms. CATS received 5 proposals which were evaluated by the Proposal Evaluation Committee (PEC). Highest scoring firm is Rockit Science, with contract award recommendation to be in the amount of \$125,000 for 12 months, with the option for up to four (4) twelve-month renewals.

CATS Procurement Listing for CATS Board

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Service Description	Contr Type	Vendor Name	Amt	Start Date	End Date	Board Approved	Services/ Product Provided	Notes / Comments
H								
HVAC Upgrade 2250 Florida Blvd	Public Works Bid	Metro Mechanical	\$243,750	06/28/21	11/14/21	06/15/21	Upgrade HVAC System at 2250 Florida Blvd	Work ongoing.
I								
Information Technology ASA Firewall	Materials & Services State Contract	Transformyx	\$75,424	8/21	08/24	06/15/21	Networking and Services for Firewall replacement	Approved for Networking and Services for Firewall Replacement. Hardware and software.
L								
Legal Services Employment Law	Services	Breazeale, Saches & Wilson, LLP	Estimated \$200,000 \$125,000	04/08/21 04/08/20	04/08/22	04/20/21 11/17/20	Legal Services labor & Employment Matters. Contract Increase by \$75,000 Legal Services relating to Employment and Labor Matters. PO2020177	04/08/21 New one-year contract.has been executed. 11/17/20 Board Approved Contract increase of \$75,000. Services: Employment Law, including legal services with ongoing dealings with the Amalgamate Transit Union (Local 1546) in negotiating and administering of the collective bargaining agreements with its employee's union, grievance and interest arbitrations, civil rights, ADA, wage and hour, and other employment claim. Other services will be supplies per direction of the CEO.
M								
Baker Microtransit	Services	River North Transit LLC (VIA)	Estimated \$910,000	Estimated 11/01/21	Estimated 11/01/22	10/19/21	Demand Response Ridership Program for the City of Baker.	

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O								
Oil Products	Materials ITB	Miguez Fuel	\$156,900	01/01/22	12/31/22	02-15-22	Gear Oil, Motor Oil, Wheel Grease, Antifreeze, Synthetic Transmission fluid & Diesel Exhaust Fluid	Bids received. Awarding all oil products to Miguez. Vendors previously holding contracts decided not to extend their contracts for 2022.
		Lard Oil (\$70,045.00)	\$70,045	1/1/2021	12/31/21	12/15/20	Antifreeze, Synthetic Transmission fluid and Diesel Exhaust Fluid	Vendor elected not to extend into 2022. Board Approved for CY 2021.
		Central Oil (\$36,204.00)	\$36,204	1/01/21	12/31/21	12/15/20	Gear Oil, Motor Oil and Wheel Grease	Vendor elected not to extend into 2022. Board Approved for CY 2021.
On-Call Services RFP PR # 2019-On-CallServices-	Consulting	The Goodman Corporation	\$160,000	08/01/20	07/31/21	07/21/20	TO 001 Sub-Area Planning approach for transit options	Approved up to \$160,000. This task includes technical analysis, public outreach, alternatives, and implementation plan for micro-transit service. Period has ended.
On-Call Services RFP PR # 2019-On-CallServices-	Consulting	Atlas Technical Consultants	\$354,770	08/03/20	12/31/21	07/21/20	TO 001 for Program Management. General Administrative Support, Project Development, Delivery and Planning Services for 5-year Capital Improvement and Investments Plan	Period of Performance Extended to 12/31/21. Task order 001 issued for \$354,770. This task will provide administrative support for project development & planning for capital improvement plan.
On-Call Services RFP PR # 2019-On-CallServices-	Consulting	Atlas Technical Consultants	6 months \$313,614	07/01/21	12/31/21	07/20/21	TO 002 for Program Management. General Admin. Support, Project Development, Delivery and Planning Services for 5-year Capital Improvement & Investment Plan	Board Approved \$100,000 in June and \$213,614 in July. Task Order 2 will provide administrative support for project development & planning for capital improvement plan.
On-Call Services RFP PR # 2019-On-CallServices-	Consulting	Atlas Technical Consultants	\$473,615 Less than 2 months \$111,385 Combined value \$585,000	02/16/22 01/01/22	12/31/22 02/15/22	1/18/22 12/14/21	TO 003 for Program Management. General Admin. Support, Project Development, Delivery and Planning Services for 5-year Capital Improvement & Investment Plan	Request for additional approval for remainder of 2022. Board agreed on a reduced period and dollar amount. Task Order 3 will provide administrative support for project development & planning for capital improvement plan.

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On-Call Services RFP PR # 2019-On-CallServices-	Consulting	HDR Engineering	\$109,572	11/01/21	05/01/22	11/16/21	Feasibility Study Operations, Admin and Maintenance Facility TO 002	Will result in the Final Report and necessary presentations relating to the Facility Site Master Plan and Building Concept along with a Cost Estimate.
On-Call Services RFP PR # 2019-On-CallServices	Consulting	HNTB	\$313,445	08/20/20	07/31/21	07/21/20	TO 001 for Development of Transit Operations Plan	Task order 001 issued for \$313,445. Board Approved up to \$350,000. This task order will provide for the development of a transit operations (bus service) plan. Completed.
On-Call Services RFP PR # 2019-On-CallServices	Consulting	HNTB	\$78,104	10/20/20	07/21/21	10/20/20	TO 002 Rider, Non-Rider Transit Stakeholder Surveys	10/20/20 Approved by Board. Task Order 002 issued 10/28/20. Completed
On-Call Services RFP PR # 2019-On-CallServices	Consulting	HNTB	\$585,969	06/25/21	06/25/22	06/15/21	TO 003 Comprehensive Operational Analysis	Task Order has been awarded. Board Approved a comprehensive operational analysis of CATS bus routes.
P								
Paratransit Services ADA	Services	MV Contract Transp.	NTE \$2,000,000 2nd year option NTE \$2,324,667 1 st year option 3 year contract amount \$6,975,000	05/06/22 05/06/21 5/6/18 3 yr contract w/ 2 one year renewals	05/05/23 05/05/22 5/6/21 (potential 5 year contract thru 2023)	 03/16/21 2/20/18	Contracted Para-Transit Service Provider	Requesting Board Approval for 2nd and final one-year renewal effective 05/6/22. 03/16/21-Board Approved Hourly Rate Adjustment for Modified Services in 2020. 11/17/20 Board did not make a motion to provide a temporary Rate Adjustment. 2/20/18 – Board approved award to MV. 1/16/18 – Board deferred until Feb Board meeting. 1/12/18– F&E meeting Based on the Proposal Evaluation Committee results; CATS recommends an award of contract to MV Transportation as CATS paratransit services contractor.

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S								
Security Guard Services	Services	Diamond Security Service	Approx. \$250,000 annual cost	01/01/22	12/31/22	11/16/21	24/7 - Security Guard Services at CATS 2250 Florida Blvd. location.	Board Request has been approved for year 1. Rebid Completed 10/2021. Board Request Provided. 1-year contract with 4 options to renew for 12-months each.
Software ERP System Software	Services	Tyler Technologies Solutions	New price \$822,803.00 first 5 years (Options for 3 years)	08/01/20	7/31/25 (Potential 8 year contract thru 2028)	12/17/19	ERP Software	Contract executed by CATS. Board Approved on 12/17/19. Awarded to Tyler Technologies Solution. 12/13/19- Received negotiation prices from Tyler, new price is \$822,803.00 for 5-year term w/option to extend for 3 years. 12/6/19 – Emailed letter for Intent to Recommend Award to Tyler Technologies.
Software ERP Implementation Services	Service	Intueor Consulting	\$65,000 \$147,500	01/10/22 08/01/20	12/31/22 12/31/21	12/18/21 6/23/20	Exercise option year ERP Software Implementation Services –	It is anticipated that all funds will not be utilized due to work being completed in 5 months. Contract has been executed by CATS. 5/5/20-3 Bids were opened and evaluated. 4/7/20- RFP Effort Started.
Software Business Analytics Implementation Services	Service	Transtrack Systems	\$243,500	05/01/22	04/30/25		Implementation Services – Business Analytics	The purpose of the CATS Business Analytics and NTD Reporting system is to aggregate data from different sources within the organization in order to produce meaningful reports that will assist in making business decisions, and to automate NTD reporting to the greatest degree possible. The package will include “canned reports” or preexisting standard reports and give users the ability to create customized reports. This is a NTE for 3 years.

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T								
Tire Lease for Buses (Maintenance) Contract for 3 years thru 8/31/20 w/2 one year renewals thru 8/31/22	Material Supply ITB	Bridgestone Americas Tire Operations, LLC	2 nd option year estimated cost is \$200,000 per year 1 st option year estimated cost is \$204,800 per year \$600,000 (est cost for 3 years)	09/01/21 9/01/20 09/1/17	08/31/22 8/31/21 08/31/20	08/17/21 1/21/20 07/18/17	Tire lease for buses	Board Approved 2 nd of 2 one year options, 08/18/20 Board Approved to exercise 1 st of 2 one year options. Extended thru 8/31/21. Estimated \$204,800 for 1 year. 1/24/2020- Order has been placed. 1/21/2020- Board approved. 1/10/20- Submit Board approval request.
Technical Innovation Services	Services	Hitachi	Not To Exceed \$174,300 Not To Exceed \$300,000	01/01/22 01/01/21	12/31/22 12/31/21	11/16/21 09/22/20	Multi-channel messaging with passengers. Mobile ticketing options. System provides data collection. All to improve the rider;s experience. Thru 12/31/25 Year 1 plus (4) 1 year options	Approved Year 2 Board Approved year one. 09/22/20. 80% Funding provided via AIM Grant.
Technical Innovation Services	Services	Delerrok / Cubic Transport Systems, Inc	Not To Exceed \$215,000	7/01/21	06//30/22 3 1 year options	06/15/21	System to improve and grow CATS fixed routes.	Board Approved 06/15/21. Contactless Fare collection system as part of the Covid-19 Mitigation Research Grant.
V								
Vehicles Electric Buses (3) (35ft) w/Extended Battery Range and install 3 electric charging stations	Rolling Stock	BYD America 3 Electric Buses and install 3 electric charging stations	Final Order 3 buses no Chargers \$2,296,240 Bid Price for 3 buses and 3 charging stations \$2,381,245 Approx unit cost for one bus and one charging station \$791,748	12/20/2020 3 rd Order 12/20/2019 – 2nd order 01/16/18	12/31/23 3 rd Order 12/20/20 – 2 nd order 01/16/23 Contract can be used for the next 5 years from the date of award	11/17/20 12/17/2019 Board Approved 1/16/18 PO Issued on 3/7/18. Delivery to be by Feb 22, 2019	Allows for up to 9 buses, 35 foot w/extended battery range and install in-house charging stations. 3 separate orders of 3.	3 buses from 2 nd order expected in March & April 2022. PO Issued 11/18/20 for 3 rd and final order. 11/17/20 Board Approved request for 3 rd order for 3 buses. 3 rd Order Deliver anticipated in 2023. 12/20/19 – 2 nd order for 3 buses-Board Approved and buses ordered. 1/16/18 – Board approved award to BYD for 1 st order of 03 buses. 1/12/18 - F&E meeting – CATS recommended an award of contract for the purchase of 3 electric 35 foot buses to the lowest priced and responsive bid submitted by BYD. F&E voted to move the item to full board for approval. CATS Received bids from

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								BYD, New Flyer and Proterra.
Vehicles Diesel Buses (7) 35ft Delivery 2023 & 2024 <i>8 buses Delivered Nov/Dec 2018</i> <i>*orders as needed – on going until contract expires</i>	Rolling Stock ITB	Gillig, LLC 35 ft diesel	\$3,489,166 final order. 2021 for 7 buses for delivery in 2023 & 2024 3 rd order. Purchase of 8 buses 56 Buses will be ordered over 5 years thru 2020 36 less 8 = 28 Assignments left on the bid	2021	2024	1/22/21 Board Approved To purchase 12 buses on 12/20/16 week of 7/17/17	Final 7 Buses- Delivery 2023 and 2024	2 POs issued 1/22/21. 1/21/21 Board Approved purchase of 7 buses to be received in 2023 and 2024. No future orders due to contract expiring 02/21. 1/3/19 – Procurement was notified that all 8 buses have been received by CATS Maintenance. 7/21/17 P.O. sent to Gillig – 7/17/17 – Pending P.O. / will be issued this week to Gillig for 8 buses. Waiting on Buy Am info from them before sending P.O. The delivery date is 16 months. 4/11/17 – Awaiting approved PR from CEO to issue PO for 8 buses (on hold). 3/21/17 – Update: P.O. pending since board approval in Dec. 2016.P.O. changed to reflect the purchase of 8 buses instead of 12.
Vehicles 3-Electric Buses - Lease for 2 years	Rolling Stock	BYD America	\$308,880	Estimated 03/01/21	Estimated 09/30/23	12/15/20	24 mo lease for BYD 30 ft buses.	Lease started on 2 buses 10/21.. 3 rd bus lease started after repairs completed. 12/15/2020 Board Approved the lease 30 ft buses to resume services downtown. These buses can be charged with CATS' existing charging stations and are similar in most aspects to our existing Electric Fleet. Grant funds are available to assist in paying these leases.
Vehicle Bus Cameras	Rolling Stock bus added ons	Angel Trax	\$291,972	10/01/21	11/01/21	07/20/21	Upgrading old cameras on buses.	Replaced aging bus cameras. Cameras upgrades to match the newer units. This will help provide a safer environment for customers and operators. Recorded data is not generated or stored as required.

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Vehicles Electric Buses (6) (30ft) w/Extended Battery Range and install (7) electric charging stations	Rolling Stock	BYD America 6 Electric Buses and install 7 electric charging stations	First Order 6 buses & 7 Chargers \$4,495,242 Bid Price for one bus \$714,207 and for one charging station \$30,000	11/21	11/26 Contract for up to 16 buses can be used for the next 5 years from the date of award	11/16/21	Allows for up to 16 buses and chargers, 30-foot w/extended battery range and install in-house charging stations. Duration is 5 years from date of award.	Without Federal change in practice, only the first order made in 2021 will be placed with BYD.
W								
Website Re-Design	Website Services	Covalent Logic	\$19,800 Change Order \$16,000 Change Order value Estimate ReDesign \$87,000 plus Hosting Fees \$4,000/yr	08/01/21 08/01/20 01/01/17	07/31/22 07/31/20 3 years w/2 one year renewals available	07/20/21 07/21/20 12/20/16	Extension of contract for added functionality and annual hosting fee. Extension of contract for added functionality and annual hosting fee. Original Website Re-Design - includes Hosting and Software Services	07/20/21 Board approved to extend contract for 2 nd and final option. August 2020 – Exercise optional year 1 hosting fee plus support to increase functionality of the website. July 2017 – launched new website. 12/15/16 – Award approved to Covalent Logic, who scored highest among 3 proposals received. 11/10/16 – RFP has been solicited to multiple potential proposers.

MARCH 2022 GENFARE RECORDED RIDERSHIP AND REVENUE PER ROUTE BY TYPE OF DAY

		RIDERSHIP				REVENUE			TOTAL	
Route Number	Route Name	Weekday	Saturday	Sunday		Weekday	Saturday	Sunday	Ridership	REVENUE
8	Gus Young Ave	1,161	181	187		\$ 504.53	\$ 67.04	\$99.57	1,529	\$671.14
10	Scenic Hwy	2,173	226	125		\$ 1,291.79	\$ 137.36	\$63.98	2,524	\$1,493.13
11	Northside Circulator	1,302	88	35		\$ 783.71	\$ 37.16	\$31.40	1,425	\$852.27
12	Government St / Jefferson Hwy	2,574	369	246		\$ 1,350.91	\$ 222.44	\$125.44	3,189	\$1,698.79
14	Thomas Delpit Dr / Roosevelt St	2,513	212	243		\$ 1,403.30	\$ 104.29	\$106.35	2,968	\$1,613.94
15	Blount Rd	1,088	69	80		\$ 907.19	\$ 51.50	\$54.10	1,237	\$1,012.79
16	Downtown Circulator	66	No service	No service		Free service	No service	No service	66	Free Service
17	Perkins Rd	5,074	408	393		\$ 2,838.40	\$ 253.47	\$226.07	5,875	\$3,317.94
18	Cortana / Tigerland	2,812	426	302		\$ 2,010.26	\$ 265.77	\$149.07	3,540	\$2,425.10
20	N. Acadian Thwy	3,899	390	347		\$ 2,505.73	\$ 278.66	\$185.75	4,636	\$2,970.14
21	Fairfields Ave	3,262	301	249		\$ 1,830.25	\$ 180.01	\$112.27	3,812	\$2,122.53
22	Winbourne Ave	3,277	453	275		\$ 2,028.82	\$ 230.09	\$166.80	4,005	\$2,425.71
23	Foster Dr	1,494	224	146		\$ 1,153.48	\$ 110.35	\$83.10	1,864	\$1,346.93
41	Plank Rd	9,322	1,118	664		\$ 5,424.17	\$ 598.62	\$382.65	11,104	\$6,405.44
44	Florida Blvd	14,847	1,682	981		\$ 7,486.90	\$ 792.84	\$429.89	17,510	\$8,709.63
46	Cortana / Gardere / L'auberge	2,953	278	222		\$ 2,559.34	\$ 213.77	\$173.70	3,453	\$2,946.81
47	Highland Rd / LSU	9,144	1,319	953		\$ 5,130.49	\$ 684.54	\$512.04	11,416	\$6,327.07
54	Airline Hwy	3,950	483	422		\$ 2,688.28	\$ 323.71	\$212.54	4,855	\$3,224.53
57	Sherwood Forest Blvd / Siegen Ln	5,965	674	604		\$ 4,431.60	\$ 467.16	\$393.82	7,243	\$5,292.58
58	Coursey Blvd	2,765	280	312		\$ 1,805.84	\$ 129.18	\$191.80	3,357	\$2,126.82
59	E. Florida Blvd	2,082	233	104		\$ 1,436.83	\$ 156.99	\$82.40	2,419	\$1,676.22
60	Medical Circulator	890	79	41		\$ 613.99	\$ 40.45	\$38.87	1,010	\$693.31
70	CATS Terminal / Baker	2,553	231	177		\$ 1,911.12	\$ 213.73	\$128.59	2,961	\$2,253.44
72	Florida Blvd LIMITED	No service	No service	No service		No service	No service	No service	0	\$0.00
80	Southern University Shuttle	No service	No service	No service		No service	No service	No service	0	\$0.00
										\$61,606.26
	Total	85,166	9,724	7,108		\$52,096.93	\$5,559.13	\$3,950.20	101,998	\$61,606.26

[illegible][illegible]

RIDERSHIP PER ROUTE BY MONTH YEAR-TO-DATE FOR MARCH 2022 INCLUDING LSU TIGER TRAILS SERVICE

[illegible][illegible][illegible][illegible]