



CAPITAL AREA TRANSIT SYSTEM

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**MEETING OF THE
BOARD OF COMMISSIONERS OF
CAPITAL AREA TRANSIT SYSTEM
AND
PUBLIC TRANSPORTATION COMMISSION**

February 15, 2022

4:30 p.m.

BREC Administration Building

6201 Florida Blvd

Baton Rouge, LA 70806

MINUTES

I. CALL TO ORDER: Mr. Kahli Cohran

Mr. Cohran called the meeting to order.

II. ROLL CALL: Mr. Theo Richards

Members present at the meeting were Commissioner Breaux, Cohran, Coleman, DeGeneres, Downs, Hill, Thomas, Perkins, Pierre. Also present were Mr. Bill Deville, CEO; other CATS staff; and members of the public.

III. APPROVAL OF MINUTES OF January 18, 2022, BOARD MEETING: Mr. Kahli Cohran

Ms. Perkins moved to approve the minutes of the January 18, 2022, meeting and Mr. Hill seconded the motion. Mr. Cohran invited public comment and there was none. The motion carried unanimously with no abstentions

V. PRESIDENT'S ANNOUNCEMENTS: Mr. Kahli Cohran

Mr. Cohran welcomed the new board members Ms. DeGeneres and Mr. Downs.

VI. ADMINISTRATIVE MATTERS

1. Executive and Financial Report: Mr. Bill Deville and Executive Staff COVID-19 UPDATES: Bill Deville

Mr. Deville noted that there are no major updates with pandemic policy and mask mandates are still in effect.

Dwana Williams noted that there are currently 114 total operators, 97 active and 17 inactive for various reasons.

Ms. Williams stated CATS was on standby with MOHSEP for the most recent inclement weather on January 19th – 22nd.

Human Trafficking training started on January 31st and will continue throughout the year for the entire agency.

CATS participated in a meeting with the Capital Area Re-entry Coalition on potential partnerships.

Planning and Program Development – Cheri Soileau

Ms. Soileau noted the existing conditions report study was delivered 1/29 and is under review by the staff. A presentation will be made February planning committee meeting.

SmartCATS participated in a Baker outreach event on February 5th. There are several additional outreach events taking place throughout Baton Rouge in the month of February. Including, Gardere Initiative Literacy Fair, Mall of Louisiana, OLOL, Southern University Student Union and more.

The BRT north transfer center design will be 60% complete by March 2022. CATS will procure buses and the construction of the center.

Program Development is monitoring the status of various federal grant awards.

Administrative – Theo Richards

Mr. Richards noted the POC with Hitachi has been our due to Covid and will have an update at next month's meeting. The goal is still to go live at the end of the first quarter.

The AIM project is moving along. Swipe cards have been ordered. All the support materials for the card readers have arrived. CATS is waiting on the actual cards and readers from the vendor.

Communication – Theo Richards

Mr. Richards noted CATS will be highlighting four Louisiana individuals for Black History Month. The profiles will be featured on social media and on our website. Working on a public records request form for the website and continues to monitor all social, website and media inquiries.

Finance Report - John Cutrone presented the January financials and noted that the total current assets as of January 31, 2022, are current assets \$43,280,660. The total assets are \$66,894,817. The total current liabilities are \$21,205,112 and the total liabilities are \$22,857,254. The total net assets are \$44,037,563 The total liabilities and net assets are \$66,894,817.

The total operating expenses for the month of January are \$2,248,884.

The total CATS-generated operating revenues for the month as of January 31, 2022, are \$130,538. The total non-federal subsidies for the month are \$1,716,253 and the total federal subsidies are \$261,691.

The total operating revenues as of January 31, 2022, are \$2,108,482.

The net operations balance for the month as of January 31, 2022, is a deficit of (\$140,402). The net operations balance for the year is a deficit of (\$369,553).

Mr. Deville noted CATS will be joining LPTA and SWTA on Capitol Hill for the March Congressional Legislative meetings. In addition, Mr. Deville congratulated Dwana Williams for being selected for the 2022 Baton Rouge Area Chamber Leadership Class.

BD if there are no questions Mister Vice-President, this concludes our Executive Report.

VII. COMMITTEE REPORTS AND ANY ACTION THEREON

1. Finance and Executive: Mr. Kahli Cohran

Mr. Cohran noted the minutes are in the packet

2. Technical, Policies and Practices: Dr. Peter Breaux

Dr. Breaux noted the committee did not meet.

3. Audit: Mr. Thomas

Mr. Thomas noted the committee did not meet.

4. Planning: Mr. Cohran.

Ms. Cohran noted the planning committee will meet on February 18, 2022.

5. Community Relations: Ms. Linda Perkins

Ms. Perkins noted the committee did meet on and the minutes for February 13, 2022.

Ms. Barnes was presented the MV Report.

VIII. ACTION ITEMS

1. Consideration of approval of the Oil & Oil Related Productions Solicitation 2022

Mr. Hill moved for the approval Oil & Oil Related Productions Solicitation 2022. Mr. Cohran seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Breaux, Cohran, Coleman, DeGeneres, Downs, Hill, Thomas, Perkins, Pierre. Against – none and Abstain - none. Absent – none. The motion carried.

2. Consideration of approval for the renewal of property, executive, and general liability insurance with Stone Insurance.

Ms. Pierre moved the approval for the approval for the renewal of property, executive, and general liability insurance with Stone Insurance. Mr. Downs seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Breaux, Cohran, Coleman, DeGeneres, Downs, Hill, Thomas, Perkins, Pierre. Against – none and Abstain - none. Absent – none. The motion carried.

3. Mr. Thomas moved to enter to executive session to receive the update cooperative bargaining agreement. Mr. Cohran seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Breaux, Cohran, Coleman, DeGeneres, Downs, Hill, Thomas, Perkins, Pierre. Against – none and Abstain - none. Absent – none. The motion carried.

Executive session started at 5:07 pm.

Executive session ended and the board meeting resumed at 5:40 pm

IX. ADJOURNMENT

Ms. Perkins moved to adjourn the meeting and Mr. Downs seconded the motion. The motion passed unanimously with no abstentions.

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