



## CATS August Board of Commissioners Meeting

Tuesday, December 20, 2022

4:30 pm

### MINUTES

#### CALL TO ORDER

The regular meeting of the CATS Board of Commissioners Meeting was called to order at 4:30 pm by Treasurer Melissa DeGeneres.

#### 1. ROLL CALL

Attendee Name	Title	Status
Dr. Peter Breaux	Member	Present
Carolyn Coleman	Member	Present
Kahli Cohran	President	Present
Melissa DeGeneres	Treasurer	Present
Patrick Downs	Member	Present
Johnathan Hill	Member	Present
Linda Perkins	Vice-President	Absent
Antoinette Pierre	Secretary	Present

#### 2. APPROVAL OF MINUTES OF November 15, 2022, MONTHLY BOARD MEETING Mr. Kahli Cohran

**RESULT: ACCEPTED – Approval of November 15, 2022, board minutes**

**MOVER: Melissa DeGeneres**

**SECONDER: Linda Perkins**

**YEAS: Breaux, Cohran, Coleman, DeGeneres, Hill, Perkins, Pierre**

**NAYS:**

**ABSTAIN:**

**ABSENT: Downs**

#### 3. PRESIDENT’S ANNOUNCEMENTS: Mr. Kahli Cohran

Mr. Cohran noted the Commissioners will receive information from Attorney Foster and respond accordingly.

#### 4. ADMINISTRATIVE MATTERS

The Executive Report by CATS Executive Staff was presented.

#### 5. COMMITTEE REPORTS AND ANY ACTION THEREON

1. Finance and Executive: Mr. Kahli Cohran

- Mr. Cohran noted the minutes are in the packet.
2. Technical, Policies and Practices: Dr. Peter Breaux
    - Noted the committee did not meet.
  3. Audit: Ms. Melissa DeGeneres
    - Ms. DeGeneres noted the minutes are in the packet.
  4. Planning: Mr. Patrick Downs.
    - Mr. Downs noted the minutes are in the packet.
  5. Community Relations: Ms. Linda Perkins
    - Mr. Hill noted the minutes are in the packet and thanked the staff for their hard work 2022.
6. Action Items

1. APPROVAL Consideration of approval and adoption of the 2023 CATS Budget  
**RESOLUTION OF CATS BOARD OF COMMISSIONERS  
 APPROVING 2023**

BUDGET BE IT RESOLVED by the Board of Commissioners of Capital Area Transit System that the attached document setting forth the 2023 budget for the Capital Area Transit System, which has been made available for public inspection and presented to the Board, is hereby approved.

BE IT FURTHER RESOLVED that the agency’s Chief Executive Officer shall have the authority to make changes to the line-item amounts of the operating budget without the approval of the Board of Commissioners if the change does not exceed 10% in either direction. If the change exceeds a 10% variance in either direction, the agency’s Chief Executive Officer shall have to return to the Board of Commissioners for approval. In no event may the amounts for total revenues or total expenditures be changed without approval of the Board of Commissioners.

**RESULT: ACCEPTED - Approval and adoption of the 2023 CATS Budget**

**MOVER: Hill**

**SECONDER: Pierre**

**YEAS: Breaux, Cohran, Coleman, DeGeneres, Downs, Hill, Pierre**

**NAYS:**

**ABSTAIN:**

**ABSENT: Perkins**

2. APPROVAL Consideration of approval of purchasing twenty (20) Motorola APX 4500 Radios NTE \$79,017.00

**RESULT: ACCEPTED – Approval of purchasing twenty (20) Motorola APX 4500 Radios NTE \$79,017.00**

**MOVER: Downs**

**SECONDER: DeGeneres**

**YEAS: Breaux, Cohran, Coleman, DeGeneres, Downs, Hill, Pierre**

**NAYS:**

**ABSTAIN:**

**ABSENT: Perkins**

3. APPROVAL Consideration of approval of the Tyler Change Order NTE \$39,200.00

**RESULT: ACCEPTED** – Approval of the Tyler Change Order NTE \$39,200.00  
**MOVER: DeGeneres**  
**SECONDER: Downs**  
**YEAS: Breaux, Cohran, Coleman, DeGeneres, Downs, Hill, Pierre**  
**NAYS:**  
**ABSTAIN:**  
**ABSENT: Perkins**

4. APPROVAL Consideration of approval of the P&N Audit Renewal NTE \$103,500.00

**RESULT: ACCEPTED** – Approval of the P&N Audit Renewal NTE \$103,500.00  
**MOVER: Downs**  
**SECONDER: DeGeneres**  
**YEAS: Breaux, Cohran, Coleman, DeGeneres, Downs, Hill, Pierre**  
**NAYS:**  
**ABSTAIN:**  
**ABSENT: Perkins**

5. APPROVAL Consideration of deferment to the authorization to enter into a supplemental agreement for the legal services contract with Dedrick Moore, LLP.

**RESULT: FAILED** –  
**MOVER: Downs**  
**SECONDER: Pierre**  
**YEAS: Breaux, Downs, Pierre**  
**NAYS: Cohran, Coleman, DeGeneres, Hill**  
**ABSTAIN:**  
**ABSENT: Perkins**

6. APPROVAL Consideration of approval of the authorization to enter into a supplemental agreement for the legal services contract with Dedrick Moore, LLP.

Prior to the motion and vote extensive dialogue was held regarding the status of invoices and payments. Commissioner Pierre noted her concern of working an entire year and not being paid. Also, she never received the requested documentation supporting the payment request. In addition, Ms. Pierre requested he provide the documentation and recommended a motion to defer to January until the commissioners were able to review. Commissioner Downs noted he agreed with Ms. Pierre on the documentation request. Ms. Dwana noted CATS does have the invoices and they have been reviewed. Commissioner DeGeneres noted she did receive a copy of the invoices and as Treasurer she's confident invoices are accurate. Commissioner Breaux noted his concern with not receiving the invoices prior to the meeting.

**RESULT: ACCEPTED** – Approval of the authorization to enter into a supplemental agreement for the legal services contract with Dedrick Moore, LLP

**MOVER: DeGeneres**

**SECONDER: Coleman**

**YEAS: Cohran, Coleman, DeGeneres, Hill**

**NAYS: Breaux, Downs, Pierre**

**ABSTAIN:**

**ABSENT: Perkins**

7. Adjournment