



CAPITAL AREA TRANSIT SYSTEM

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**MEETING OF THE
BOARD OF COMMISSIONERS OF
CAPITAL AREA TRANSIT SYSTEM
AND
PUBLIC TRANSPORTATION COMMISSION**

April 19, 2022

4:30 p.m.

BREC Administration Building

6201 Florida Blvd

Baton Rouge, LA 70806

MINUTES

I. CALL TO ORDER: Mr. Kahli Cohran

Mr. Cohran called the meeting to order.

II. ROLL CALL: Mr. Theo Richards

Members present at the meeting were Commissioner Breaux, Cohran, Coleman, DeGeneres, Downs, Thomas, Perkins, Pierre. Absent - Hill Also present were Ms. Dwana Williams, CEO; other CATS staff; and members of the public.

III. APPROVAL OF MINUTES OF March 15, 2022, ANNUAL MEETING: Mr. Kahli Cohran

Dr. Breaux moved to approve the minutes of the March 15th Annual Meeting, March 15th Board Meeting, April 5th Special Meeting and April 11th Special Meeting and Ms. Perkins seconded the motion. Mr. Cohran invited public comment and there was none. The motion carried unanimously with no abstentions

IV. APPROVAL OF MINUTES OF March 15, 2022, BOARD MEETING: Mr. Kahli Cohran

Dr. Breaux moved to approve the minutes of the March 15th Annual Meeting, March 15th Board Meeting, April 5th Special Meeting and April 11th Special Meeting and Ms. Perkins seconded the motion. Mr. Cohran invited public comment and there was none. The motion carried unanimously with no abstentions

V. APPROVAL OF MINUTES OF April 5, 2022, SPEICAL MEETING: Mr. Kahli Cohran

Dr. Breaux moved to approve the minutes of the March 15th Annual Meeting, March 15th Board Meeting, April 5th Special Meeting and April 11th Special Meeting and Ms. Perkins seconded the motion. Mr. Cohran invited public comment and there was none. The motion carried unanimously with no abstentions

VI. APPROVAL OF MINUTES OF April 11, 2022, SPEICAL MEETING: Mr. Kahli Cohran

Dr. Breaux moved to approve the minutes of the March 15th Annual Meeting, March 15th Board Meeting, April 5th Special Meeting and April 11th Special Meeting and Ms. Perkins seconded the motion. Mr. Cohran invited public comment and there was none. The motion carried unanimously with no abstentions

VII. PRESIDENT’S ANNOUNCEMENTS: Mr. Kahli Cohran

Mr. Cohran read a statement regarding the recent developments at CATS and the appointment of the Interim CEO.

VIII. ADMINISTRATIVE MATTERS

Ms. Williams noted there are 111 total operators, 101 actives, 10 inactive.

First Quarter Top Performers

Operators – Jason Sanders, Loris Duncan, Keira Wilson, Anthony Holmes, Domonique Plummer, Curtis Ewing, Cynthia. V. Johnson, Jerry Brown, Lori Cage, and Terez Wicker

Operations Supervisor – Jamira Patterson

Operations Dispatcher – Jerrica Shropshire

Customer Care Representatives - Nicole Variste, Delcenia Marshall, Kimberly Celestine, and Diana Scott

Mechanic Supervisor – Joseph Franklin

Mechanic – Jacob lands

Utility Crew – Derek Smith

Custodian – Candance Thomas

The BYD bus delivery date is May 2022.

Culture of accountability training is starting back this Monday for operations supervisor.

Ms. Soileau noted HDR will be on site April 18 for the facility feasibility study.

The COA will be hosting the final public meeting at the Goodwood library in June. Initial service planning concepts are underway, and the staff has reviewed all the station locations.

The Baker/North Baton Rouge Microtransit pilot project will be branded as “Lynx by CATS” and service is tentatively scheduled to start June 2022.

Mr. Richards noted the collateral materials for two-way messaging is underway are complete and headed to print. An updated implantation timeline will be provided at the board meeting.

The card readers have been installed on all the vehicles and are waiting on internet connection as the next step. CATS is waiting for the ship date for the swipe cards.

Mr. Richards noted advertising for Communications Director has ended. Interviews are underway. Press release for the Walls Project partnership was sent out today. Coordinating with Operations on any anticipated and real time rider alerts. Posting those alerts on social, website and eblast (as necessary).

Ms. Williams provided the finance report.

IX. COMMITTEE REPORTS AND ANY ACTION THEREON

1. Finance and Executive: Mr. Kahli Cohran

Mr. Cohran noted the minutes are in the packet

2. Technical, Policies and Practices: Dr. Peter Breaux

Dr. Breaux noted the committee did not meet.

3. Audit: Mr. Matt Thomas

Mr. Thomas noted the committee did not meet.

4. Planning: Mr. Patrick Downs

Mr. Downs noted the planning committee will meet on April 22, 2022.

5. Community Relations: Ms. Linda Perkins

Ms. Perkins noted the committee did meet on and the minutes for April 13, 2022.

Ms. Barnes presented the MV Report.

X ACTION ITEMS

1. Consideration of approval of the ADA Paratransit Services Renewal

Mr. Thomas moved for the approval of the ADA Paratransit Services Renewal. Ms. Pierre seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Coleman, Thomas, Breaux, Cohran, DeGeneres, Downs, Perkins, Pierre. Against – none. Abstain - none. Absent – Hill. The motion passed.

2. Consideration of approval of the renewal of Insight Business Consulting, LLC/Michael J. Falgout

Mr. Downs moved for the approval of the renewal of Insight Business Consulting, LLC/Michael J. Falgout. Mr. Thomas seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Coleman, Thomas, Breaux, Cohran, DeGeneres, Downs, Perkins, Pierre. Against – none. Abstain - none. Absent – Hill. The motion passed.

3. Consideration of approval of the 2021 Louisiana Compliance Questionnaire and authorization for Board officers to execute the Compliance Questionnaire

Ms. Pierre moved for the approval of the 2021 Louisiana Compliance Questionnaire and authorization for Board officers to execute the Compliance Questionnaire. Mr. Thomas seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Coleman, Thomas, Breaux, Cohran, DeGeneres, Downs, Perkins, Pierre. Against – none. Abstain - none. Absent – Hill. The motion passed.

4. Consideration of approval of the authorization to enter into a new legal services contract with Breazeale, Sachse & Wilson, LLP (This matter might possibly be discussed in Executive Session. As required by the Open Meeting Law, this notice is hereby given that an open meeting would have a detrimental effect on pending litigation.)

Ms. DeGeneres moved for the approval of the authorization to enter into a new legal services contract with Breazeale, Sachse & Wilson, LLP and Dedrick Moore, LLP for two months. Ms. Pierre seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Coleman, Thomas, Breaux, Cohran, DeGeneres, Downs, Pierre. Against – Perkins. Abstain - none. Absent – Hill. The motion passed.

5. Consideration of approval of the authorization to enter into a new legal services contract with Breazeale, Sachse & Wilson, LLP (This matter might possibly be discussed in Executive Session. As required by the Open Meeting Law, this notice is hereby given that an open meeting would have a detrimental effect on pending litigation.)

Ms. DeGeneres moved for the approval of the authorization to enter into a new legal services contract with Breazeale, Sachse & Wilson, LLP and Dedrick Moore, LLP for two months. Ms. Pierre seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Coleman, Thomas, Breaux, Cohran, DeGeneres, Downs, Pierre. Against – Perkins. Abstain - none. Absent – Hill. The motion passed.

XI. ADJOURNMENT

Ms. Perkins moved to adjourn the meeting and Mr. Thomas seconded the motion. The motion passed unanimously with no abstentions.

DRAFT