



CATS August Board of Commissioners Meeting

Tuesday, September 20, 2022

4:30 pm

MINUTES

1. CALL TO ORDER

The regular meeting of the CATS Board of Commissioners Meeting was called to order at 4:30 pm by Vice President Linda Perkins.

2. ROLL CALL

Attendee Name	Title	Status
Dr. Peter Breaux	Member	Present
Carolyn Coleman	Member	Present
Kahli Cohran	President	Absent
Melissa DeGeneres	Treasurer	Present
Patrick Downs	Member	Present
Johnathan Hill	Member	Present
Linda Perkins	Vice-President	Present
Antoinette Pierre	Secretary	Present

3. APPROVAL OF MINUTES OF August 16, 2022, BOARD MEETING Ms. Linda Perkins
M/S/C (Pierre/Hill) to recommend the approval of the August 16, 2022, Monthly Board Meeting Minutes

RESULT: ACCEPTED – Approval of August 16, 2022, monthly board minutes

MOVER: Antoinette Pierre

SECONDER: Johnathan Hill

YEAS: Breaux, Coleman, DeGeneres, Downs, Hill, Perkins, Pierre

NAYS:

ABSTAIN:

ABSENT: Cohran

4. PRESIDENT’S ANNOUNCEMENTS: Mr. Kahli Cohran
None

5. ADMINISTRATIVE MATTERS

Operations – James Payton

Operators - 104 total operators, 98 active, 6 inactive.

5 Cadets are in training and 2 of those are with line instructors

Culture of Accountability Training- for the month of August was on respect August 27th CATS provided transportation for the Fathers on a Mission organization for their 2022 employment and resource fair.

Mr. Payton provided an update on the monthly performance measures.

Planning and Program Development – Cheri Soileau

Plank-Nicholson Bus Rapid Transit

100% design for North Transit Center - submitted

ITB for construction-September

Notice to Proceed-January 2023

Working with City-Parish regarding permitting (for construction), Traffic Signal Prioritization

Lynx by CATS KPIs included

Ridership increasing

Fares-August 29, 2022

Areas of Persistent Poverty Grant (competitive)

WSP will be primary consultant for this project

Beginning preliminary work with WSP to lay out scope and schedule

Human Resources – Keith Cunningham

Implemented Improvements

Constructed enhancements to the existing onboarding and offboarding checklist to ensure a positive employee experience while maintaining compliance

Implemented internal controls to mitigate risk associated with missed pension deductions and delayed enrollment

Partnered with finance to establish a collaborate approach as it relates to system updates

Ongoing hiring initiatives

CEO – Dwana Williams

The CEO did not execute any contracts in August.

Capital Area Transit System and Local Union 1546 Amalgamated Transit Union Labor Agreement was signed on August 26, 2022.

APTA's Transform Conference will be in Seattle, Washington October 9 – 12, 2022.

Detian Chen presented the August financials and noted that the total current assets as of August 31, 2022, are current assets \$31,699,062. The total assets are \$57,338,479. The total current liabilities are \$13,955,676 and the total liabilities are \$15,543,742. The total net assets are \$44,794,738. The total liabilities and net assets are \$57,338,479

The total operating expenses for the month of August are \$2,978,842

The total CATS-generated operating revenues for the month as of August 31, 2022, are \$163,846. The total non-federal subsidies for the month are \$1,685,452 and the total federal subsidies are \$1,087,436.

The total operating revenues as of August 31, 2022, are \$2,936,735

The net operations balance for the month as of August 31, 2022, is a deficit of (\$271,258).

6. COMMITTEE REPORTS AND ANY ACTION THEREON

1. Finance and Executive: Mr. Kahli Cohran

Mr. Cohran noted the minutes are in the packet

2. Technical, Policies and Practices: Dr. Peter Breaux

Noted the committee did not meet.

3. Audit:

Noted the committee did not meet.

4. Planning: Mr. Downs.

Noted the committee did not meet.

5. Community Relations: Ms. Linda Perkins

Ms. Perkins noted the committee did meet on and the minutes for August 14, 2022.

Action Items

7. **APPROVAL** of the Bridgestone of America Tire Lease **M/S/C (Downs/ DeGeneres)** to recommend the approval of the Bridgestone of America Tire Lease.

RESULT: ACCEPTED – Approval of Bridgestone of America Tire Lease
MOVER: Patrick Downs
SECONDER: Melissa DeGeneres
YEAS: Breaux, Coleman, DeGeneres, Downs, Hill, Perkins, Pierre
NAYS:
ABSTAIN:
ABSENT: Cohran

8. **APPROVAL** of the Title VI Plan **M/S/C (DeGeneres /Hill)** to recommend the approval of the Title VI Plan

RESULT: ACCEPTED – Approval of the Title VI Plan
MOVER: Melissas DeGeneres
SECONDER: Jonathan Hill
YEAS: Breaux, Coleman, DeGeneres, Downs, Hill, Perkins, Pierre
NAYS:
ABSTAIN:
ABSENT: Cohran

9. **APPROVAL** of the RockIt Science Contract

M/S/C (DeGeneres /Hill) to recommend approval of the RockIt Science Contract

RESULT: ACCEPTED – Approval of the RockIt Science Contract.
MOVER: Melissa DeGeneres
SECONDER: Patrick Downs
YEAS: Breaux, Coleman, DeGeneres, Downs, Hill, Perkins, Pierre
NAYS:
ABSTAIN:
ABSENT: Cohran

10. **APPROVAL** of the authorization to add Theodore Richards as signatory on behalf of CATS for all Whitney/Hancock Bank accounts and to remove William Deville and John Cutrone as a signatory and recommend authorization for the CEO to execute all documents required by Whitney/Hancock Bank to effectuate these changes.
M/S/C (Hill/DeGeneres) to recommend the authorization of bank signatory changes.

RESULT: ACCEPTED – Approval of the authorization of bank signatory changes.
MOVER: Johnathan Hill
SECONDER: Melissa DeGeneres
YEAS: Breaux, Coleman, DeGeneres, Downs, Hill, Perkins, Pierre
NAYS:
ABSTAIN:
ABSENT: Cohran

APPROVAL to enter into executive session to discuss agenda item XI.
M/S/C (Pierre/ DeGeneres) to recommend entering into executive sessions to discuss agenda item XI.

RESULT: ACCEPTED – Approval of executive session started at 5:20 pm
MOVER: Antoinette Pierre
SECONDER: Melissa DeGeneres
YEAS: Breaux, Coleman, DeGeneres, Downs, Hill, Perkins, Pierre
NAYS:
ABSTAIN:
ABSENT: Cohran

APPROVAL to end executive session
M/S/C (Downs/ Pierre) to recommend ending executive session

RESULT: ACCEPTED – Approval of to end executive session at 5:45 pm
MOVER: Patrick Downs
SECONDER: Antoinette Pierre
YEAS: Breaux, Coleman, DeGeneres, Downs, Hill, Perkins, Pierre
NAYS:
ABSTAIN:
ABSENT: Cohran

11. **APPROVAL** of the authorization to accept the payment of a judgment rendered by the Middle District of Louisiana, Honorable R. Bourgeois in the amount of \$24,564.08 in the matter of Carver v. CATS. This matter came before the agency under the direction of then CEO Bill Deville and not the current administration. This matter was handled by outside counsel and was recently brought to the agency's attention as a judgment granted by the courts.
M/S/C (Hill, Coleman) to recommend the acceptance of the judgement.

RESULT: ACCEPTED – Approval of the authorization to enter into an amended legal services contract with Breazeale, Sachse & Wilson, LLP.

MOVER: Johnathan Hill

SECONDER: Carolyn Coleman

YEAS: Breaux, Coleman, DeGeneres, Downs, Hill, Perkins, Pierre

NAYS:

ABSTAIN:

ABSENT: Cohran

12. **APPROVAL** of the authorization to allow legal counsel to seek out recouping funds from the suit without litigation.
M/S/C (Coleman, DeGeneres) to recommend the authorization to allow legal counsel to seek out recouping funds from the suit without litigation.

RESULT: ACCEPTED – Approval of the authorization of legal counsel recouping funds.

MOVER: Carolyn Coleman

SECONDER: Melissa DeGeneres

YEAS: Breaux, Coleman, DeGeneres, Downs, Hill, Perkins, Pierre

NAYS:

ABSTAIN:

ABSENT: Cohran

13. Adjournment
M/S/C (Pierre, Coleman)