



CAPITAL AREA TRANSIT SYSTEM

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**MEETING OF THE  
BOARD OF COMMISSIONERS OF  
CAPITAL AREA TRANSIT SYSTEM  
AND  
PUBLIC TRANSPORTATION COMMISSION**

**May 17, 2022**

**4:30 p.m.**

**BREC Administration Building  
6201 Florida Blvd  
Baton Rouge, LA 70806**

**MINUTES**

**I. CALL TO ORDER: Mr. Kahli Cohran**

**Mr. Cohran called the meeting to order.**

**II. ROLL CALL: Mr. Theo Richards**

**Members present at the meeting were Commissioner Breaux, Cohran, Coleman, DeGeneres, Downs, Hill, Thomas, Perkins, Pierre. Absent – none Also present were Ms. Dwana Williams, CEO; other CATS staff; and members of the public.**

**III. APPROVAL OF MINUTES OF April 19, 2022, MONTHLY BOARD MEETING:  
Mr. Kahli Cohran**

**Ms. Perkins moved to approve the minutes of the April 19, 2022 Board Meeting and Ms. DeGeneres seconded the motion. Mr. Cohran invited public comment and there was none. The motion carried unanimously with no abstentions**

**VII. PRESIDENT’S ANNOUNCEMENTS: Mr. Kahli Cohran**

**Mr. Cohran made no announcements.**

**VIII. ADMINISTRATIVE MATTERS**

## **Operations – James Payton**

**There are 111 total operators, 102 actives, and 9 inactive.**

**Wednesday, May 4, 2022, CATS provided transportation for Councilman Darryl Hurst and the seniors of the Charles Kelly Center.**

**Friday, May 6, 2022, CATS provided transportation for the 60th Annual Marshals/Constable Conference**

**Culture of Accountability Training will resume next month.**

**Cadet class of 8 started Monday, May 9, 2022.**

## **Planning and Program Development – Cheri Soileau**

**Ms. Soileau noted the COA will be hosting the final public meeting at the Goodwood library in June.**

**In addition, public outreach will take place next week regarding the BRT with the city-parish.**

**Feedback Friday videos are being posted weekly on Facebook.**

**Microtransit is set to launch in the first or second week of June. The team is working with the City of Baker on marketing materials.**

## **Administrative – Theo Richards**

**Mr. Richards noted the collateral materials had some minor revisions and are currently in print. The customer service team and dispatch will participate in a virtual refresher for the go live.**

**The cards are being coded in the factory and CATS should receive them in June. The team has started working on marketing materials for the campaign.**

## **Communication – Theo Richards**

**Mr. Richards noted Communications Director position has been offered and accepted.**

#### **Finance Report – Michael Falgout**

**Michael Falgout presented the April financials and noted that the total current assets as of April 30, 2022, are current assets \$35,799,378. The total assets are \$59,282,958. The total current liabilities are \$16,572,119 and the total liabilities are \$18,224,261. The total net assets are \$41,058,697. The total liabilities and net assets are \$59,282,958.**

**The total operating expenses for the month of April are \$2,767,667.**

**The total CATS-generated operating revenues for the month as of April 30, 2022, are \$147,969. The total non-federal subsidies for the month are \$1,716,253 and the total federal subsidies are \$448,141.**

**The total operating revenues as of April 30, 2022, are \$2,312,363.**

**The net operations balance for the month as of April 30, 2022, is a deficit of (\$455,304). The net operations balance for the year is a deficit of (\$684,455).**

#### **IX. COMMITTEE REPORTS AND ANY ACTION THEREON**

- 1. Finance and Executive: Mr. Kahli Cohran**

**Mr. Cohran noted the minutes are in the packet**

- 2. Technical, Policies and Practices: Dr. Peter Breaux**

**Dr. Breaux noted the committee did not meet.**

- 3. Audit: Mr. Matt Thomas**

**Mr. Thomas noted the committee did not meet.**

- 4. Planning: Mr. Patrick Downs**

**Mr. Thomas noted the committee did not meet.**

**5. Community Relations: Ms. Linda Perkins**

**Ms. Perkins noted the committee did meet on and the minutes for May 11, 2022.**

**Ms. Barnes presented the MV Report.**

**X ACTION ITEMS**

- 1. Consideration of approval to adopt and levy the ad valorem tax millage rate of 10.06 mills for the City of Baton Rouge for the year 2022**

**Mr. Hill moved for the approval to adopt and levy the ad valorem tax millage rate of 10.06 mills for the City of Baton Rouge for the year 2022. Mr. Thomas seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Coleman, Thomas, Breaux, Cohran, DeGeneres, Downs, Hill, Perkins, Pierre. Against – none. Abstain - none. Absent – none. The motion passed.**

- 2. Consideration of approval to adopt and levy the ad valorem tax millage rate of 10.06 mills for the City of Baker for the year 2022**

**Ms. Perkins moved for the approval to adopt and levy the ad valorem tax millage rate of 10.06 mills for the City of Baker for the year 2022. Mr. Thomas seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Coleman, Thomas, Breaux, Cohran, DeGeneres, Downs, Hill, Perkins, Pierre. Against – none. Abstain - none. Absent – none. The motion passed.**

- 3. Consideration of approval to waive bus fares for National Dump the Pump Day – June 17, 2022.**

**Ms. Perkins moved for the approval to waive bus fares for National Dump the Pump Day – June 17, 2022. Mr. Hill seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Coleman, Thomas, Breaux, Cohran, DeGeneres, Downs, Hill, Perkins, Pierre. Against – none. Abstain - none. Absent – none. The motion passed.**

**Ms. Perkins moved to enter executive session to discuss action items IV, V and VI. Dr. Breaux seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Coleman, Thomas, Breaux, Cohran, DeGeneres, Downs, Hill,**

Perkins, Pierre. Against – none. Abstain - none. Absent – none. The motion passed.

Board enters executive session at 5:18 pm

Mr. Downs moved to exit executive session at 5:40 pm. Mr. Thomas seconded the motion. Mr. Cohran invited public comment and there was none. The motion was carried unanimously with no abstentions

4. Consideration of authorization to enter contract negotiation with the Interim CEO, Dwana Williams. (The board may vote to go into executive session as provided for by the Louisiana Open Meetings Law to discuss the character and professional competence of Ms. Williams.)

Ms. DeGeneres moved for the authorization to enter contract negotiation with the Interim CEO, Dwana Williams. Ms. Pierre seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Coleman, Thomas, Breaux, Cohran, DeGeneres, Downs, Hill, Perkins, Pierre. Against – none. Abstain - none. Absent – none. The motion passed.

5. Consideration of authorization to settle the claims of Barbara Moore under the terms of the settlement and judgment payment policy adopted by the Board on July 20, 2004, as amended. (This matter might possibly be discussed in executive session. As required by the Open Meeting Law, notice is hereby given that this claim is pending with the Office of Workers' Compensation, District 5, Docket # 20-02133. Barbara Moore is the claimant and CATS is the defendant.)

Ms. DeGeneres moved for the authorization to settle the claims of Barbara Moore under the terms of the settlement and judgment payment policy adopted by the Board on July 20, 2004, as amended. Mr. Hill seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Coleman, Thomas, Breaux, Cohran, DeGeneres, Downs, Hill, Perkins, Pierre. Against – none. Abstain - none. Absent – none. The motion passed.

6. Consideration of authorization to settle the claims of Debra Hamilton under the terms of the settlement and judgement payment policy adopted by the Board on July 20, 2004, as amended. (This matter might possibly be discussed in executive session. As required by the Open Meeting Law, notice is hereby given that this claim is not

currently in litigation, but just an open workers' compensation claim.)

Ms. Perkins moved for the authorization to settle the claims of Debra Hamilton under the terms of the settlement and judgement payment policy adopted by the Board on July 20, 2004, as amended. Mr. Hill seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Coleman, Thomas, Breaux, Cohran, DeGeneres, Downs, Hill, Perkins, Pierre. Against – none. Abstain - none. Absent – none. The motion passed.

#### **ADJOURNMENT**

Ms. Perkins moved to adjourn the meeting and Ms. DeGeneres seconded the motion. The motion passed unanimously with no abstentions.

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