



## CATS July Board of Commissioners Meeting

Tuesday, July 19, 2022

4:30 pm

### MINUTES

#### CALL TO ORDER

The regular meeting of the CATS Board of Commissioners Meeting was called to order at 4:30 pm by President Kahli Cohran.

#### 1. ROLL CALL

| Attendee Name     | Title           | Status  |
|-------------------|-----------------|---------|
| Dr. Peter Breaux  | Member          | Present |
| Carolyn Coleman   | Member          | Present |
| Kahli Cohran      | President       | Present |
| Melissa DeGeneres | Member at Large | Present |
| Patrick Downs     | Member          | Absent  |
| Johnathan Hill    | Member          | Present |
| Linda Perkins     | Vice-President  | Present |
| Antoinette Pierre | Secretary       | Absent  |

2. APPROVAL OF MINUTES OF JUNE 21, 2022, BOARD MEETING & Mr. Kahli Cohran  
**M/S/C (Perkins/Breaux)** to recommend the approval of the June 21, 2022, Monthly Board Meeting Minutes

**RESULT: ACCEPTED – Approval of June 21, 2022, monthly board minutes**

**MOVER: Linda Perkins**

**SECONDER: Dr. Peter Breaux**

**YEAS: Breaux, Coleman, Cohran, DeGeneres, Hill, Perkins**

**NAYS:**

**ABSTAIN:**

**ABSENT: Downs & Pierre**

3. APPROVAL OF MINUTES OF JUNE 29, 2022 SEPCIAL BOARD MEETING Mr. Kahli Cohran  
**M/S/C (Hill/Perkins)** to recommend the approval of the June 29, 2022 Special Board

**RESULT: ACCEPTED – Approval of June 29, 2022, Special Board Meeting.**

**MOVER: Johnathan Hill**

**SECONDER: Linda Perkins**

**YEAS: Breaux, Coleman, Cohran, DeGeneres, Hill, Perkins**

**NAYS:**

**ABSTAIN:**

**ABSENT: Downs & Pierre**

## Meeting Minutes & June 29, 2022 Special Board Meeting

### 4. PRESIDENT'S ANNOUNCEMENTS: Mr. Kahli Cohran

### 5. ADMINISTRATIVE MATTERS

Operations – James Payton

There are 110 total operators, 99 actives, and 11 inactive.

CATS Culture of Accountability Training- Classes completed so far are Customer Service, Leadership, and Stress Management. Next is Positive Attitude training.

Currently a Cadet class of 8 is in progress. Target date for the next class is June 21st Mr. Payton reviewed the June performance measures.

Planning and Program Development – Cheri Soileau

LYNX by CATS revenue service started June 7, 2022, in the City of Baker. Over 1,300 rides have been provided. Average ride is 6.6 minutes with a rating of 4.8/5. Busiest locations: Walmart, Baker Middle School, and Baker City Hall.

CATS was awarded two grants from FTA.

CEO – Dwana Williams

No contracts were executed for the month of June. Collective Bargaining agreement is being finalized for review. 2021 Audit is complete and NTD is in the process of being finalized.

Finance Report – Michael Falgout

Michael Falgout presented the June financials and noted that the total current assets as of June 30, 2022, are current assets \$36,039,694. The total assets are \$59,532,751. The total current liabilities are \$15,420,449 and the total liabilities are \$17,104,715. The total net assets are \$42,428,036 The total liabilities and net assets are \$59,532,571.

The total operating expenses for the month of June are \$2,421,994

The total CATS-generated operating revenues for the month as of June 30, 2022, are \$169,529. The total non-federal subsidies for the month are \$1,685,452 and the total federal subsidies are \$901,557

The total operating revenues as of June 30, 2022, are \$2,756,538

The net operations balance for the month as of June 30, 2022, is a deficit of (\$123,791). The net operations balance for the year is a \$233,611.

### 6. COMMITTEE REPORTS AND ANY ACTION THEREON

#### 1. Finance and Executive: Mr. Kahli Cohran

Mr. Cohran noted the minutes are in the packet

#### 2. Technical, Policies and Practices: Dr. Peter Breaux

Dr. Breaux noted the committee did not meet.

#### 3. Audit:

Noted the committee did not meet.

4. Planning: Mr. Downs.

Mr. Downs noted the committee did not meet.

5. Community Relations: Ms. Linda Perkins

Ms. Perkins noted the committee did meet on and the minutes for

July 13, 2022.

7. Action Items

1. APPROVAL of amending the July 19, 2022 Board of Commissioners agenda to Action Items X, VII and IX.

**M/S/C (Perkins/Hill)** to recommend the amending the July 19, 2022 Board of Commissioners agenda to Action Items X, VII and IX.

**RESULT: ACCEPTED – Approval of Board Agenda Amendment**

**MOVER: Linda Perkins**

**SECONDER: Johnathan Hill**

**YEAS: Breaux, Coleman, Cohran, DeGeneres, Hill, Perkins**

**NAYS:**

**ABSTAIN:**

**ABSENT: Downs & Pierre**

2. APPROVAL to enter into executive session to discuss agenda item X.

**M/S/C (Perkins/Cohran)** to recommend entering into executive sessions to discuss agenda item X.

**RESULT: ACCEPTED – Approval of executive session started at 5:11 pm**

**MOVER: Linda Perkins**

**SECONDER: Kahli Cohran**

**YEAS: Breaux, Coleman, Cohran, DeGeneres, Hill, Perkins**

**NAYS:**

**ABSTAIN:**

**ABSENT: Downs & Pierre**

3. APPROVAL to end executive session

**M/S/C (Hill/Perkins)** to recommend ending executive session

**RESULT: ACCEPTED – Approval of to end executive session at 5:30 pm**

**MOVER: Johnathan Hill**

**SECONDER: Linda Perkins**

**YEAS: Breaux, Coleman, Cohran, DeGeneres, Hill, Perkins**

**NAYS:**

**ABSTAIN:**

**ABSENT: Downs & Pierre**

4. APPROVAL of the authorization to settle the claims of Jesse Donahue under the terms of the settlement and judgment payment policy adopted by the Board on July 20, 2004, as amended.

**M/S/C (DeGeneres/Perkins)** to recommend the authorization to settle the claims of Jesse Donahue under the terms of the settlement and judgment payment policy adopted by the Board on July 20, 2004, as amended.

**RESULT: ACCEPTED – Approval of Settlement**  
**MOVER: Melissa DeGeneres**  
**SECONDER: Linda Perkins**  
**YEAS: Breaux, Coleman, Cohran, DeGeneres, Hill, Perkins**  
**NAYS:**  
**ABSTAIN:**  
**ABSENT: Downs & Pierre**

5. APPROVAL that the CATS Board of Commissioners designate The Advocate as their official journal of record through June 2023.

**M/S/C (Perkins, DeGeneres)** to recommend that the CATS Board of Commissioners designate The Advocate as their official journal of record through June 2023.

**RESULT: ACCEPTED – Approval of Advocate Designation**  
**MOVER: Linda Perkins**  
**SECONDER: Melissa DeGeneres**  
**YEAS: Breaux, Coleman, Cohran, DeGeneres, Hill, Perkins**  
**NAYS:**  
**ABSTAIN:**  
**ABSENT: Downs & Pierre**

6. APPROVAL of the of the Public Transportation Agency Safety Plan (PTASP)-Safety Committee

**M/S/C (DeGeneres, Perkins)** to recommend the approval of the Public Transportation Agency Safety Plan (PTASP)-Safety Committee

7. Adjournment

**M/S/C (**

**RESULT: ACCEPTED – Approval Public Transportation Agency Safety Plan.**  
**MOVER: Melissa DeGeneres**  
**SECONDER: Linda Perkins**  
**YEAS: Breaux, Coleman, Cohran, DeGeneres, Hill, Perkins**  
**NAYS:**  
**ABSTAIN:**  
**ABSENT: Downs & Pierre**

**Perkins, Cohran)**