



CAPITAL AREA TRANSIT SYSTEM

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**MEETING OF THE
BOARD OF COMMISSIONERS OF
CAPITAL AREA TRANSIT SYSTEM
AND
PUBLIC TRANSPORTATION COMMISSION**

March 15, 2022

4:30 p.m.

BREC Administration Building

6201 Florida Blvd

Baton Rouge, LA 70806

MINUTES

I. CALL TO ORDER: Mr. Kahli Cohran

Mr. Cohran called the meeting to order.

II. ROLL CALL: Mr. Theo Richards

Members present at the meeting were Commissioner Breaux, Cohran, Coleman, DeGeneres, Downs, Thomas, Perkins, Pierre. Absent - Hill Also present were Mr. Bill Deville, CEO; other CATS staff; and members of the public.

III. APPROVAL OF MINUTES OF February 15, 2022, BOARD MEETING: Mr. Kahli Cohran

Ms. Perkins moved to approve the minutes of the February 15, 2022, meeting and Ms. Pierre seconded the motion. Mr. Cohran invited public comment and there was none. The motion carried unanimously with no abstentions

V. PRESIDENT'S ANNOUNCEMENTS: Mr. Kahli Cohran

Mr. Cohran welcomed the new officers.

VI. ADMINISTRATIVE MATTERS

Operations – Dwana Williams

There are 113 total operators, 103 actives, 10 inactive.

Bus ride of the Plank/Nicholson BRT and lunch with Capital Area Re-Entry Coalition on March 4, 2022. This bus ride was well attended with members from Amite, West Baton Parish, Jefferson Parish, Terrebonne Parish, Calcasieu Parish.

Still on schedule with receiving the last three of nine electric BYD buses March 23rd through April 6th.

Transit Driver Appreciation Day is March 18, 2022.

Planning and Program Development – Cheri Soileau

Ms. Soileau noted the microtransit contract has been signed and the kickoff meeting will take place Friday at 10 am.

The planning committee meeting will take place Friday, March 18 at 10 am.

Program Development is monitoring the status of various federal grant awards.

Administrative – Theo Richards

Mr. Richards noted the collateral materials for two-way messaging is underway and will have samples for the next f&e meeting.

The AIM project is moving along. Swipe cards have been ordered. All the support materials for the card readers have arrived. CATS is waiting on the actual cards and readers from the vendor.

Communication – Theo Richards

Mr. Richards noted advertising for Communications Director has ended. Interviews will start in March. CATS is participating in the Business Report annual report publication. Monitoring social media daily and responding to any inquiries. Coordinating with Operations on any anticipated and real time rider alerts. Posting those alerts on social, website and eblast (as necessary).

Finance Report - John Cutrone presented the February financials and noted that the total current assets as of February 28, 2022, are current assets \$40,589,171. The total assets are \$64,501,351. The total current liabilities are \$20,038,499 and the total liabilities are \$21,690,641. The total net assets are \$42,810,710. The total liabilities and net assets are \$64,501,351

The total operating expenses for the month of February are \$2,500,023.

The total CATS-generated operating revenues for the month as of February 28, 2022, are \$118,452. The total non-federal subsidies for the month are \$1,716,253 and the total federal subsidies are \$507,700.

The total operating revenues as of February 28, 2022, are \$2,342,405.

The net operations balance for the month as of February 28, 2022, is a deficit of (\$157,618). The net operations balance for the year is a deficit of (\$386,769).

VII. COMMITTEE REPORTS AND ANY ACTION THEREON

1. Finance and Executive: Mr. Kahli Cohran

Mr. Cohran noted the minutes are in the packet

2. Technical, Policies and Practices: Dr. Peter Breaux

Dr. Breaux noted the committee did not meet.

3. Audit: Mr. Thomas

Mr. Thomas noted the committee did not meet.

4. Planning: Mr. Cohran.

Ms. Cohran noted the planning committee will meet on March 18, 2022.

5. Community Relations: Ms. Linda Perkins

Ms. Perkins noted the committee did meet on and the minutes for March 9, 2022.

Ms. Barnes presented the MV Report.

VIII. ACTION ITEMS

- 1. Discussion of the character, professional competence, or physical or mental health of CATS CEO (The board may vote to go into executive session as provided for by the Louisiana Open Meetings Law to discuss the character and professional competence of Mr. Deville.)**

Ms. Coleman offered a substitute motion not to enter executive session for the discussion of the character, professional competence, or physical or mental health of CATS CEO. Mr. Thomas seconded the motion. Mr. Cohran invited public comment and there

was none. A roll call vote was held. In favor, Coleman, Thomas. Against – Breaux, Cohran, DeGeneres, Downs, Perkins, Pierre. Abstain - none. Absent – Hill. The motion failed.

Mr. Cohran moved to enter executive session for the discussion of the character, professional competence, or physical or mental health of CATS CEO. Ms. Perkins seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Breaux, Cohran, DeGeneres, Downs, Perkins, Pierre. Against – Coleman and Thomas. Abstain - none. Absent – Hill. The motion carried.

Executive session started at 5:10 pm.

Executive session ended and the board meeting resumed at 6:25 pm

Ms. Perkins moved to extend the March CATS Board of Commissioners meeting to 7:00 pm. Mr. Cohran seconded the motion. Mr. Cohran invited public comment and there was none. A roll call vote was held. In favor, Breaux, Cohran, Coleman, DeGeneres, Downs, Perkins, Pierre, Thomas. Against – none. Abstain - none. Absent – Hill. The motion carried.

Mr. Cohran moved to re-enter into executive session for the discussion of the character, professional competence, or physical or mental health of CATS CEO. Ms. Pierre seconded the motion. Mr. Cohran invited public comment and there was none. In favor, Breaux, Cohran, Coleman, DeGeneres, Downs, Perkins, Pierre, Thomas. Against – none. Abstain - none. Absent – Hill. The motion carried.

Executive session started at 6:30 pm

Executive session ended and the board meeting resumed at 6:55 pm

IX. ADJOURNMENT

Ms. Perkins moved to adjourn the meeting and Mr. Downs seconded the motion. The motion passed unanimously with no abstentions.